



**CITY OF FAIR OAKS RANCH**  
**CITY COUNCIL REGULAR MEETING**

Thursday, March 04, 2021 at 6:30 PM  
Via Zoom Videoconference

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**MINUTES**

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**OPEN MEETING**

Council Present: Mayor Manitzas and Mayor Pro Tem Elizondo  
Council Members: Havard, Hartpence, Koerner, Patel, and Maxton

With a quorum present, the meeting was called to order at 6:30 PM.

The pledge of allegiance was led by Council Member Koerner.

**CITIZENS and GUEST FORUM**

1. There were no citizens to be heard.

**PRESENTATIONS**

2. Joanna Merrill, Director of Human Resources and Communications, presented to Police Officer Allan Paz, a 5 Year Service Award.
3. Christina Picioccio, City Secretary, provided to Council a presentation on the City's agenda process, the new agenda software and answered questions from Council.
4. Council Member Patel introduced the agenda item she requested "Background and overview on Code RED" and explained that her request for this item came after hearing questions from citizens. City Manager, Tobin E. Maples, gave a high-level overview about what Code RED is, how it works, and its capabilities. He also explained the differences between Code RED and "notify me" on the City's website.

**CONSENT AGENDA**

5. **Approval of the February 25, 2021 Regular City Council meeting minutes.**
6. **Approval of a Resolution authorizing a Joint Election Agreement with Kendall County Elections relating to the May 1, 2021 election and authorizing the City Manager to execute all documents in connection therewith.**

MOTION: Made by Council Member Patel, Seconded by Council Member Koerner, to approve the Consent Agenda.

VOTE: 7-0; Motion Passed.

**CONSIDERATION/DISCUSSION ITEMS****7. Consideration and possible action accepting the FY 2019-2020 Audit.**

Michael Del Toro, representative from ABIP, PC, presented the FY 2019-2020 Audit.

MOTION: Made by Mayor Pro Tem Elizondo, Seconded by Council Member Maxton, to accept the Fiscal Year 2019-2020 annual audit as presented by ABIP, PC.

VOTE: 7-0; Motion Passed

**REPORTS FROM STAFF/COMMITTEES/COUNCIL**

8. Sarah Buckelew, Director of Finance, provided to Council a presentation on the Quarterly Financial Report - January 2021 and Quarterly Investment Report - Q4 2020.

**CONVENE INTO EXECUTIVE SESSION**

City Council did not convene into Executive Session regarding:

**Sec. 551.071 (Consultation with Attorney)** the City Council will meet in private consultation with legal counsel to seek the advice of its attorneys about pending or contemplated litigation, a settlement offer, and/or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas conflicts with Chapter 551 of the Government Code; to wit:

9. To receive legal advice and to receive and deliberate an offer of settlement for claims made on behalf of a real property owner against the City's operation of well K-2.
10. Cause No. 2018-CI-00202; the City of Fair Oaks Ranch, Texas vs. Edward I. Hill, Robert E. Heckendorn, Craig M. Kuitjen, Roger Fuentes, Wesley A. Pieper, Esther W. Hicks, William A. McDowell, Yolanda D. Ayala, PG Pfeiffer Ranches LLC, Maureen Pfeiffer Stevenson Family Trust.
11. To receive legal advice from Special Counsel and the City Attorney regarding the City's ground water rights.

**RECONVENE INTO OPEN SESSION**

N/A

**ADJOURNMENT**

Mayor Manitzas adjourned the meeting at 7:49 PM

ATTEST:

  
Christina Picioccio, City Secretary

  
Garry Manitzas, Mayor