

**CITY OF FAIR OAKS RANCH**  
**CITY COUNCIL TELECONFERENCE MEETING MINUTES**  
**May 7, 2020**  
**7286 Dietz Elkhorn**  
**Fair Oaks Ranch, TX 78015**

**I. OPEN MEETING**

A. Roll Call – Declaration of a Quorum

Present: Mayor Manitzas and Mayor Pro Tem Elizondo  
Council Members: Havard, Hartpence, Koerner, Patel and Maxton.

With a quorum present, the City Council meeting was called to order at 9:33 AM.

**II. CITIZENS and GUEST FORUM / PRESENTATIONS**

A. Citizens to be heard.

Mr. Frank Trapasso, resident, voiced concern that crews are placing flags on private property and a team is drilling into the ground near Amman road for a water tower project he believes should be canceled or indefinitely postponed. Mr. Trapasso stated that surrounding cities have committed to not spending funds on projects that are not a necessity and asked council to review this project considering the pandemic.

B. The Employee of the Quarter Award was awarded to Police Officer Elsie Serold.

C. Mayor Manitzas read a Proclamation declaring the week of May 10, 2020 as Police Week and May 15, 2020 as Peace Officers Memorial Day

D. Mayor Manitzas read a Proclamation declaring the week of May 17 - 23, 2020 as National Public Works Week.

*Mayor Manitzas announced the Clarissa Rodriguez would be serving as the city's attorney during this meeting.*

**III. CONSENT AGENDA**

**A. Approval of the April 16, 2020 Regular City Council teleconference minutes.**

The Mayor presented the Consent Agenda and with no discussion the Consent Agenda was approved by unanimous consent. 7-0

**IV. CONSIDERATION/DISCUSSION ITEMS**

**A. Consideration and possible action modifying and extending a declaration of local disaster; establishing rules and regulations for the duration of the disaster; and restricting certain activities.**

MOTION: Made by Council Member Koerner, seconded by Council Member Maxton to approve an Ordinance extending the Declaration of Local Disaster to May 21, 2020; and establishing rules and regulations for the duration of the disaster and restricting certain activities as discussed.

VOTE: 7-0; Motion passed.

**B. Presentation of Quarterly Investment Report.**

Sarah Buckelew, Director of Finance, provided the Quarterly Investment report.

**C. Receive and discuss an Economic Outlook & Current Year COVID-19 Financial Impact Report.**

Sarah Buckelew, Director of Finance, provided a presentation on the city's economic outlook after which Tobin Maples, City Manager, sought general insight and guidance from Council on which projects to continue, defund or delay. Feedback was provided by Council for both the general and enterprise funds.

**D. Receive and discuss a Navigating the COVID-19 Crisis and Planning for the Future Report.**

Tobin Maples, City Manager, highlighted the City's response to the COVID-19 crisis, transition to recovery, and then discussed upcoming projects for which the Council provided feedback. Sarah Buckelew, Director of Finance, discussed planning for next year's budget year and provided revenue projections.

**E. Discuss and consider initiatives to evaluate and implement that provide temporary financial or regulatory relief to citizens relative to Covid-19 impacts.**

Council Member Patel discussed her reasoning for asking staff to look at temporary initiatives to provide relief to citizens after which Tobin Maples, City Manager, offered possible items that could be considered. The general consensus was to create an Ordinance to change the deadline to complete cross-connection control and backflow prevention testing from September 30, 2020 to December 31, 2020.

**V. REPORTS FROM STAFF/COMMITTEES/COUNCIL**

- A. Council Member Patel suggested that city staff bring an ordinance to extend the deadline to complete cross-connection control and backflow prevention testing.
- B. Council Member Havard requested that a discussion item on oak wilt be placed on a future agenda.

**VI. ADJOURNMENT**

Mayor Manitzas adjourned the meeting at 12:43 PM.

ATTEST:



Christina Picioccio, City Secretary

  
Garry Manitzas, Mayor