

City of Fair Oaks Ranch Annual Budget FY 2021-22



Adopted Version

Last updated 06/30/22



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INTRODUCTION



Annual Budget

Fiscal Year October 1, 2021-September 30, 2022

This budget will raise less revenue from property taxes than last year's budget by an amount of \$79,753, which is a 1.26 percent decrease from last year's budget.

The property tax revenue to be raised from new property added to the tax roll this year is \$214,032.

City Council Record Vote

The record vote of each member of the governing body by name voting on the adoption of the budget is as follows:

Governing Body	Record Vote
Mayor Greg Maxton	Aye
Emily Stroup	Aye
Roy Elizondo	Aye
Michelle Bliss	Aye
Laura Koerner	Aye
Scott Parker	Aye
Chesley Muenchow	Aye

The Governing Body voted on the proposed budget September 27, 2021.

Fiscal Year	Property Tax Rate	No-New-Revenue Rate	No-New-Revenue M&O Rate*	Voter Approval Rate	Debt Rate
2021-22	0.3518	0.3581	0.3283	0.3770	0.0295
2020-21	0.3735	0.3693	0.3472	0.3820	0.0326

^{*}Unadjusted for sales tax

Municipal Debt Obligations as of October 1, 2021 - \$7,481,513

The above information is presented on the cover page of the City's FY 2021-22 budget to comply with requirements of section 102.005 of the Texas Local Government Code



GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

City of Fair Oaks Ranch Texas

For the Fiscal Year Beginning

October 01, 2020

Executive Director

Christopher P. Morrill

Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Fair Oaks Ranch, Texas, for its Annual Budget for the fiscal year beginning October 1, 2020. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as a financial plan, as an operations guide, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements and we are submitting it to GFOA to determine its eligibility for another award.

The Honorable Mayor Greg Maxton Council Members

Emily Stroup Council Member, Place 1
Roy Elizondo Council Member, Place 2
Michelle Bliss Council Member, Place 3
Laura Koerner Mayor Pro-Tem, Place 4
Scott Parker Council Member, Place 5
Chesley Muenchow Council Member, Place 6

City Manager Tobin E. Maples, AICP

Assistant City Manager Vacant	Assistant City Manager Carole Vanzant, CPM, TRMC, MMC	Chief of Police Tim Moring
Director of Finance Sarah Buckelew, CPA	• • • •	Director of Public Works & Engineering Services Grant Watanabe, P.E.
	City Secretary Christina Picioccio	

City of Fair Oaks Ranch City Council



Greg Maxton Mayor



Emily Stroup Council Member, Place 1



Roy Elizondo Council Member, Place 2



Michelle Bliss Council Member, Place 3



Laura Koerner, Mayor Pro-Tem Council Member, Place 4



Scott Parker Council Member, Place 5



Chesley Muenchow Council Member, Place 6

Fair Oaks Ranch is a Home Rule city. City Council is elected at-large representing all residents within the City limits. Council members including the Mayor serve staggered three-year terms with City elections held each year.

The Mayor Pro-Tem is selected by the Council members each year after the election.

Truth in Taxation

Truth-in-taxation is a concept embodied in the Texas Constitution that requires local taxing units to make taxpayers aware of tax rate proposals and to afford taxpayers the opportunity to limit tax increases. Property owners have the right to know about increases in their properties' appraised value and to be notified of the estimated taxes that could result from the new value. For more information about this act and its impact on the budget and tax rate setting process, visit the Texas Comptroller's website and Truth in Taxation resources ...

Fair Oaks Ranch Governing Body Information can be found here:

Mayor ☑ City Council ☑

Comal Appraisal District: http://www.comalad.org/2

Comal County Truth in Taxation Website: https://comal.truthintaxation.com/

Kendall Appraisal District: https://www.kendallad.org/ \mathbf{Z}

Bexar Appraisal District: https://www.bcad.org/2

Bexar County Truth in Taxation Website: https://www.bexar-taxes.org/property-search ๔

City of Fair Oaks Ranch Truth in Taxation

Fiscal Year 2021-22 Budget Calendar

Date	Budget Step	Links
May 19	Budget 101 Training	Workshop Documents ௴
June 9	Budget Work session with Council and Staff Focus: Fee impacting Capital Items (Water and Wastewater Infrastructure) and Utility Budget	Workshop Documents ௴
June 28	Budget Work session with Council and Staff Focus: Tax impacting Capital Items (Drainage and Streets) and Governmental Budget	Workshop Documents で
July 22	Budget Work session with Council and Staff Focus:Funding Plan and Follow-Up on Projects if necessary	Workshop Documents で
July 25 (Sunday)	Deadline for Chief Appraisers to deliver certify rolls or certified estimates to taxing units and certification of anticipated collection rate by tax collector. (Tax Code Sec. 26.01 a-1)	Certified Rolls 🗗
July 29	Calculation of No new revenue, Voter Approval, 8% Increase and De Minimis Rates.	Tax Calculations ♂
July 29	Finance Director posts the calculated no-new-revenue tax rate and voter approval tax rate, along with certain debt information on the home page of the City's website using form prescribed by comptroller (Tax Code Sec 26.04 (e))	2021 Tax Rate Notice ௴
August 5	Finance Director submits the No-New Revenue and Voter Approval rates to City Council. (Tax Code Sec 26.04(e)). Finance Director posts the calculated no-new-revenue tax rate and voter approval tax rate, along with certain debt information on the home page of the City's website using form prescribed by comptroller (Tax Code Sec 26.04(e)).	See Council Meeting Agenda Packet L
August 26	City Council confirms maximum proposed tax rate and Council takes a record vote. (Tax Code Sec 26.061 (b). City Council schedules one public hearing on the budget (LGC 102.006a-b) and a meeting to vote on the tax rate (Tax Code Sec. 26.05(d); (Tax Code Sec 26.06)	See Council Meeting Agenda Packet 🗹
August 27	City Manager files budget with City Secretary (LGC 102.005a). City Secretary ensures the proposed budget is available on the website and available for inspection at City Hall (LGC 102.005c)	Proposed Budget Document 🗹

Date	Budget Step	Links
September 3	Finance Director publishes Notice of Meeting to Vote on Tax Rate in the Friday, September 3rd edition of Boerne Star and posts on the City's website (Tax Code Sec. 26.06(c)) Finance Director publishes Notice of Public Hearing on the Proposed Budget in the Friday, September 3rd edition of Boerne Star and posts the budget on city's website. (LGC 102.005c) Finance Director/Communications posts the Tax Notice (Tax Code Sec 26.04(e)), Notice of Tax Hearing (Tax Code Sec. 26.065), and Notice of Budget Hearing (LGC 102.006c) on the City's Website.	Notice of Meeting to Vote on Tax Rate & Notice of Budget Hearing &
	Public Hearing for Proposed budget. Council Meeting for the First Reading of Budget and Tax Rate Ordinances is held.	See Council Meeting Agenda Packet 🗹
September 27	Second Reading and adoption of the Budget and Tax Rate ordinances	See Council Meeting Agenda Packet 🗹

Budget to Budget Comparison of Tax Rates and Values

Comparison of FY 20-2	1 to FY 21-22 Property Tax	Revenue	Yr over Yr
	2020-21 Amended Budget	FY 21-22 Budget	
Tax Rate/\$100 Valuation			Yr over Yr
General Fund (M&O)	0.3409	0.3223	-0.0186
Debt Service Fund (I&S)	0.0326	0.0295	-0.0031
Total Tax Rate	0.3735	0.3518	-0.0217
Estimated Assessed Valuation	1.726.007.037	1.788.951.840	62.944.803
M&O Tax Rate/\$100 Valuation	-//		-0.0186
Total M&O Levy		5,765,792	(118,166)
Total Taxable Valuation	1,726,007.037	1,856,393,239	130,386,202
I&S Tax rate/\$100 Valuation			-0.003
Total I&S Levy		547,544	(14,989)
Total Levy (100%)	\$ 6,446,491	\$ 6,313,336	\$ (133,156)
Yr. over Yr. increase (decrease)		\$ (133,156)	
Percent of Levy Collected	98.3%	99.1%	0.8%
DISTRIBUTION BY FUND			
General Fund	5,783,931	5,714,476	(69,454)
Debt Service Fund	552,969	542,671	(10,299)
Total Property Tax Collection	\$ 6,336,900	\$ 6,257,147	\$ (79,753)
Yr. over Yr. Increase (decrease) in c	ollections	\$ (79,753)	
			Yr over Yr
Average Home	516,471	535,467	\$ 18,996
Average Tax Bill	,	1,884	\$ (45)



Message from the City Manager

Tobin E. Maples, AICP

August 27, 2021

Honorable Mayor Greg Maxton and Members of the City Council,

In accordance with Texas Statutes and the City of Fair Oaks Ranch City Charter, it is my honor to present the budget for the fiscal year beginning October 1, 2021 and ending September 30, 2022. This City Manager's Recommended Budget incorporates a \$.0217 reduction in the City's overall property tax rate and encompasses all of the service delivery and capital investment initiatives established by the City Council. Further, this recommended budget was developed through continued utilization of a Strategic Planning process that ties citizen-driven service expectations with available resources. The FY 21-22 budget is balanced and preserves the City's conservative position of financial strength and resiliency and serves as:

- The fiduciary policy position establishing service delivery expectations and accountability for the citizenry and staff;
- A plan of financial operations estimating proposed expenditures for the fiscal year and the proposed means of financing; and
- An operational plan for the programming and mobilization of human, material, and capital project resources during the fiscal year.

Since March 2020, our City, State, and Country have faced a global pandemic, social unrest, economic volatility, governmental distrust, and a historic winter storm. During challenging times like this, it is important to recognize the City's primary focus, to sustain and deliver essential services, remains unchanged. In this context, I am deeply inspired by City Council's servant leadership and the outstanding performance and commitment displayed by our employees on a daily basis. Because of the Council's insight and actions over the past five years, our efforts to ensure the City is poised to forecast, review, and manage uncertainty have been successful.

Within this framework, the City's Emergency Operation Center (EOC) has been activated twice (Covid and Winter Storm) since March 2020 and for some of our team members, this has been their first exposure to full scale crisis management. During both activations, the entire Team performed at a high level, often innovating in real time to ensure the wellbeing of the community and the safety of their teammates. A few examples of Team success include, but are not limited to, the following:

- Sustained the entire portfolio of City services without interruption.
- Our communication tools such as social media, telephones, and code red alerts remained operational even when managed from remote locations.
- Experienced minimal internal Covid outbreak due to adopted protocols and staff's willingness to participate (team culture). Knowing we have a small team with limited bench depth, this continues to be a key factor associated with our ability to sustain full City services.
- Proactively managed the budget to a desired outcome resulting in a surplus. Many of our peer cities were not as successful.
- The Public Works Team performed at another level and exceeded expectations.
- The utility operated without interruption during the winter storm. Only a handful of utilities in Texas can claim success of this nature.
- Our streets were sanded and salted early and throughout the winter event, inclusive of roadways operated by TxDOT.
- Our Police Department never missed a beat.
- We stood-up both potable and non-potable water distribution stations to provide humanitarian assistance to families.
- The Leon Springs Fire Department responded to every call and performed at the highest level.
- · Accounts payable was processed in a timely manner and our employees never missed a paycheck.

From my perspective as the City Manager, there is no doubt that the Fair Oaks Ranch Team performed at a high level when compared and scaled to other cities and utilities across the state. This overarching success is a direct result of solid leadership that ensures power is centralized in the legislative body (City Council), empowers operational team members to perform, and produces an environment of trust, balanced decision making, and high-level execution. Truly it is a culture of dedicated public servants at all levels of the organization!

Within this framework of City Council leadership and insight, the FY 21-22 budget continues the City's rich history of financial stewardship tailored to offset the residential tax burden. A few key components of the proposed FY 21-22 budget are as follows:

- A \$.0217 reduction in the City's overall property tax rate.
- Enhancing the City's strong financial position through the allocation of funds (\$390,000) to sustain operating reserves per established financial guidelines.
- The creation of three new full-time positions within the General Fund. Two drainage maintenance positions in
 the Public Works Department and one communications position (title TBD) in the Human Resources and
 Communications Department. All three of these positions are dedicated to the provision of new services, such
 as maintenance of the public storm water conveyance system and enhanced communications. The proposed
 General Fund budget also includes a 2.5% cost of living adjustment (COLA), merit-based increases for eligible
 full-time employees, and certification/licensure stipends as approved by the City Council.
- The Water & Wastewater Fund is an enterprise fund which derives its revenues from water and wastewater rates, not property taxes. Annually, these revenues fund mandatory expenses and programs required to operate water and wastewater utilities. We will continue to address repairs associated with our aging infrastructure, so both water and wastewater rates will be evaluated through an extensive cost of business analysis. The budget does include the same COLA, merit-based, and stipend adjustments as the General Fund.
- Funds in the Debt Service Fund (I&S) are budgeted to cover the annual interest and principal payments on previously issued bonds and related costs approved by the voters. The total estimated debt service amount for FY 21-22 is \$877,137, with \$6,100,000 in total outstanding debt obligations. While no new debt is planned for FY 21-22, the City may initiate the process to define and frame a new bond program to fund infrastructure and facility related improvements. If this initiative is advanced, the City Council will form a Citizens Bond Advisory Committee to develop the program.
- Continued replacement of decommissioned equipment funded through the Utility Vehicle and Equipment Replacement Fund established in 2017.
- Enhanced Fire and Emergency Response services through a new Interlocal Agreement with Bexar County Emergency Services District No. 4.
- Funding to broadcast a livestream feed of City Council meetings.
- Design services for priority one drainage projects as prioritized in the City's Master Drainage Plan, Minor improvements to Dietz Elkhorn to mitigate ingress/egress related concerns at both elementary schools, enhanced maintenance of public streets, and continued implementation of the IT asset replacement program.

Final Comments

In closing, I would like to reiterate the staff's appreciation to the City Council for your volunteerism, leadership, and direction. As professional city administrators and dedicated public servants, we were particularly impressed with your responsiveness and the professionalism displayed in communicating your thoughts throughout the budget process. Knowing successful local governance is relationship driven, it is essential that we advance ideas and plans charged with addressing the concerns of the citizenry and ensuring the City is prepared to meet the many challenges associated with aging infrastructure, managing growth, and operating a maturing organization. The Council's leadership in this effort is a mark of professional respect by City staff and acknowledges your commitment to the citizens of Fair Oaks Ranch.

Because we are a people organization, I am confident that the City's thirty-three (33) year history as an organization that cares about the community and its members will continue to be an asset. Our purpose is only accomplished thanks to the talents and dedication of my colleagues. Accordingly, I would like to thank all of our city employees for the outstanding service they provide to the citizenry on a daily basis and give credit to department heads and managers for their effective contributions of time and energy toward the preparation of the FY 21-22 budget. These are the people we trust with life and death decisions, with maintenance and operations of essential systems, and with helping to make Fair Oaks Ranch the "City of Choice."

Mayor and Council, thank you again for your leadership. Please know your Team of dedicated public servants is energized to preserve and protect the unique quality of life that makes Fair Oaks Ranch the City of Choice. To the operational Team, I applaud your continued success. Please maintain your commitment to making a difference and

always remember it is our honor and privilege to serve on The Ranch!

Respectfully,

Tobi E. Mapher Tobin E. Maples, AICP

City Manager

Community Profile



Overview

The City of Fair Oaks Ranch is located on the edge of the beautiful Texas Hill Country, 27 miles northwest of downtown San Antonio. The city spans over three separate counties, Bexar, Kendall and Comal and covers an area of 7,861 acres.

Fair Oaks Ranch is a Home Rule Charter City and operates under a Council/Manager form of government. A Mayor and six Council Members are elected by the citizens, and the City Manager is appointed by the Council.

The History of Fair Oaks Ranch

The City of Fair Oaks Ranch had its beginnings as a working ranch when several parcels of land were acquired by oil man Ralph Fair, Sr. during the 1930s. The ranch, which had a dairy and granary, was first a center for a racehorse operation. Later, Mr. Fair established a registered Hereford cattle operation. After the death of Mr. and Mrs. Fair, the remaining family decided to develop a 5,000 acre portion of the ranch as a residential community. A homeowner's association was formed in 1975 with Boots Gaubatz as the president.



In 1985, the Fair Oaks Ranch Homeowners Association began to consider incorporation as a Type A General Law Municipality. Boots, along with Bob Herring and Don King, led the process, and are now known as the "founding fathers" of Fair Oaks Ranch. The City was eventually incorporated in 1988. Once the population of Fair Oaks Ranch reached 5,000, the city was eligible to become home rule. It wasn't until a decade later that the draft home rule charter was introduced. On May 2017, the home rule election was held with over 90% of voters supporting the change.

Fair Oaks Ranch was created by a group of visionaries who had both the foresight and the political courage to dream of a special community and make it a reality. The ability to make the city a reality was enhanced by having a single development company for many years and working with a family that had a desire for their ranch to become a unique community. This

commonality of vision was the glue that held the development process together and created such a unique city.

Economy and Growth

Fair Oaks Ranch is located immediately northwest of the 7th largest U.S. city, San Antonio. Proximity to the Alamo City, with its vast retail, professional, and medical offerings, paired with a unique Hill Country lifestyle, support a growing commuter population. San Antonio is also home to Joint Base San Antonio, the largest joint base in the U.S. Department of Defense, which adds to the economy and diversity of the entire metro area. Fair Oaks Ranch serves as a popular retirement destination for many with its golf courses, walking trails and quiet hometown atmosphere. The City of Fair Oaks Ranch anticipates future growth as more people move into the area. San Antonio is among the fastest growing regions in the United States, and Texas one of the national leaders for domestic migration. Much of the housing demand for new residents falls in the hill country area, so it is anticipated that new home construction will increase in

the coming years. San Antonio in particular has become a popular destination for startup and technology companies. Fair Oaks Ranch's plan for the future includes growth management tools charged with ensuring the community is prepared for this growth.

Culture and Recreation

Fair Oaks Ranch is the perfect destination for tranquility, with several miles of hike and bike trails that meander through the city. The City is home to an array of wildlife including white tailed deer, axis deer, Egyptian geese, foxes, ducks, hawks and many others. This proximity to diverse wildlife is one of the advantages to living in this community.

Golf carts are just as common to see on the roadways in Fair Oaks Ranch as cars, and the streets are also routinely full of cyclists and runners. The Fair Oaks Ranch Golf and Country Club offers two championship golf courses, swimming, tennis, a fitness club and fine dining.



Many other cultural and recreational facilities are within a short drive south in the San Antonio area. A 90 minute drive to the north will take you to Austin, the capital city and cultural hub of Texas. Fair Oaks Ranch is also close to New Braunfels, Canyon Lake and the Guadalupe River, all popular recreation areas, particularly in the summer months.

For a little main street charm and unique shopping experiences, the City of Boerne is less than 10 miles away. A getaway destination for many tourists, the historic downtown area is home to antique stores, bakeries, art galleries and specialty boutiques. There are also year round parades, festivals and cultural events. Boerne also sits next to Cibolo Creek and a nationally recognized nature center.

Education

Fair Oaks Ranch is part of Boerne and Comal ISDs, and is home to two elementary schools, Fair Oaks Ranch Elementary and Van Raub Elementary. The public school system is larger enough to offer diverse programs, and small enough to allow teachers and administrators to cultivate a personal, active interest in each student. The City engages with the students at the schools and supports programs through its Wildlife Education Committee.



Location of Fair Oaks Ranch



Population Overview



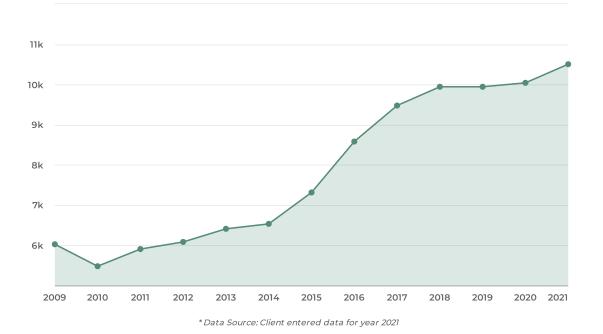
10,505

▲ 4.6%

GROWTH RANK

4 out of 1218

Municipalities in Texas

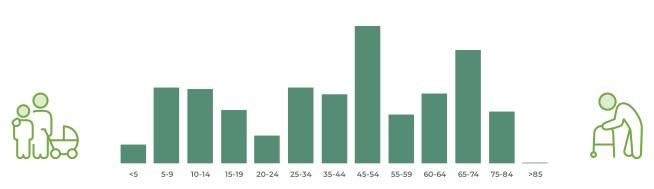




Daytime population represents the effect of persons coming into or leaving a community for work, entertainment, shopping, etc. during the typical workday. An increased daytime population puts greater demand on host community services which directly impacts operational costs.

* Data Source: American Community Survey 5-year estimates

POPULATION BY AGE GROUP



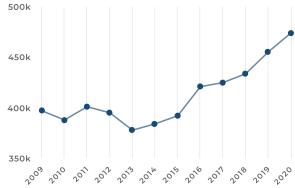
Aging affects the needs and lifestyle choices of residents. Municipalities must adjust and plan services accordingly.

* Data Source: American Community Survey 5-year estimates



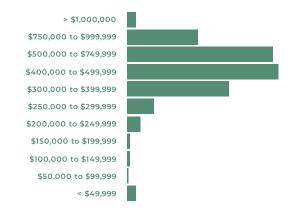
Housing Overview





* Data Source: 2020 US Census Bureau
(http://www.census.gov/data/developers/data-sets.html), American Community
Survey. Home value data includes all types of owner-occupied housing.

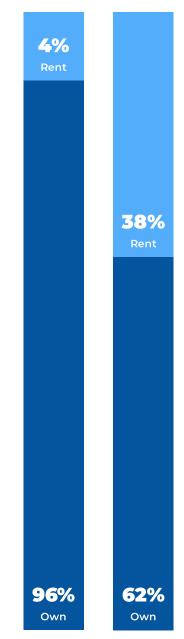
HOME VALUE DISTRIBUTION



* Data Source: 2020 **US Census Bureau**(http://www.census.gov/data/developers/data-sets.html), American Community
Survey. Home value data includes all types of owner-occupied housing.

HOME OWNERS VS RENTERS

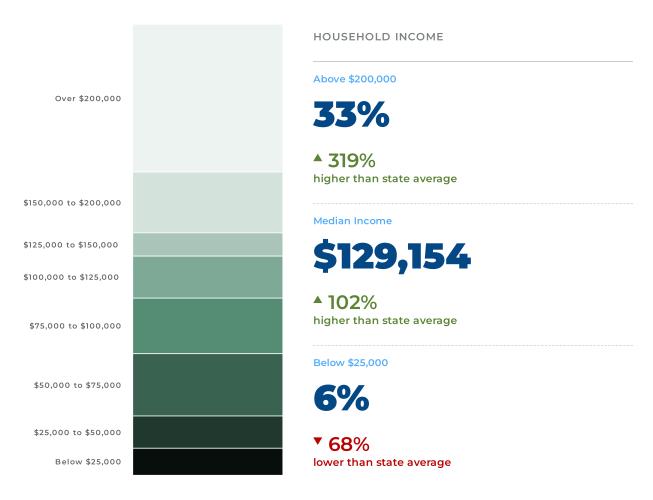
Fair Oaks Ranch State Avg.



* Data Source: 2020 US Census Bureau (http://www.census.gov/data/developers/datasets.html), American Community Survey. Home value data includes all types of owner-occupied housing.

Economic Analysis

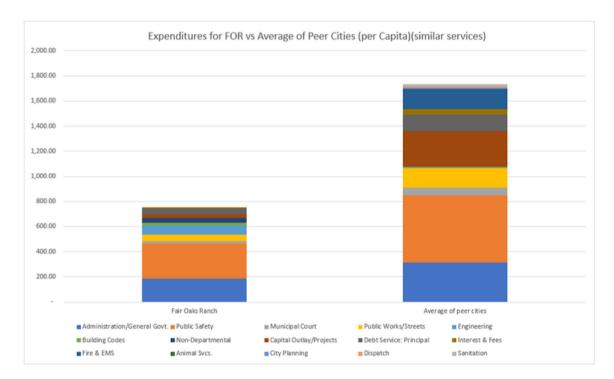
Household income is a key data point in evaluating a community's wealth and spending power. Pay levels and earnings typically vary by geographic regions and should be looked at in context of the overall cost of living.



^{*} Data Source: American Community Survey 5-year estimates

^{*} Data Source: American Community Survey, 2010 Census, 2000 US Census and 1990 US Census

Expenditure Comparison-Fair Oaks Ranch versus Peer Cities (per capita)

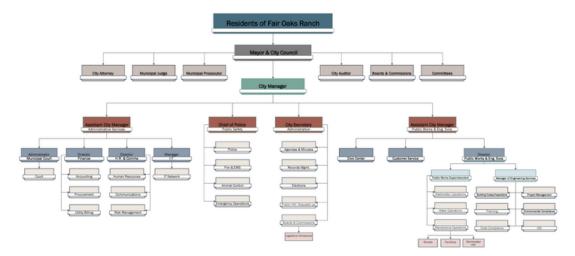


Peer cities include: Olmos Park, Hollywood Park, Shavano Park, Windcrest. Marble Falls, Alamo Heights, Fredericksburg, Leon Valley, Live Oak, Boerne, and Kerrville.

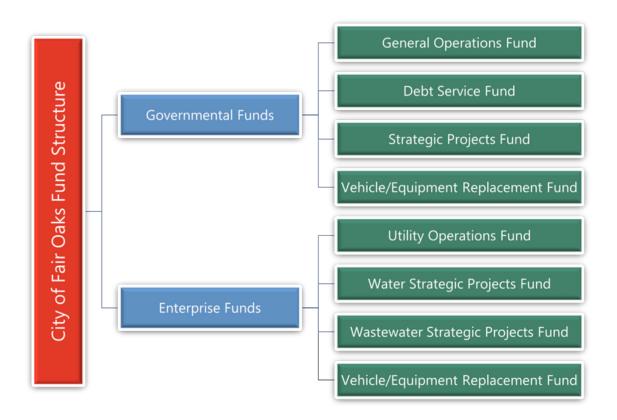
Data from 2019-20 ACFR

Organizational Chart of the City

Click on the attachment link to see a larger version of the Organizational Chart



Fund Structure of the City



Account Structure and Description of Funds

The City maintains budgetary control of its operating accounts through the use of various funds. A "fund" is a self-balancing set of accounts with identifiable revenue sources and expenditures. It is segregated for the purpose of measuring a specific activity. Additionally, these funds are further separated into either major funds or non-major funds based on criterion that compares the amount of assets, liabilities, revenues or expenditures they report in comparison to the total governmental funds or the combination of the governmental funds and the enterprise funds.

Governmental Funds

Most of the City's government functions are financed through the governmental funds. These funds are generally used to account for tax-supported activities. Long-term liabilities and fixed assets are not accounted for through governmental funds. The measurement focus is to determine changes in financial position (fund balance) rather than to determine net income.

o General Operations Fund

The General Fund is a governmental fund type and the City's primary operating fund. It accounts for all financial resources except those required to be accounted for in another fund. The General Fund includes expenditures for Administration, City Secretary, Human Resources, Finance, IT, Building Codes, Public Safety, Public Works, Engineering and Planning, and the Municipal Court.

Debt Service Fund

The Debt Service Fund accounts for the accumulation of resources for, and the payment of, long-term debt principal and interest. These resources are funded through ad valorem property tax at the interest and sinking (I&S) tax rate.

Capital Project Funds

Capital Project Funds account for the proceeds of debt issuance and internal funding for the completion of capital or strategic action plan projects outside the scope of general operations, and will generally span more than one fiscal year to complete. The City currently has one capital project fund: the Strategic Projects Fund, which is funded through internal transfers from the General Fund.

Vehicle/Equipment Replacement Fund

The Equipment Replacement Fund is used to account for the replacement of all City-owned vehicles and equipment, except those assigned to the City's enterprise funds. The City annually makes contributions into the fund to build up sufficient reserves to purchase replacement vehicles and equipment when scheduled.

Enterprise Funds

Enterprise funds are used to account for an activity for which a fee is charged to external users for goods and services. The City reports activities for a Utility Fund which includes water and wastewater services. The Utility Fund also provides funding for an Equipment Replacement Fund for the replacement of all vehicles and equipment assigned to the utility fund, as well as Capital Project Funds for capital improvement projects and Strategic Action Plan budgets.

Utility Operations Fund

The Utility Operations Fund accounts for the revenues from water and wastewater operating activities. It includes expenditures for all operating and maintenance activities that support these services.

• Water Strategic and Capital Project Fund

The Water Strategic and Capital Project Fund is used to account for financial resources, usually through internal funding from the Utility Operations Fund, to be used for the acquisition or construction of major capital facilities and strategic action plan projects for the water utility. The purpose of this fund is to separate costs that are considered non-operational, typically associated with one-time projects that are not annually occurring, or large projects which may span over multiple budget years.

Wastewater Strategic and Capital Project Fund

The Wastewater Strategic and Capital Project Fund is used to account for financial resources, usually through internal funding from the Utility Operations Fund, to be used for the acquisition or construction of major capital facilities and strategic action plan projects of the wastewater utility. The purpose of this fund is to separate costs that are considered non-operational, typically associated with one-time projects that are not annually occurring, or large projects which may span over multiple budget years.

Vehicle/Equipment Replacement Fund

The Vehicle/Equipment Replacement Fund is used to account for the replacement of all City-owned vehicles and equipment assigned to the City's enterprise funds. The City annually makes contributions into the fund to build up sufficient reserves to purchase replacement vehicles and equipment when scheduled.

Basis of Accounting & Budgeting

Governmental Funds

Governmental funds are accounted for using the current financial resources measurement focus and the modified accrual basis of accounting. This means that only current assets and current liabilities are generally included on the balance sheet. Revenues are recognized when susceptible to accrual (i.e. when they become measurable and available) and expenditures are recorded when the related fund liability is incurred.

Enterprise Funds

Enterprise or proprietary funds are accounted for using the accrual basis of accounting. Revenues are recognized when they are earned and expenses are recognized when they are incurred. These funds are accounted for on a flow of economic resources measurement focus whereby all assets and liabilities associated with the operation of these funds are included on the balance sheet.

The City's basis of budgeting essentially follows the basis of accounting (modified accrual for government funds and full accrual for proprietary funds); however, there are exceptions, which are described below.

- Only revenues expected to be received during the year or soon thereafter are included in revenue estimates (budget basis).
- Only amounts that will be spent or encumbered by the end of the fiscal year are recorded as expenditures (budget basis).
- Depreciation expense is not displayed and capital expenditures and bond principal payments are shown as utilized by each fund (budget basis).
- o Compensated absences (accrued but unused leave) and employee benefits are not reflected in the budget.
- Transfers are classified as revenues and expenditures (budget basis) rather than as "other financing sources or uses" (accounting basis).

Budget Process

The fiscal year of the City of Fair Oaks Ranch begins on October 1 of each calendar year and ends on September 30 of the following calendar year. In accordance with Texas state law and generally accepted accounting standards, Fair Oaks Ranch adopts a balanced budget for each fiscal year. The budget process includes multiple phases, each of which requires a joint effort by government leaders and City staff. The budget is the financial plan and policy statement for the fiscal year of operations that matches all planned funding sources and expenditures with the program of services desired by residents of the City.

Strategic Action Plan (SAP)

Strategic Planning Workshops (January-March)

Strategic planning workshops are held with senior staff and the City Council at the beginning of the calendar year. During this phase of the budgeting process, the Council focuses on the Strategic Action Plan (SAP) which outlines the vision, broad goals and priorities for the City. Some of these items require extensive capital, time and due diligence, while others are readily attainable. The City Council SAP along with the Comprehensive Plan provide a framework and guidance for the budget process. The Strategic Plan set forth by City Council contains 5 main pillars which are used as the starting point for all strategic project discussions and can be seen reflected throughout each department's SAP Budget.

• Development of Departmental Strategic Plan Drafts (February)

Based off of the goals set forth by the Council, each department head reviews and begins developing departmental Strategic Plans and operational program changes that support their strategic plan for the upcoming budget cycle. During this time, department heads review the programmed equipment replacement schedules, and meet with Human Resources to begin discussions of program changes for Full Time Equivalents.

Budget Workshop with City Staff (March)

The Finance Department meets with each department head to answer questions, help define Strategic Goals for the department and determine how those goals fit into the overall SAP.

o Department Heads Meet with the City Manager (April)

Once the department heads have a working version of their strategic plan, they meet one-on-one with the City Manager to review their plans and goals for the upcoming fiscal year.

City Council Strategic Planning Sessions (June-July)

Staff meets with the Mayor and City Council to obtain general direction and guidance in preparing the budget. During this session, staff discusses the Departmental Strategic Action plans for the coming year as well as various factors that may affect the ensuing budget cycle, such as economic climate, revenue outlook, community expectations and program requirements. Council addresses these concerns and identifies top priorities. An overview of the direction received from Council is presented, and the City Manager may give specific direction complying with organizational strategies.

Budget Estimates

- City Manager and Finance Develop a Baseline Budget (March)
- Budget Orientation (March)

The City Manager and Finance Department hold a budget orientation meeting with City staff to discuss the economic condition of the City and its effects on the budget. A review of the Strategic Action Plan occurs. The calendar and operations for the upcoming budget cycle are reviewed. Department Heads begin to draft Departmental budget requests for the upcoming year. A standardized approach for budgeting operational costs occurs. Operational Budgets for each department are defined separately from strategic projects. One-time expenditures are identified, and large one-time expenditures and Strategic Action Projects are budgeted in separate Capital Projects Funds.

Budget Development

Preliminary Tax Rolls Received (April)

The City Manager along with the Finance Director determine the guidelines for the department heads to use in preparing their budgets.

Budget Requests Submitted & Reviewed (April)

Each department aligns its Strategic Action Plan with operational and strategic project budget requests and submits these requests to the Finance Department for evaluation and compilation.

Budget Review Sessions with City Manager (May)

Staff meets with the Finance Department and City Manager to evaluate progress on continuing priorities, discuss new programs to be included in the budget, and re-evaluate each department's operational and SAP budget requests for the upcoming fiscal year.

- Council Budget Work Sessions (June)
 - City Council holds a budget work session in order to discuss the draft budget. Citizens are invited, but no public testimony is allowed at the work session meetings.
- Certified Tax Rolls Received (July)
 - The Finance Department incorporates these numbers and delivers a proposed budget to City Manager for review. The final proposed budget is discussed, and any concerns are addressed.

Budget Presentation, Consideration and Adoption

Once the Council has completed its work sessions and review, the City Manager's proposed budget is filed with the City Secretary and made available to the public as required by State Law. Steps for the budget presentation, consideration, and adoption follow Texas Local Government Code as well as Truth in Taxation Laws.

- o Council Adopts the FY 2021-2022 Annual Budget and Tax Rate (September)
- FY 2021-22 Annual Budget is Published (September/October)
- Budget is Amended if Necessary (After fiscal year has begun)

Supplemental Appropriations: If, during the fiscal year, the City Manager certifies that there are appropriation revenues in excess of those estimated in the budget, the Council may make supplemental appropriations for the year up to the amount of such excess.

Transfer of Appropriations. At any time during the fiscal year the City Manager may transfer part or all of any unencumbered appropriation balance among programs within a fund.

Upon written request by the City Manager, the Council may, by ordinance, transfer part or all of any unencumbered appropriation balance from one Fund to another, or make an adjustment to a restricted fund.

Advisory Boards and Commissions

Planning and Zoning Commission. The Planning and Zoning Commission (P&Z) acts as an advisory group to the City Council in required and discretionary land use matters associated with the following:

Comprehensive Planning, Zoning, Subdivision Platting and other growth management initiatives related to the physical development of the City. Commission members serve three year staggered terms with no term limits. Members are appointed by the City Council.

Linda Tom David Horwath Dale Pearson

Bobbe Barnes Douglas Leonard Lamberto "Bobby" Balli

Marty Bryant

Municipal Development District Board. The Fair Oaks Ranch Municipal Development District Board (MDD) was created by voters on May 7, 2011 in accordance with Chapter 377 of the Texas Local Government Code. It began receiving a 1/2 percent sales tax in 2011 on all items in the district that are subject to the local sales tax. As a result of the MDD formation our ad valorem tax rate did not increase but these funds can now directly benefit our City and residents.

The MDD's mission is to approve funding for economic development, retention and improvement of the district, and for improvement of short and long term property values. Priorities for expenditures of resources are aligned to the City's Comprehensive Plan and the MDD's adopted mission, goals and objectives. MDD boundaries include the City of Fair Oaks Ranch and portions of the ETJ within Bexar and Kendall Counties, but not Comal County.

Laura Koerner, Vice President Mike Lovelace, Treasurer Rene Gallegos Roy Elizondo, Secretary Nicholas DiCianni Rachelle Garcia

Summer Fleming, Investment Amanda Valdez, Deputy City

Officer Secretary Stephen Robertson

Board of Appeals. The role of the board is to hear and decide appeals of orders, decisions, or determinations made by the Building Official relative to the application and interpretation of the International Building Code, International Residential Code for One and Two Family Dwellings, International Energy Conservation Code, International Plumbing Code and National Electric Code.

Jenks Boston Earl Hamilton Walter Wong

Zoning Board of Adjustments. The Zoning Board of Adjustment shall hear and decide appeals when error is alleged in any order, requirement, decision or determination made by an administrative official of the City in the enforcement of any zoning related decisions. The Zoning Board of Adjustment may reverse or affirm, in whole or in part, or modify the administrative official's order, requirement, decision, or determination from which an appeal is taken and make the correct order.

Craig Matson Laurence Nichols Shane Stolarczyk

Dean Gaubatz J.C. Taylor Vacant

Vacant

Capital Improvements Advisory Committee. The Capital Improvements Advisory Committee (CIAC) was established to comply with the Section 395.058 Texas Local Government Code-Chapter 395. This committee is responsible for assisting the City in development of Land Use Assumptions, Capital Improvement Plans, and reviewing of impact fees.

Joe DeColaMarcus GarciaPaul MebaneJohn GuidryDana GreenBen Koerner

Seth Mitchell Arthur Waterman Christopher Weigand
Council Liaison: Emily Stroup City Liaisons: Grant Watanabe, Sandy Gorski

Wildlife Education Committee. The Wildlife Education Committee (WEC) is responsible for developing a proactive program using educational materials to help us all better enjoy and coexist with the bounties of nature we are blessed to have in our community.

Bruce Nicholson, Chairperson Teal Harris Dedie Manitzas

Paul Mebane Scott Russell

Liaison: Carole Vanzant

Branding Committee. This committee is charged with enhancing the communication efforts of the City to the citizens. This includes recommending initiatives and tools for daily communications, publicizing city events, and marketing our city.

Melissa Castro Laura Koerner Vacant

Carole Vanzant Chief Tim Moring Jennifer Hudson

Liaison: Joanna Merrill

Audit Committee. The Audit Committee has three goals. First, it must satisfy itself that management is maintaining a comprehensive framework of internal control. Second, it must ensure that management's financial reporting practices are assessed objectively. Third, it needs to determine that the financial statements are properly audited and that any problems disclosed in the course of the audit are resolved.

Roy Elizondo Chesley Muenchow Greg Maxton

Liaison: Sarah Buckelew

BUDGET OVERVIEW

Strategic Action Plan

Purpose of the Strategic Action Plan

The Strategic Action Plan acts as a planning and budgeting tool that guides the annual development of the City's budget. In support of the City's overall Vision and Mission, certain citizen driven service expectations and risk mitigation strategies were identified, some of which will span the next 5-7 years. The City of Fair Oaks Ranch is in a period of dynamic change as it matures to build-out over the next decade. The purpose of the Strategic Action Plan is to keep the City of Fair Oaks Ranch on the desired course during this time of change and beyond. Five (5) foundational focus areas called "Pillars" were first defined, and then were detailed into priority areas on which to focus for the next 5-7 years. City Council reviews progress towards initiatives, and analyzes specific projects for inclusion in the budget process on an annual basis. Performance measures were developed by Staff as a means to align operations with Council's Strategic Priorities.

Vision

To offer the ideal place to call home in the hill country, guided by strong community values and responsible growth, that provides residents of all ages a place to relax and reconnect.

Mission

To deliver exceptional public services, preserve the natural beauty of our City, protect and promote quality of life, and foster community engagement

The Strategic Action Planning Process

The Strategic Action Plan is reviewed each year as part of the budget process to reflect changing priorities and to provide a framework for identifying financial requirements in the upcoming budget cycle. Priority projects are identified; costs are estimated; and possible funding sources are acknowledged. Recommended projects are reviewed by the City Manager and presented to City Council for final approval along with the annual budget.

Costs included in the Strategic Projects

Both the Governmental and Enterprise Funds have Strategic and Capital Projects Funds. The Strategic Projects Funds qualify as Capital Improvement Project Funds for purposes of GASB reporting. The Funds include public physical improvements to be constructed with estimated resources available to finance the projected expenditures, as well as large expenditures for building foundational tools in the City's Growth Management, Operational Excellence and Risk Mitigation frameworks.

Capital and Strategic Projects coordinate directly with the Strategic Action plan and typically qualify as non-operational, or may span over multiple budget years. Non-Operational costs are typically associated with one-time projects that are not annually recurring, or meet the capitalization thresholds as defined by the City's financial management policy.

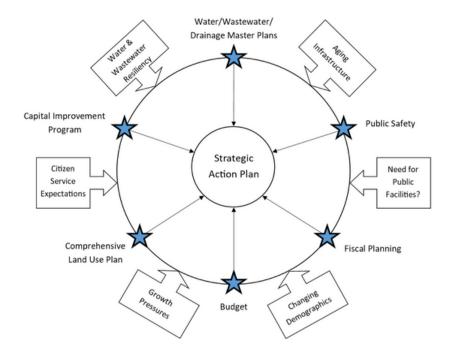
The Governmental Strategic Projects Fund includes non-utility, non-operational projects such as streets, drainage, master planning and general government facilities. Typically, these projects will be funded via general obligation bonds, certificates of obligation, tax revenue, or other financing methods. On the Enterprise Funds side there are 2 separate Strategic Projects Funds, 1 for Water, and 1 for Wastewater. These Enterprise Strategic Projects Funds include utility non-operational projects for water and wastewater infrastructure, capital planning, and Utility facilities. Typically, Enterprise Funds projects will be funded via user fees, certificates of obligation, long-term debt, or other financing methods.

Coordination with Outside Entities

While the City of Fair Oaks Ranch installs and maintains a significant number of capital projects within its jurisdiction, there are numerous other entities responsible for infrastructure in the area. Bexar County, Kendall County, Comal County, the Texas Department of Transportation (TxDOT), San Antonio Water System (SAWS), the Guadalupe-Blanco River Authority (GBRA) are just a few of the other partners that play a critical role in building and maintaining the infrastructure in the area surrounding the City of Fair Oaks Ranch. This Plan is limited to projects the City contributes funding through the City's budget.

As part of the Strategic Action Plan development process, internal and external factors are considered when analyzing the overall planning environment. Long-term factors associated with the City's Growth Management, Operational, and Risk Mitigation frameworks are also considered.

Within the context of these long-term factors, Council identifies Pillars and Priorities to address over the next 5-7 years. Projects are then identified and funded on an annual basis as part of the annual budgeting process.



Strategic Pillars and Priorities

Financial Integrity 1.1 Develop and Maintain a Budget Process that Links with the Strategic Action Plan 1.2 Develop a 5-Year Forecast 1.3 Develop a Risk Inventory and Mitigation Strategies 1.4 Develop Sustainable Financing Strategies Aligned with Service Delivery Expectations 1.5 Ensure Continuity and Excellence of Financial Reporting Reliability **Responsible Growth Management** 2.1 Manage the Physical Development of the City in Accordance with the Comprehensive Plan - 2.2 Implement and Update Infrastructure Master Plan 2.3 Enhance Local Mobility and Multimodal Connectivity 2.4 Alignment of Proactive Place Making Strategies with the MDD 2.5 Develop, Implement and Update Environmental Sustainability Program Reliable and Sustainable Infrastructure 3.1 Enhance and Ensure Continuity of Reliable Water Resources in Accordance with CCN Obligations 3.2 Enhance and Ensure Continuity of Reliable Wastewater Treatment in Accordance with CCN Obligations 3.3 Enhance and Ensure Continuity of Reliable Drainage Improvement Initiatives 3.4 Enhance and Ensure Continuity of Reliable Roadway Improvement Initiatives 3.5 Enhance and Ensure Continuity of Reliable City Facilities **Public Health Safety and Welfare** 4.1 Enhance and Ensure Continuity of Police Services 4.2 Develop a Long-Term Strategy for Continuity of Fire Services 4.3 Develop a Long-Term Strategy for Emergency Medical Services 4.4 Enhance and Maintain Public Safety Community Outreach Initiatives **Operational Excellence** 5.1 Evaluate and Implement Key HR Programs that Promote Organizational Design and Development 5.2 Develop and Implement a Proactive Communication Strategy

5.3 Evaluate and Update Service Delivery Expectations and Best Practices
 5.4 Develop, Implement and Sustain an IT Master Plan - Hardware
 5.5 Develop, Implement and Sustain an IT Master Plan - Software
 5.6 Develop, Implement and Sustain an IT Master Plan - Security

Short-term Factors

The Strategic Planning Process allows for multiple parties to discuss the needs of the City, issues, and long-term factors that should be acknowledged in building budgets and capital improvement projects for the next 5-7 years. Within that framework, the annual budget process allows for short-term factors to be addressed within the next 12 months.

Governmental Budget

In developing the Governmental budget for Fiscal Year 2021-22, the following primary factors were identified to be addressed through strategic investments:

- o Communication and Community Engagement Challenges
- o Inadequate Drainage Infrastructure
- Insufficient Public Facilities
- Insufficient Operational Reserve Targets
- o Financial/Capital Improvement Planning

Enterprise Budget

In developing the Enterprise budget for Fiscal Year 2021-22, the following primary factors were identified to be addressed through strategic investments:

- o Communication and Community Engagement Challenges
- Aging Infrastructure
- o Revenue Sufficiency and Stability
- Asset Management

Strategic Priorities & Projects for the Upcoming Budget Year

Under the framework of the short-term factors considered for the upcoming budget year as well as the Strategic Action Plan, the following are the Strategic priorities and projects to be addressed within the next 12 months. Priorities are categorized as Strategic when they qualify as non-operational, or may span over multiple budget years. Non-operational costs are typically associated with one-time projects that are not annual recurring, or projects that meet the capitalization thresholds defined in the City's financial policy. Strategic Project costs are included within one of the City's three Strategic and Capital Funds (Governmental, Water, or Wastewater).

FINANCIAL INTEGRITY PRIORITY AREAS AND PROJECTS Develop a Risk Inventory and mitigation strategies	FY 21-22
Establish recurring assessment of internal controls adhereance (operations budget)	
Develop Sustainable Financing Strategies aligned with service delivery expectations	
Develop a sustainable and equitable Water Rate	2
Develop a sustainable and equitable Wastewater Rate	2
JABLE AND SUSTAINABLE INFRASTRUCTURE PRIORITY AREAS AND PROJEC	TS
Enhance & Ensure Continuity of Reliable Water Resources in Accordance with CCN Obligations	
Plant 2 Hydropneumatic Tank and Variable Frequency Drives	94
Replace Existing Waterline - Creek Crossings West	22
Replace Willow Wind Drive/Red Bud Hill Water Line	- 6
Elevated Storage Tank Real Estate Acquisition	18
Replace Rolling Acres Trail Water Line Rehabilitation	6
Establish a Water Tank Maintenance and Repair Program (operations budget)	3
Implement Water System EPA Risk Assessment and Emergency Response Plan	
Old Fredericksburg Waterline	5
Enhance & Ensure Continuity of Reliable Wastewater Treatment in Accordance with CCN Obligations	
Existing Wastewater Treatment Plant Improvements - Solids Handling Improvements	92
Finalize & Advance Wastewater Treatment Plant Study	20
Implement Wastewater System EPA Risk Assessment and Emergency Response Plan	
Enhance & Ensure Continuity of Reliable Drainage Improvement Initiatives	
Drainage 7840 Silver Spur Trail (Drainage CIP # 17)	9
Drainage 29010 Tivoli Way (Drainage CIP #34)	- 5
Drainage 7715 Fair Oaks Parkway (Drainage CIP #35)	4
Drainage 7967 Turf Paradise Lane (Drainage CIP #37)	4
Drainage 7900 Fair Oaks Parkway (Drainage CIP #30)	1
Drainage 7820 Rolling Acres Trail (Drainage CIP #5)	θ
Drainage Repairs at Rockinghorse Lane (Drainage CIP #61)	7
Enhance & Ensure Continuity of Reliable Roadway Improvement Iniatives	
Modify Chartwell and Dietz Elkhorn Rd. Intersection	17
Bond Development Program	20
Enhance & Ensure Continuity of Reliable City Facilities	
Repurpose and Renovate City Hall	43
PUBLIC HEALTH, SAFETY, AND WELFARE PRIORITY AREAS AND PROJECTS	
Enhance & Ensure Continuity of Police Services	
Develop a standards of cover and utilization study	
Develop a Long-Term Strategy for Continuity of Fire Services	
Develop a standards of cover and utilization study	
Develop a Long-Term Strategy for Continuity of Emergency Medical Services	
Develop a standards of cover and utilization study	
OPERATIONAL EXCELLENCE PRIORITY AREAS AND PROJECTS	
Develop & Source a Communication and Community Engagement Strategy	
Live Stream and Video Capabilities for Council Meetings	5
Evaluate & Update Service Delivery Expectations & Best Practices	
Evaluate and implement Public Information Request software programs	3
Implement Fuel Station for City Fleet Vehicles	1:

Operational Priorities for the Upcoming Budget Year

In addition to the Strategic Initiatives and Priorities identified by Council, the City Manager with guidance from the City Council provided current year priorities when establishing the Operations and Maintenance budgets. Operational Priority Costs are included within individual departmental budgets in either the Governmental Operational Fund or the Utility Operational Fund. This year's priorities differ from last year in that the primary focus of this year's budget is to increase external services and improve infrastructure and facilities, while last year's budget focused on expanding and refining internal processes and procedures while building foundational plans.

Governmental

- Enhanced Annual Street Maintenance Program
- Drainage Maintenance (new service, 2 New FTE's)
- Communications and Community Engagement Team (new service, 1 new FTE)
- Continuation of the City Hall renovation project
- o 6-month extension on existing portable, and installation of second portable building
- New Equipment Requests
- Enhancement of City Planner's Contract
- Merit and Certification Pay for qualifying employees
- Updated Fire Services Contract

Utility

- Refine existing Water and Wastewater Capital improvement Plans
- Consideration and possible implementation of updated Utility Rate Structures
- Merit and Certification Pay for qualifying employees
- o Tank Maintenance Program
- New Equipment Requests

City of Fair Oaks Ranch Budgeted Staffing

<u>Department</u>	FY 18-19	FY19-20	FY 20-21	FY 21-22
Administration	3	5	5	5
Public Works & Engineering Services	29	29	29	30
Public Safety	28	28	28	28
Finance	6	6	5	6
Information Technology	0	0	2	2
Municipal Court	2	2	2	2
HR & Communications	2	2	2	3
City Secretary	4	2	2	2
Total	74	74	75	78

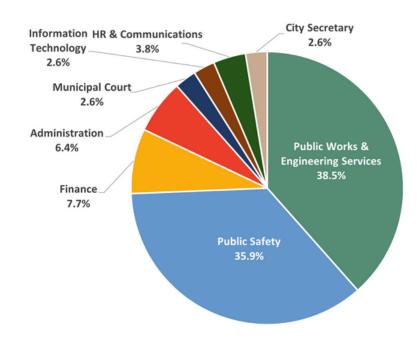
Explanation of Significant Position Changes for Fiscal Year 2021-22

HR & Communications: A new FTE was added to the Communications Department to develop and implement an enhanced communications and engagement program. Title TBD.

Public Works - Maintenance: Two FTE positions were added that will be dedicated to the maintenance and repair of the drainage infrastructure in the City.

Utility Billing: The Utility Billing Clerk position was moved from Public Works to the Finance Department.

Full Time Equivalents (FTE) by Department



OVERV	VIEW	OF REV	ENUE A	ASSUMP	TIONS

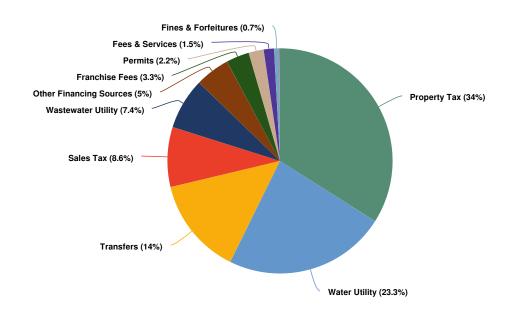
Overview of Revenue Sources and Assumptions

Revenue is estimated based upon historical data, current economic conditions and other demographic data. The City's revenue budget estimation takes into consideration many unique elements that respond to a variety of external factors such as population growth, development, inflation, and interest rates. The City of Fair Oaks Ranch applies a conservative philosophy that will produce a long-term goal of neither overstating revenues nor understating expenditures. During our revenue estimation process, the City tries to consider as many factors as possible that may contribute to changes in revenues. The City of Fair Oaks Ranch obtains revenue from several sources, but relies heavily on residential property tax.

\$18,573,101 \$2,603,792 (16.30% vs. prior year)

Total City Revenues by Source

Projected 2022 Total City Revenue Revenues by Source



Name	FY2019 Actual	FY2020 Actual	FY2021 Amended Budget	FY2021 Projected Actuals	FY2022 Budgeted
Revenue Source					
Property Tax	\$5,693,547	\$6,196,229	\$6,396,400	\$6,391,900	\$6,316,647
Sales Tax	\$877,315	\$1,191,455	\$745,997	\$1,452,288	\$1,595,018
Investment Income	\$140,607	\$71,953	\$70,000	\$21,000	\$9,000
Franchise Fees	\$618,758	\$605,103	\$632,700	\$627,700	\$618,200
Transfers	\$1,924,227	\$1,120,467	\$1,488,572	\$2,444,570	\$2,594,813
Permits	\$253,815	\$409,401	\$242,750	\$442,249	\$400,000
Animal Control	\$3,405	\$1,240	\$3,400	\$1,400	\$1,250

Name	FY2019 Actual	FY2020 Actual	FY2021 Amended Budget	FY2021 Projected Actuals	FY2022 Budgeted
Fines & Forfeitures	\$137,176	\$101,409	\$100,263	\$110,263	\$129,923
Fees & Services	\$241,869	\$290,347	\$268,711	\$255,296	\$278,251
Miscellaneous Income	\$44,260	\$206,728	\$618,400	\$222,605	\$13,400
Other Financing Sources					\$920,210
Water Utility	\$3,868,621	\$4,550,076	\$3,951,644	\$4,220,584	\$4,325,991
Wastewater Utility	\$1,127,937	\$1,339,560	\$1,168,461	\$1,281,562	\$1,370,398
Stormwater Utility			\$282,011		
Total Revenue Source:	\$14,931,536	\$16,083,968	\$15,969,309	\$17,471,417	\$18,573,101

Tax Revenue

<u>Property Tax - 34% of Total City Revenue, 63.7% of General Fund Revenue)</u>

The largest revenue source for the General Fund is the Residential Ad Valorem taxes, also known as residential property taxes. Through a rigorous 18-month comprehensive planning process, overwhelmingly dictated that Fair Oaks Ranch should remain a bedroom community with few commercial areas. This plan, by design, leaves the City highly dependent on residential property taxes. The computation of the property taxes is based upon the assessed value of real and personal property. All property tax revenue is first applied to the debt service requirements. The remaining property tax revenue is used for the maintenance and operations of the General Governmental Fund.

For the Fiscal Year ending in 2022, the total property tax rate will decrease by 0.0217 per \$100 valuation from last year's total tax rate. The tax rate is determined based upon completion of the budget process, which entails projecting the expected revenue, determining the most efficient use of resources and expected levels of expenditures, while utilizing the tax rate required to balance the budget.

The City of Fair Oaks Ranch is situated in 3 counties - Bexar, Kendall and Comal. Based on the assessed valuation of appraised property provided to the City by the three appraisal districts, the 2021-22 budget reflects estimated total property tax collection for current taxes of \$6,257,147. This third party appraisal analysis is the major factor in projecting the Ad Valorem revenue. Property valuation increased by 7.55% from \$1.72B to \$1.86B in FY 2021-22.

Sales Tax - 8.6% of Total City Revenue, (17.6% of General Fund Revenue):

Another revenue source for the General Fund is the Sales Tax. Taxable sales have increased over the past few years primarily due to continued development and a shift to online purchasing, which generally sources sales tax to the purchaser's address. Online sales increased during the initial months of the pandemic, and are expected to remain high. The City is projecting sales tax to increase 118% for 2021-2022 over last year's budgeted amount.

Yr over Yr		Comparison of FY 20-21 to FY 21-22 Property Tax Revenue								
	get	FY 21-22 Budge		21 Amended Budget	20					
Yr over Yr					,	Tax Rate/\$100 Valuation				
-0.0186	223	0.322		0.3409)	General Fund (M&O)				
-0.0031	295	0.029		0.0326)	Debt Service Fund (I&S)				
-0.0217	518	0.351		0.3735		Total Tax Rate				
62,944,803	40	1,788,951,840		1,726,007,037	,	Estimated Assessed Valuation				
-0.0186		0.322		0.3409		M&O Tax Rate/\$100 Valuation				
(118,166)		5,765,792		5,883,958		Total M&O Levy				
130,386,202	39	1,856,393.239		1,726,007,037	1	Total Taxable Valuation				
-0.003		0.029		0.0326	1	I&S Tax rate/\$100 Valuation				
(14,989)	44	547,544		562,533	7	Total I&S Levy				
\$ (133,156)	36	6,313,336	\$	6,446,491	\$	Total Levy (100%)				
	56)	(133,156	\$)	Yr. over Yr. increase (decrease)				
0.8%		99.1%		98.3%	i	Percent of Levy Collected				
)	DISTRIBUTION BY FUND				
(69,454)	76	5,714,476		5,783,931	1	General Fund				
(10,299)	71	542,671		552,969	_	Debt Service Fund				
\$ (79,753)	47	6,257,147	\$	6,336,900	\$	Total Property Tax Collection				
	53)	(79,753	\$	ons	ollo	Yr. over Yr. Increase (decrease) in c				
Yr over Yr										
\$ 18,996	67	535,467		516,471		Average Home				
\$ (45)	84	1,884		1,929		Average Tax Bill				

State	6.25%
City	1.50%
County/MDD	0.50%
Total	8.25%



Fee, Permit, and Miscellaneous Revenue

<u>Utility Revenue - 30.7% of Total City revenues:</u>

The City of Fair Oaks Ranch provides water and wastewater services to a portion of the residents. The City's overall customer base for its utility services has increased over the last few years due to new housing and commercial developments.

Franchise Fees - 3.3% of Total City revenues:

The City also receives revenue from franchise fees. Franchise fees are collected from both public and private utilities and assessed for the continued use of the public right-of-way. Among these fees are: cable TV, telephone, electric, solid waste, and gas. For FY 2021-22, the City is estimating to receive \$618,200 in Franchise Fees.

Municipal Court Fines and Fees - 0.7% of Total City revenues:

The projection for fines and fees is based on historical trends. The City estimates to collect \$129,923 for fines and fees in FY 2021-22. This projection is an increase of 29.6% over the prior year budget, but only a 17.8% increase over FY 2020-21 projected actual revenues. The municipal court budget was conservatively projected due to the uncertain economic conditions due to COVID-19, as well as the state mandate that Courts remained closed to the public until further notice. The City has transitioned to online court, and is expected to pick back on trend in this category for FY 2021-22.

Fees and Service Revenue - 1.5% of Total City revenues:

This section includes FORU Management, credit card service fees, plat, and other miscellaneous fees charged for direct services. The City estimates to receive \$278,251 for fees and services in the upcoming fiscal year.

Permits - 2.1% of Total City revenues

The source of this revenue includes fees charged by the City for new residential, general construction, and other miscellaneous permits. The City of Fair Oaks Ranch projects to receive \$400,000 for FY 2021-22, which is a 64.8% increase from the prior year budget, but is a 10% decrease from actual permit revenue projected to be received for FY 2020-21. The primary driver in the increase for FY 2020-21 over budgeted revenue is the real estate market in the Texas Hill Country combined with the low market borrowing rates. The City is expecting another strong real estate year, for FY 2021-22, but is projecting the growth to slow slightly due to the increase in building materials.

Interest Revenue - Less than 1% of Total City Revenues:

Interest revenue is a fractional part of the total revenue source for FY 2021-22 and is contingent on the total available cash balance of the City throughout the year. The City estimates to receive \$9,000 in interest in the upcoming fiscal year. This is an 87.1% decrease in projected revenue from the previous years budget due to the continued low interest rates following the COVID-19 pandemic. Further, because the City is a governmental entity, it is limited in the type and term of investment vehicles that it can legally invest in due to its required adherence with the Public Funds Investment Act.

Transfers - 13.97% of Total City Revenues:

This category of revenue includes transfers between Funds within the City (i.e. Capital projects Funds, Vehicle replacement Funds) used to fund programmed replacements and projects. The revenue in one fund will be offset by the corresponding expense in another fund.

OVERVIEW OF EXPENDITURE ASSUMPTIONS

Overview of Expenditure Assumptions

The City of Fair Oaks Ranch projects expenditures through a cost build-up approach based on historical data, economic data, and any other policy changes that might affect the expenditures for the fiscal year. The City's goal is to appropriate sufficient monies to provide quality services at a reasonable cost and within available financial resources.

Personnel Expenditures:

Personnel expenditures include the salaries, insurance, taxes, retirement, and workers' compensation for all departments.

Supplies, Maintenance & Operations Expenditures:

This category of expenditures includes in-house street maintenance, drainage work, vehicle maintenance and repairs, greenspace maintenance, building and equipment repairs, minor equipment purchases and supplies/consumables.

Capital Outlay:

Capital outlay includes the capital expenditures budgeted to be spent throughout all the funds.

Professional Services Expenditures:

Professional services expenditures include consulting expenses, legal fees, dispatch and jail services, audits, election fees, investigations, training, and reporting costs.

Debt Service Expenditures:

Debt Service expenditures include the debt obligations due in FY 2021-22.

Shared Services Expenditures:

Shared service expenditures include electricity, postage, phones, alarms and general liability insurance.

Transfers and Non-Cash Adjustments:

This includes transfers to other funds within the City and depreciation.

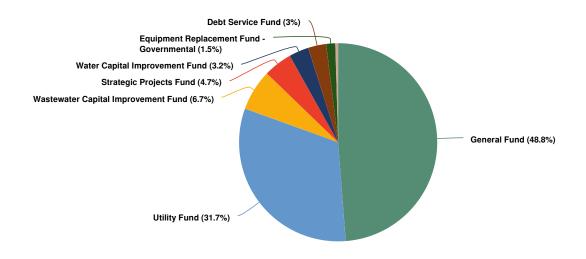
FUND SUMMARIES

This section includes all City funds, to provide an overall view of the finances for the City of Fair Oaks Ranch.

Summary

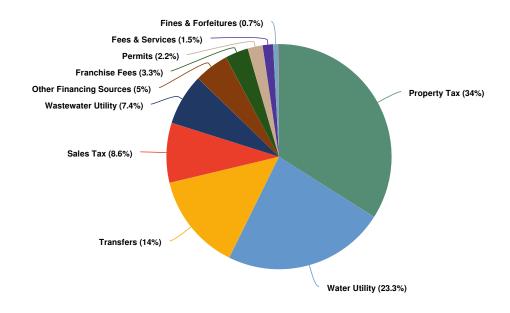
The City of Fair Oaks Ranch is projecting \$18.57**M** of revenue in FY2022, which represents a 16.3% increase over the prior year. Budgeted expenditures are projected to increase by 10.48% or \$1.18**M** to \$19.16**M** in FY2022.

Total City Revenue by Fund



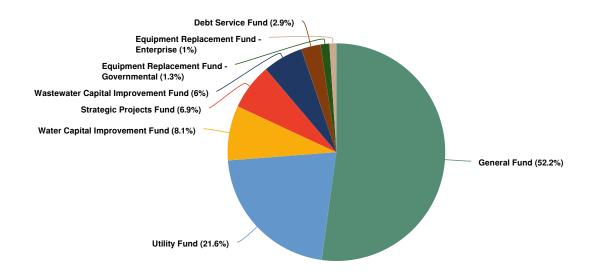
Name	FY2020 Actual	FY2021 Amended Budget	FY2021 Projected Actuals	FY2022 Budgeted
General Fund	\$8,685,526	\$8,325,800	\$9,328,374	\$9,063,518
Strategic Projects Fund	\$599,525	\$767,500	\$167,500	\$865,000
Equipment Replacement Fund - Governmental	\$230,492	\$290,493	\$290,493	\$275,185
Debt Service Fund	\$565,611	\$558,469	\$558,969	\$548,171
Water Capital Improvement Fund	-\$651,236	\$432,158	\$675,207	\$602,403
Wastewater Capital Improvement Fund	\$651,236	\$72,159	\$843,728	\$1,240,876
Equipment Replacement Fund - Enterprise	\$75,000	\$105,614	\$90,000	\$83,739
Utility Fund	\$5,927,814	\$5,417,116	\$5,517,146	\$5,894,209
Total:	\$16,083,968	\$15,969,309	\$17,471,417	\$18,573,101

Total City Projected Revenues by Source



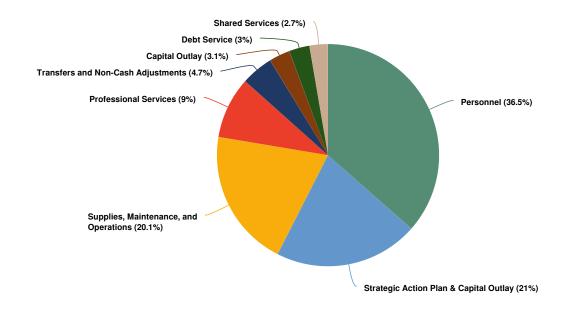
Name	FY2020 Actual	FY2021 Amended Budget	FY2021 Projected Actuals	FY2022 Budgeted
Revenue Source				
Property Tax	\$6,196,229	\$6,396,400	\$6,391,900	\$6,316,647
Sales Tax	\$1,191,455	\$745,997	\$1,452,288	\$1,595,018
Investment Income	\$71,953	\$70,000	\$21,000	\$9,000
Franchise Fees	\$605,103	\$632,700	\$627,700	\$618,200
Transfers	\$1,120,467	\$1,488,572	\$2,444,570	\$2,594,813
Permits	\$409,401	\$242,750	\$442,249	\$400,000
Animal Control	\$1,240	\$3,400	\$1,400	\$1,250
Fines & Forfeitures	\$101,409	\$100,263	\$110,263	\$129,923
Fees & Services	\$290,347	\$268,711	\$255,296	\$278,251
Miscellaneous Income	\$206,728	\$618,400	\$222,605	\$13,400
Other Financing Sources	\$0	\$0		\$920,210
Water Utility	\$4,550,076	\$3,951,644	\$4,220,584	\$4,325,991
Wastewater Utility	\$1,339,560	\$1,168,461	\$1,281,562	\$1,370,398
Stormwater Utility		\$282,011		
Total Revenue Source:	\$16,083,968	\$15,969,309	\$17,471,417	\$18,573,101

Total City Expenditures by Fund



Name	FY2020 Actual	FY2021 Amended Budget	FY2021 Projected Actuals	FY2022 Budgeted
General Fund	\$7,158,929	\$8,167,332	\$7,599,002	\$10,001,695
Strategic Projects Fund	\$555,360	\$1,827,020	\$422,498	\$1,319,416
Equipment Replacement Fund - Governmental	\$177,272	\$405,648	\$362,642	\$250,000
Debt Service Fund	\$551,940	\$551,075	\$551,075	\$549,585
Bond Capital Fund	\$128,362	\$0		
Water Capital Improvement Fund	\$300,194	\$1,373,378	\$414,609	\$1,555,074
Wastewater Capital Improvement Fund	\$152,656	\$331,250	\$301,598	\$1,149,789
Equipment Replacement Fund - Enterprise	\$38,178	\$15,000	\$15,000	\$197,820
Utility Fund	\$5,040,882	\$4,676,877	\$6,217,067	\$4,141,866
Total:	\$14,103,772	\$17,347,580	\$15,883,490	\$19,165,245

Total City Budgeted Expenditures by Expense Type



Name	FY2020 Actual	FY2021 Amended Budget	FY2021 Projected Actuals	FY2022 Budgeted
Expense Objects				
Transfers and Non-Cash Adjustments	\$1,433,785	\$1,183,503	\$2,904,680	\$894,799
Personnel	\$5,417,952	\$6,381,452	\$5,722,792	\$6,998,456
Supplies, Maintenance, and Operations	\$3,033,538	\$3,199,370	\$3,145,836	\$3,856,872
Professional Services	\$1,726,595	\$1,504,449	\$1,554,516	\$1,717,209
Shared Services	\$280,317	\$401,216	\$373,242	\$513,773
Capital Outlay	\$451,708	\$513,827	\$470,821	\$587,320
Debt Service	\$751,667	\$632,115	\$572,899	\$572,537
Strategic Action Plan & Capital Outlay	\$1,008,210	\$3,531,648	\$1,138,704	\$4,024,279
Total Expense Objects:	\$14,103,772	\$17,347,580	\$15,883,490	\$19,165,245

CONSOLIDATED GOVERNMENTAL FUNDS

The General Fund is responsible for providing basic services to the residents of the City. These services include Public Safety, City Administration, Municipal Court, Public Works (Public Works, Streets, Building Maintenance, Fleet), Engineering Services (Development, Planning, Inspections), and Administrative Services (Finance, Purchasing, Human Resources, and Information Technology). The Governmental Funds also include three sub-funds: a Strategic and Capital Projects Fund, a Vehicle/Equipment Replacement Fund, and a Debt Service Fund.



The General Fund's primary revenue sources are Property Taxes, Sales Taxes, Franchise Fees and Charges for City Services. The City Council is responsible for establishing a property tax rate for Governmental Funds.

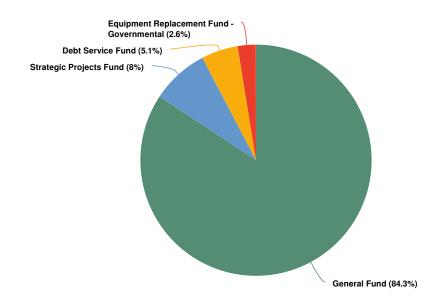
The total property tax rate is the combination of the Maintenance and Operating (M&O) rate and the Interest and Sinking Fund (I&S) rate. The I&S rate is determined based on debt amortization schedules for the indebtedness owed by the Governmental Funds. The M&O rate is established by City Council on an annual basis.

Summary

The City of Fair Oaks Ranch is projecting \$10.75**M** of Governmental revenue in FY2022, which represents an 8.2% increase over the prior year.

Budgeted expenditures are projected to increase by 10.7% or \$1.17M to \$12.1M in FY2022.

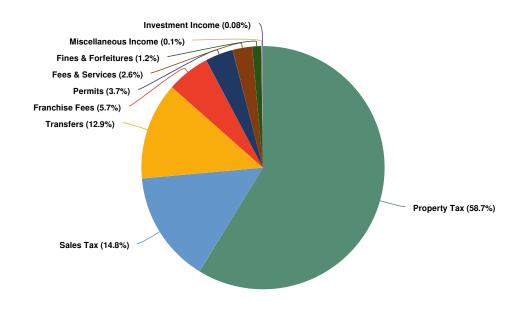
Consolidated Governmental Revenue by Fund



Name	FY2020 Actual	FY2021 Amended Budget	FY2021 Projected Actuals	FY2022 Budgeted
General Fund	\$8,685,526	\$8,325,800	\$9,328,374	\$9,063,518
Strategic Projects Fund	\$599,525	\$767,500	\$167,500	\$865,000

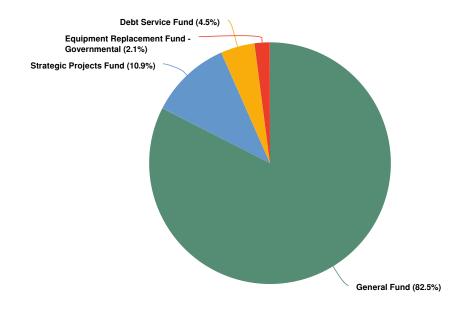
Name	FY2020 Actual	FY2021 Amended Budget	FY2021 Projected Actuals	FY2022 Budgeted
Equipment Replacement Fund - Governmental	\$230,492	\$290,493	\$290,493	\$275,185
Debt Service Fund	\$565,611	\$558,469	\$558,969	\$548,171
Total:	\$10,081,154	\$9,942,262	\$10,345,336	\$10,751,874

Consolidated Governmental Projected Revenues by Source



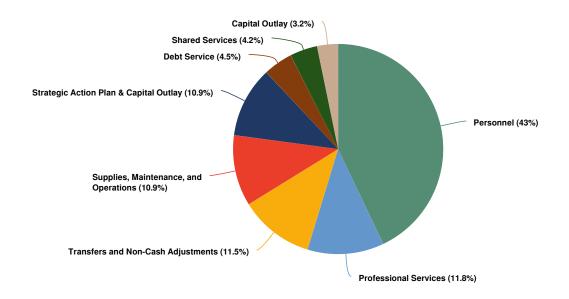
Name	Account ID	FY2020 Actual	FY2021 Amended Budget	FY2021 Projected Actuals	FY2022 Budgeted
Revenue Source					
Property Tax		\$6,196,229	\$6,396,400	\$6,391,900	\$6,316,647
Sales Tax		\$1,191,455	\$745,997	\$1,452,288	\$1,595,018
Investment Income		\$71,953	\$70,000	\$21,000	\$9,000
Franchise Fees		\$605,103	\$632,700	\$627,700	\$618,200
Transfers		\$1,007,289	\$863,641	\$820,635	\$1,390,185
Permits		\$409,401	\$242,750	\$442,249	\$400,000
Animal Control		\$1,240	\$3,400	\$1,400	\$1,250
Fines & Forfeitures		\$101,409	\$100,263	\$110,263	\$129,923
Fees & Services		\$290,347	\$268,711	\$255,296	\$278,251
Miscellaneous Income		\$206,728	\$618,400	\$222,605	\$13,400
Total Revenue Source:		\$10,081,154	\$9,942,262	\$10,345,336	\$10,751,874

Consolidated Governmental Expenditures by Fund



Name	FY2020 Actual	FY2021 Amended Budget	FY2021 Projected Actuals	FY2022 Budgeted
General Fund	\$7,158,929	\$8,167,332	\$7,599,002	\$10,001,695
Strategic Projects Fund	\$555,360	\$1,827,020	\$422,498	\$1,319,416
Equipment Replacement Fund - Governmental	\$177,272	\$405,648	\$362,642	\$250,000
Debt Service Fund	\$551,940	\$551,075	\$551,075	\$549,585
Total:	\$8,443,501	\$10,951,075	\$8,935,217	\$12,120,696

Consolidated Governmental Expenditures by Expense Type



Name	FY2020 Actual	FY2021 Amended Budget	FY2021 Projected Actuals	FY2022 Budgeted
Expense Objects				
Transfers and Non-Cash Adjustments	\$1,007,289	\$863,641	\$820,635	\$1,390,185
Personnel	\$4,141,924	\$4,847,069	\$4,342,749	\$5,205,922
Supplies, Maintenance, and Operations	\$745,746	\$722,789	\$779,692	\$1,325,097
Professional Services	\$848,581	\$1,304,438	\$1,254,505	\$1,427,218
Shared Services	\$280,317	\$401,216	\$373,242	\$513,773
Capital Outlay	\$312,344	\$433,827	\$390,821	\$389,500
Debt Service	\$551,940	\$551,075	\$551,075	\$549,585
Strategic Action Plan & Capital Outlay	\$555,360	\$1,827,020	\$422,498	\$1,319,416
Total Expense Objects:	\$8,443,501	\$10,951,075	\$8,935,217	\$12,120,696



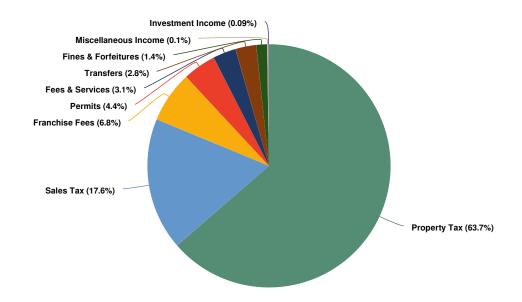
GENERAL FUND (GOVERNMENTAL OPERATIONS)

The General Fund is the primary operating fund of governmental activities for the City. It accounts for all financial resources except those required to be accounted for in another fund. The services provided within the Governmental Operations fund include Public Safety, City Administration, City Secretary, Municipal Court, Public Works (Public Works, Streets, Building Maintenance, Fleet), Engineering Services (Development, Planning, Inspections), and Administrative Services (Finance, Purchasing, Human Resources, and Information Technology).

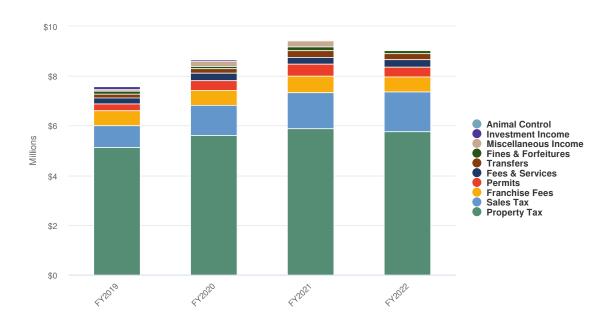
Summary

The City of Fair Oaks Ranch is projecting \$9.06**M** of revenue in FY2022, which represents an 8.9% increase over the prior year. Budgeted expenditures are projected to increase by 22.5% or \$1.83**M** to \$10.01**M** in FY2022.

General Fund (Governmental Operational) Revenues by Source



Budgeted and Historical Governmental Operations Revenues by Source

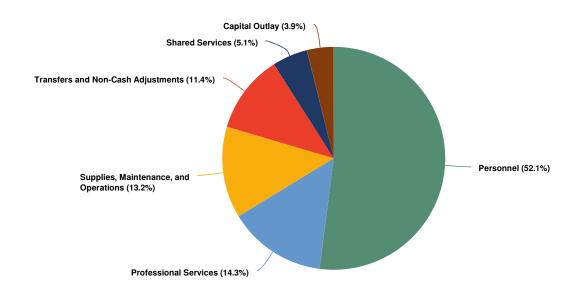


Name	FY2020 Actual	FY2021 Amended Budget	FY2021 Projected Actuals	FY2022 Budgeted
Revenue Source				
Property Tax				
GENERAL PROPERTY	\$5,559,608	\$5,783,931	\$5,783,931	\$5,714,476
DELINQUENT PROPERTY	\$45,434	\$30,000	\$25,000	\$30,000
PENALTY & INTEREST	\$26,582	\$25,000	\$25,000	\$25,000
Total Property Tax:	\$5,631,624	\$5,838,931	\$5,833,931	\$5,769,476
Sales Tax				
MIXED BEVERAGE	\$16,908	\$25,000	\$25,000	\$25,000
LOCAL SALES	\$783,031	\$480,665	\$951,526	\$1,046,679
STREET MAINTENANCE	\$195,758	\$120,166	\$237,881	\$261,669
PROPERTY REDUCTION	\$195,758	\$120,166	\$237,881	\$261,669
Total Sales Tax:	\$1,191,455	\$745,997	\$1,452,288	\$1,595,018
Investment Income				
BANK/INVESTMENT INTEREST	\$70,947	\$69,000	\$20,000	\$8,000
Total Investment Income:	\$70,947	\$69,000	\$20,000	\$8,000
Franchise Fees				
FR-TIME WARNER CABLE/TELE	\$61,556	\$62,000	\$62,000	\$62,000
FR-GVTC CABLE/TELEPHONE	\$65,408	\$63,000	\$63,000	\$63,000
FR-AT&T CABLE/TELEPHONE	\$7,167	\$10,500	\$6,500	\$3,500
FR-MISCELLANEOUS	\$726	\$1,500	\$500	\$1,000
FR-CITY PUBLIC SERVICE	\$364,189	\$370,000	\$370,000	\$370,000
FR-PEDERNALES ELECTRIC COOP	\$63,307	\$80,000	\$80,000	\$70,000

ame	FY2020 Actual	FY2021 Amended Budget	FY2021 Projected Actuals	FY202 Budgete
FR-GREY FOREST UTILITIES	\$12,204	\$16,500	\$16,500	\$16,500
FR-GARBAGE REGULAR	\$28,521	\$27,000	\$27,000	\$30,000
FR-GARBAGE RECYCLING	\$2,025	\$2,200	\$2,200	\$2,200
Total Franchise Fees:	\$605,103	\$632,700	\$627,700	\$618,200
Transfers				
CAPITAL REPLACEMENT	\$177,272	\$405,648	\$362,642	\$250,000
Total Transfers:	\$177,272	\$405,648	\$362,642	\$250,000
Permits				
NEW RESIDENTIAL PERMITS	\$258,434	\$180,000	\$350,000	\$310,000
NEW COMMERCIAL PERMITS	\$53,287	\$2,600	\$9,196	\$10,000
REMODELING/ADDITIONS	\$7,187	\$20,000	\$10,000	\$15,000
OTHER BC PERMITS AND FEES	\$74,162	\$26,000	\$62,904	\$51,00
CONTRACTOR REGISTRATION	\$12,160	\$10,000	\$10,000	\$10,00
FOOD/HEALTH	\$4,170	\$4,150	\$150	\$4,00
Total Permits:	\$409,401	\$242,750	\$442,249	\$400,00
Animal Control				
PET LICENSES	\$700	\$1,500	\$500	\$50
PET IMPOUND/QUARANTINE	\$540	\$1,900	\$900	*75
Total Animal Control:	\$1,240	\$3,400	\$1,400	\$1,25
Fines & Forfeitures				
MUNICIPAL COURT FINES	\$93,614	\$90,000	\$100,000	\$120,00
MUNICIPAL COURT SEC BUILDING	\$3,196	\$3,200	\$3,200	\$3,50
MUNICIPAL COURT TECHNOLOGY	\$3,134	\$4,300	\$4,300	\$4,30
MUNICIPAL COURT EFFICIENCY	\$38	\$70	\$70	\$7
COURT TRUANCY PREVENTION FUND	\$1,400	\$2,640	\$2,640	\$2,00
MUNICIPAL COURT JURY FUND	\$28	\$53	\$53	\$5
Total Fines & Forfeitures:	\$101,409	\$100,263	\$110,263	\$129,92
Fees & Services				
FORU MANAGEMENT	\$214,908	\$202,261	\$202,261	\$215,60
SPECIAL FEES	\$39,628	\$30,000	\$15,000	\$25,00
FORMDD MANAGEMENT	\$30,150	\$26,750	\$30,150	\$30,15
CIVIC CENTER RENTALS	\$0	\$5,100		\$
CREDIT CARD SERVICE FEE	\$5,661	\$4,600	\$7,885	\$7,50
Total Fees & Services:	\$290,347	\$268,711	\$255,296	\$278,25
Miscellaneous Income				
MISCELLANEOUS	\$6,892	\$4,000	\$16,000	\$4,00
	\$5,230	\$2,000		\$(

Name	FY2020 Actual	FY2021 Amended Budget	FY2021 Projected Actuals	FY2022 Budgeted
SALE OF ASSETS	\$128,721	\$0	\$13,500	\$0
DONATIONS/GRANTS	\$54,695	\$3,000	\$183,879	\$0
SCHOOL CROSSING GUARD	\$7,461	\$7,400	\$7,400	\$7,400
LEOSE PROCEEDS	\$1,908	\$2,000	\$1,827	\$2,000
POLICE SEIZED PROCEEDS	\$1,820	\$0		\$0
Total Miscellaneous Income:	\$206,728	\$18,400	\$222,605	\$13,400
Total Revenue Source:	\$8,685,526	\$8,325,800	\$9,328,374	\$9,063,518

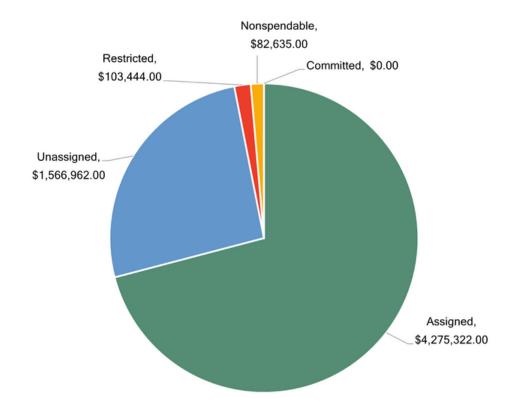
General Fund (Governmental Operations) Expenditures by Type



Name	FY2020 Actual	FY2021 Amended Budget	FY2021 Projected Actuals	FY2022 Budgeted
Expense Objects				
Transfers and Non-Cash Adjustments	\$830,017	\$457,993	\$457,993	\$1,140,185
Personnel	\$4,141,924	\$4,847,069	\$4,342,749	\$5,205,922
Supplies, Maintenance, and Operations	\$745,746	\$722,789	\$779,692	\$1,325,097
Professional Services	\$848,581	\$1,304,438	\$1,254,505	\$1,427,218
Shared Services	\$280,317	\$401,216	\$373,242	\$513,773
Capital Outlay	\$312,344	\$433,827	\$390,821	\$389,500
Total Expense Objects:	\$7,158,929	\$8,167,332	\$7,599,002	\$10,001,695

Fund Balance

GOVERNMENTAL OP	ERATIONS FU	IND BALAN	ICES
	FINAL 9/30/2020	9/30/2021 Projected Balance	Projected
Restricted			
Court Technology	14,520	18,820	23,120
Court Security Building	57,330	50,530	49,330
Court Efficiency	439	509	579
Court Truancy Prevention Fund	1,400	4,040	6,040
Court Jury Fund	28	81	135
Felony Forfeiture	10,774	10,774	10,774
Leose Training	11,820	9,647	9,14
PEG Fees	4,319	4,319	4,319
Encumbrances	16,823	-	-
-	117,453	98,720	103,44
Non Spendable			
Prepaid Expenses	82,635	82,635	82,63
Assigned			
Operating Reserve	3,678,070	3,835,322	4,225,32
Legal Reserve	50,000	50,000	50,00
-	3,728,070	3,885,322	4,275,32
Unassigned			
Unallocated	1,309,007	2,899,862	1,566,96
TOTAL	5,237,165	6,966,539	6,028,36





The Strategic Projects Fund (SAP Fund) qualifies as a Capital Improvement Project Fund for purposes of GASB reporting. The Fund includes public physical improvements to be constructed with estimated resources available to finance the projected expenditures, as well as large expenditures for building foundational tools in the City's Growth Management, Operational Excellence and Risk Mitigation frameworks.

Capital Improvements are defined as any expenditure of public funds for the purchase, construction, rehabilitation, replacement or expansion of the physical assets of the community when the project is relatively large in size, expensive, long-term and permanent.

The Governmental Strategic Projects Fund represents non-utility projects such as streets, master planning and general government facilities. Typically, these projects will be funded via general obligation bonds, certificates of obligation, tax revenue, or other financing methods.

Summary

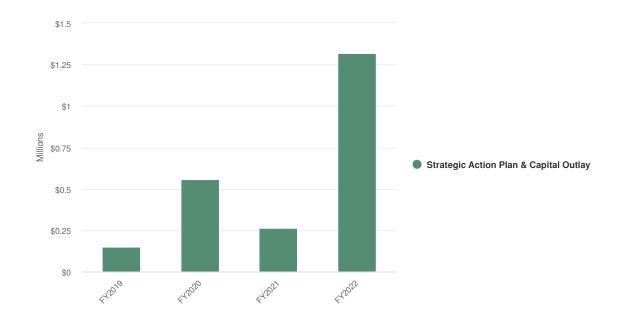
The City of Fair Oaks Ranch is projecting revenue of \$865**K** in FY2022, which represents a 12.7% increase over the prior year budget. Budgeted expenditures are projected to decrease by 27.8% or \$507.6**K** to \$1.32**M** in FY2022.

Revenues by Source

Name	FY2020 Actual	FY2021 Amended Budget	FY2021 Projected Actuals	FY2022 Budgeted
Revenue Source				
Transfers	\$599,525	\$167,500	\$167,500	\$865,000
Miscellaneous Income	\$0	\$600,000		
Total Revenue Source:	\$599,525	\$767,500	\$167,500	\$865,000

Expenditures by Expense Type

Budgeted and Historical SAP Expenditures by Type



Name	FY2020 Actual	FY2021 Amended Budget	FY2021 Projected Actuals	FY2022 Budgeted
Expense Objects				
Strategic Action Plan & Capital Outlay				
Strategic and Capital Projects				
STORMWATER FUNDING	\$107,271	\$77,729	\$42,225	\$0
LONG-TERM ROAD COND ANALYSIS	\$29,278	\$32,754	\$41,020	\$0
CITY CIVIC CENTER	\$0	\$600,000	\$713	\$0
CITY CAMPUS RENOVATION	\$8,500	\$436,729	\$13,814	\$439,416
CHARTWELL AND DIETZ INTERSECTION	\$0	\$0	\$0	\$175,000
ROLLING ACRES TRAIL PROJECT #5	\$0	\$0	\$0	\$85,000
SILVER SPUR TRAIL PROJECT #17	\$0	\$0	\$0	\$95,000
FAIR OAKS PKWY PROJECT #25	\$0	\$0	\$0	\$40,000
FAIR OAKS PKWY PROJECT #30	\$0	\$0	\$0	\$10,000
TIVOLI WAY PROJECT #34	\$0	\$0	\$0	\$50,000
TURF PARADISE LANE PROJECT #37	\$0	\$0	\$0	\$40,000
ROCKINGHORSE LANE PROJECT #61	\$0	\$0	\$0	\$75,000
EBOND DEVELOPMENT PROGRAM	\$0	\$0	\$0	\$200,000
COMPREHENSIVE PLAN & UDC	\$70,125	\$0		\$0
FM 3351 PROJECT	\$7,345	\$0		\$0
DRAINAGE PROJECT & FUNDING	\$47,503	\$0		\$0
MS4 PROGRAM	\$2,606	\$0		\$0
CITY ROW BEAUTIFICATION	\$0	\$10,000		\$0
TREE PRESERVATION & OAK WILT	\$0	\$15,000	\$9,000	\$0
INTERNAL CONTROLS FRAMEWORK	\$52,500	\$0		\$0
GRANTS & UTILITIES REPORTING	\$0	\$10,000		\$C
STORMWATER COST CENTER SET-UP	\$0	\$50,000		\$C
PS COMMAND STRUCTURE REVIEW	\$0	\$25,000	\$20,000	\$5,000
FIRE SERVICES PROGRAM REVIEW	\$0	\$25,000	\$20,000	\$5,000
EMS PROGRAM REVIEW	\$0	\$25,000	\$20,000	\$5,000
COMP & BENEFIT PLAN STUDY	\$45,000	\$0		\$0
EMPLOYEE HANDBOOK	\$1,967	\$3,034	\$3,034	\$0
HR TECHNOLOGY UPGRADE	\$31,954	\$0		\$0
COMMUNICATIONS & MKTG STRATEGY	\$0	\$29,000	\$29,000	\$50,000
RECORDS MANAGEMENT	\$4,150	\$7,850	\$7,850	\$C
IT RISK ANALYSIS	\$32,229	\$166,185	\$166,185	\$0
CITY RECORDS DIGITIZATION	\$0	\$26,000	\$26,000	\$0
AGENDA & MINUTES SOFTWARE	\$0	\$10,000	\$6,600	\$0
TICKETING W/ GIS COMPATIBILITY	\$0	\$12,500	\$12,500	\$C
PIA REQUEST SOFTWARE	\$0	\$0	\$0	\$30,000
CITY FLEET FUEL STATION	\$0	\$0	\$0	\$15,000
INFRASTRUCTURE	\$110,669	\$0		\$0
PERSONAL PROPERTY	\$4,264	\$265,239	\$4,559	\$0
Total Strategic and Capital Projects:	\$555,360	\$1,827,020	\$422,498	\$1,319,416
Total Strategic Action Plan & Capital Outlay:	\$555,360	\$1,827,020	\$422,498	\$1,319,416

Name	FY2020 Actual	FY2021 Amended Budget		
Total Expense Objects:	\$555,360	\$1,827,020	\$422,498	\$1,319,416

Fund Balance

FINAL 9/30/2020	9/30/2021 Projected <u>Balance</u>	9/30/2022 Projected <u>Balance</u>
-	-	-
-		-
1,154,394	907,695	453,279
1,154,394	907,695	453,279
		-
	9/30/2020 - - - 1,154,394 1,154,394	FINAL 970jected Balance



The Governmental Vehicle/Equipment Replacement Fund (ERF) is dedicated for the replacement of Governmental Fund capital items such as fleet vehicles and heavy equipment. The purpose of the fund is to ensure that adequate funds are available to purchase vehicles and equipment, to stabilize budgeting for major purchases, and to provide a systematic approach to procurement and disposition of the fleet.

Summary

The City of Fair Oaks Ranch is projecting \$275**K** of revenue in FY2022, which represents a 5.3% decrease over the prior year. Budgeted expenditures are projected to decrease by 38.4% or \$156**K** to \$250**K** in FY2022.

Governmental ERF Revenues by Source

Name	FY2020 Actual	FY2021 Amended Budget	FY2021 Projected Actuals	FY2022 Budgeted
Revenue Source				
Transfers	\$230,492	\$290,493	\$290,493	\$275,185
Total Revenue Source:	\$230,492	\$290,493	\$290,493	\$275,185

Governmental ERF Expenditures by Expense Type

Name	Account ID	FY2020 Actual	FY2021 Amended Budget	FY2021 Projected Actuals	FY2022 Budgeted
Expense Objects					
Transfers and Non-Cash Adjustments					
General Expense					
Transfer to Other Funds	31-500- 123	\$177,272	\$405,648	\$362,642	\$250,000
PD replacements	31-500- 123	\$0	\$0	\$0	\$177,000
Maintenance replacements	31-500- 123	\$0	\$0	\$0	\$73,000
Total General Expense:		\$177,272	\$405,648	\$362,642	\$250,000
Total Transfers and Non-Cash Adjustments:		\$177,272	\$405,648	\$362,642	\$250,000
Total Expense Objects:		\$177,272	\$405,648	\$362,642	\$250,000

Fund Balance

The fund balance for the Governmental Equipment Replacement Fund is assigned for programmed replacements of existing capital equipment. The City systematically programs the replacement cost of existing assets over the useful life of those assets so that when equipment and vehicles are ready for replacement, the funds are available.

TOTAL	869,615	797,466	822,651
Unallocated	-	-	-
Unassigned	-		
	869,615	797,466	822,651
<u>Assigned</u> Capital equipment	869,615	797,466	822,651
Prepaid Expenses	-	-	-
Non Spendable			
Restricted		-	
	9/30/2020	Balance	Balance
	FINAL	9/30/2021 Projected	



The I&S rate is set to pay debt service on general obligation bonds like the \$7 million the City issued to reconstruct its streets. When the citizens voted to issue these bonds, the city obligated itself to pay this debt through property taxes. The rate can move up or down a little each year depending on the amortization schedule and total property values. The I&S rate proposed for this year is \$.0295 per \$100 which is less than last year's rate of \$.0326 per \$100.

Debt Service Revenues by Source

Name	FY2020 Actual	FY2021 Amended Budget	FY2021 Projected Actuals	FY2022 Budgeted
Revenue Source				
Property Tax	\$564,605	\$557,469	\$557,969	\$547,171
Investment Income	\$1,005	\$1,000	\$1,000	\$1,000
Total Revenue Source:	\$565,611	\$558,469	\$558,969	\$548,171

Debt Service Expenditures by Type

Name	FY2020 Actual	FY2021 Amended Budget	FY2021 Projected Actuals	FY2022 Budgeted
Expense Objects				
Debt Service	\$551,940	\$551,075	\$551,075	\$549,585
Total Expense Objects:	\$551,940	\$551,075	\$551,075	\$549,585

Fund Balance

	FINAL 9/30/2020	9/30/2021 Projected Balance	9/30/2022 Projected Balance
Restricted			
Debt Service	32,311	40,205	43,664
Non Spendable			
Prepaid Expenses	(+()		\times
Assigned	*	-	×
<u>Unassigned</u>	(*)		
TOTAL	32,311	40,205	43,664



The Utility Fund is an Enterprise Fund of the City. Enterprise Funds are used to account for those operations that are financed and operated in a manner similar to private business enterprises. The intent is that the costs of providing goods and services to the general public on a continuing basis be financed or recovered primarily through user charges. Services provided by the Utility Fund include Utility Administration (utility billing and collection and customer service), meter reading, water treatment and distribution, and wastewater collection and treatment. The Fund's source of revenue is the charge for water and sewer services. Utility rates are set by the City Council.

Mission Statement

To maintain and administrate the utilities, and provide safe, uninterrupted water, and wastewater services, while providing exemplary customer assistance to its consumers.

Scope of Services Summary

The utility purchases the majority of its water from GBRA with other water sources provided from 40 ground water wells located throughout the City. The utility wastewater is transported and treated at the City's local wastewater treatment plant rated for 0.5 million gallons/day. Staff is responsible for maintaining 77 miles of water lines, 36 miles of sanitary sewer lines, 270 fire hydrants, 290 man-holes, 3,140 water service connections, 1,926 wastewater service connections, 5 water plants, 1 wastewater plant, and 6 wastewater lift stations.

Another major function of the utility administration is customer service, both in person and by phone. This office works closely with field operations handling all work orders pertaining to utility service accounts, including but not limited to: service connections, disconnections, transfers, collections and related duties. The Water Quality Department is responsible for producing safe and acceptable water in accordance with state and federal health standards. The water quality team also handles the daily field operations and maintenance of all water plants, distribution systems, water wells, and work orders. The Wastewater Department is responsible for treatment of all wastewater produced by its customers to meet all health and safety standards required by TCEQ for discharging of effluent as irrigation. The wastewater team handles the daily field operations and maintenance of the wastewater plant, collection systems, lift stations, and wastewater work orders.

Recent Accomplishments

- Updated impact fee study
- Implemented Backflow Program and residential education
- Implemented the rebuilding of water plant buildings
- Continued GPS asset tracking of utility valves and manholes
- Repaved wastewater treatment plant road
- Implemented the use of enzyme blocks to assist with fat and grease treatment
- Completed the wastewater sludge treatment study
- Completed the consideration study of a regional wastewater plant
- Implemented new lift station panels at the Falls lift station
- Completed yearly inspection and maintenance of all fire hydrants





Public Works Crew

Water Utility

Budgeted Staffing

Title	2018- 19	2019- 20	2020 21	0-	2021- 22	
Water Distribution and Quality Supervisor			1	1		1
Water Operator III			-	2		-
Water Operator II			2	-		3
Water Operator I	-	-	1		-	
Water Utility Tech		3	3	2		2
Total Funded Staffing		6	6	6		6
Title 2018-19		2019-20	202	0-21	2	021-22
Utility Billing Clerk*	1	1	1			-
Total Funded Staffing	1	1	1			-

^{*}Starting FY 2021-22, the Utility Billing Clerk will be part of the Finance Department

Performance Measures

Strategic Pillar	Performance Measure	2018-19	2019-20	Projected 2020-21
Operational Excellence	# iWorQs Work Orders Completed	857	732	880
Reliable and Sustainable Infrastructure	# of Water Connections	3,042	3,118	3,210
Reliable and Sustainable Infrastructure	Water Production/Pumpage (gallons)	172,473,383	231,702,112	204,789,982
Reliable and Sustainable Infrastructure	Water Purchased (gallons)	318,044,000	329,693,000	329,260,926
Reliable and Sustainable Infrastructure	# Fire Hydrants Inspected/Repaired/Replaced	333	273	262
Operational Excellence	# Staff Training Hours (water and wastewater combined)	774	498	428

Wastewater Utility

Budgeted Staffing

Title	2018-19	2019-20	2020-21	2021-22
Wastewater Systems Supervisor	1	1	1	1
Wastewater Operator III	-	-	-	1
Wastewater Operator II	2	2	2	1
Wastewater Operator I	-	-	-	-
Wastewater Utility Tech	1	1	1	1
Total Funded Staffing	4	4	4	4

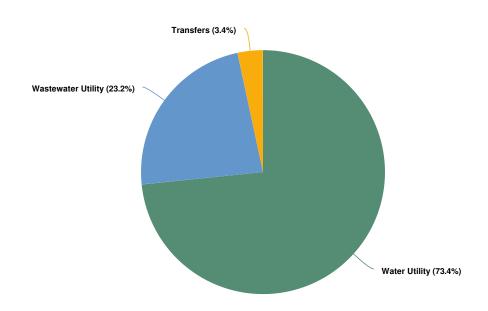
Performance Measures

Strategic Pillar	Performance Measure	2018-19	2019-20	Projected 2020-21
Operational Excellence	# iWorQs Work Orders Completed	82	87	79
Reliable and Sustainable Infrastructure	# of Wastewater Connections	1,840	1,901	1,970
Reliable and Sustainable Infrastructure	Solid Waste Hauled (gallons)	1,745,000	1,131,400	1,425,000
Reliable and Sustainable Infrastructure	Effluent Treated (gallons)	92,370,189	88,410,380	92,992,200
Reliable and Sustainable Infrastructure	# Manhole/Lift Station Maintenance Hours	333	1135	870
Operational Excellence	# Staff Training Hours (water and wastewater combined)	774	498	428

Summary

The City of Fair Oaks Ranch is projecting \$5.89**M** of revenue in FY2022, which represents a 8.1% increase over the prior year. Budgeted expenditures are projected to decrease by 12.9% or \$535**K** to \$4.14**M** in FY2022.

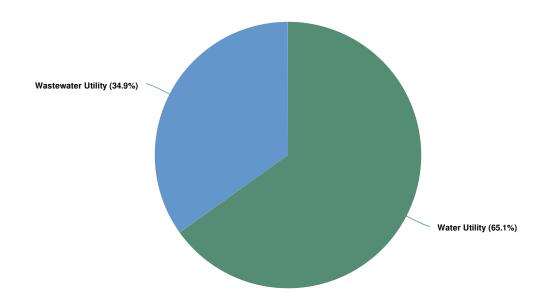
Projected Utility Fund Revenues by Source



Name	FY2020 Actual	FY2021 Amended Budget	FY2021 Projected Actuals	FY2022 Budgeted
Revenue Source				
Transfers				
TRANSFER FROM EQUIP REPL FUND	\$19,089	\$15,000	\$15,000	\$152,820
TRANSFER FROM EQUIP REPL FUND	\$19,089	\$0		\$45,000
Total Transfers:	\$38,178	\$15,000	\$15,000	\$197,820
Water Utility				
WATER REVENUE RESIDENTIAL	\$3,015,679	\$2,855,194	\$2,855,194	\$2,981,775
WATER DEBT SERVICE	\$304,477	\$305,227	\$305,227	\$298,374
WATER CAPITAL	\$244,163	\$243,049	\$243,049	\$252,403
WATER REVENUE COMMERCIAL	\$232,825	\$159,446	\$159,446	\$163,841
WATER CONTRACT COMMERCIAL	\$158,357	\$158,268	\$158,268	\$158,268
WATER REVENUE NON POTABLE	\$36,628	\$10,960	\$10,960	\$18,430
WATER SERVICE CONNECT FEES	\$57,215	\$34,810	\$55,000	\$47,960
WATER PENALTIES	\$18,059	\$28,440	\$3,440	\$28,440
WATER IMPACT FEES	\$439,500	\$107,290	\$407,290	\$350,000
WATER INTEREST INCOME	\$25,303	\$35,000	\$5,000	\$10,000
WATER - BAD DEBTS	-\$562	-\$3,000	-\$3,000	-\$3,000
MISC./SPECIAL REQUESTS	\$50	\$3,710	\$2,460	\$2,500

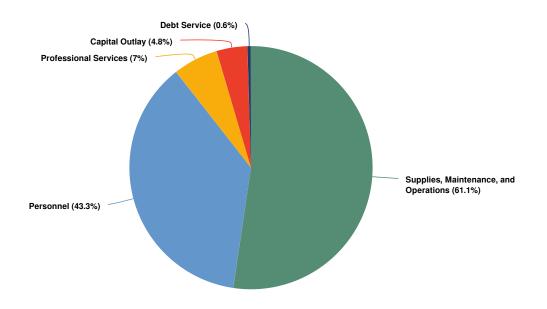
Name	FY2020 Actual	FY2021 Amended Budget	FY2021 Projected Actuals	FY2022 Budgeted
THIRD PARTY REIMBURSEMENT	\$933	\$250	\$2,250	\$1,000
PERMITS/VARIANCES	\$1,725	\$1,000	\$1,000	\$1,000
CREDIT CARD SERVICE FEE	\$15,725	\$12,000	\$15,000	\$15,000
Total Water Utility:	\$4,550,076	\$3,951,644	\$4,220,584	\$4,325,991
Wastewater Utility				
SEWER REVENUE RESIDENTIAL	\$850,500	\$857,180	\$857,180	\$945,512
SEWER DEBT SERVICE	\$58,943	\$111,897	\$40,536	\$56,776
SEWER CAPITAL	\$91,294	\$92,008	\$92,008	\$95,666
SEWER REVENUE COMMERCIAL	\$4,166	\$4,166	\$4,166	\$4,186
SEWER SERVICE CONNECT FEE	\$39,900	\$23,670	\$35,000	\$33,138
SEWER PENALTIES	\$3,322	\$5,270	\$270	\$5,270
SEWER IMPACT FEES	\$267,003	\$45,710	\$250,000	\$225,000
SEWER IMPACT FEE - S BAR RANCH	\$0	\$6,710		\$0
SEWER INTEREST INCOME	\$24,445	\$22,000	\$2,000	\$5,000
SEWER BAD DEBT	-\$207	-\$400	-\$400	-\$400
MISC/SPECIAL REQUESTS	\$0	\$0	\$552	\$0
THIRD PARTY REIMBURSEMENT	\$195	\$250	\$250	\$250
Total Wastewater Utility:	\$1,339,560	\$1,168,461	\$1,281,562	\$1,370,398
Stormwater Utility				
STORMWATER REVENUE RESIDENTIAL		\$282,011		
Total Stormwater Utility:		\$282,011		
Total Revenue Source:	\$5,927,814	\$5,417,116	\$5,517,146	\$5,894,209

Utility Fund Expenditures by Function



Name	FY2020 Actual	FY2021 Amended Budget	FY2021 Projected Actuals	FY2022 Budgeted
Expenditures				
Water Utility	\$3,571,129	\$2,774,508	\$3,705,788	\$2,697,821
Transfers and Non-Cash Adjustments	\$216,139	\$10,112	\$1,018,340	-\$373,056
Personnel	\$684,869	\$824,447	\$693,360	\$894,232
Supplies, Maintenance, and Operations	\$1,715,444	\$1,733,967	\$1,737,848	\$1,826,497
Professional Services	\$720,775	\$117,908	\$217,908	\$178,048
Capital Outlay	\$66,132	\$20,000	\$20,000	\$152,820
Debt Service	\$167,771	\$68,074	\$18,332	\$19,280
Wastewater Utility	\$1,469,753	\$1,818,135	\$2,511,279	\$1,444,045
Transfers and Non-Cash Adjustments	\$172,179	\$279,136	\$1,050,705	-\$320,150
Personnel	\$591,160	\$709,936	\$686,683	\$898,302
Supplies, Maintenance, and Operations	\$572,349	\$673,994	\$628,297	\$705,278
Professional Services	\$28,877	\$82,103	\$82,103	\$111,943
Capital Outlay	\$73,232	\$60,000	\$60,000	\$45,000
Debt Service	\$31,956	\$12,966	\$3,492	\$3,672
Stormwater Utility	\$0	\$84,234	\$0	\$0
Transfers and Non-Cash Adjustments		\$15,614		
Supplies, Maintenance, and Operations		\$68,620		
Total Expenditures:	\$5,040,882	\$4,676,877	\$6,217,067	\$4,141,866

Utility Fund Budgeted Expenditures by Type



Name	FY2020 Actual	FY2021 Amended Budget	FY2021 Projected Actuals	FY2022 Budgeted
Expense Objects				
Transfers and Non-Cash Adjustments				
Water Utility				
WATER SERVICE DEPRECIATION	\$478,929	\$636,292	\$636,292	\$647,324
WATER ASSETS TRANSFER	-\$292,790	-\$1,103,338	-\$338,159	-\$1,678,815
Transfer to Water Cap Improvem	\$0	\$432,158	\$675,207	\$602,403
Transfer to Gen Veh/Equip Repl	\$30,000	\$45,000	\$45,000	\$56,032
Total Water Utility:	\$216,139	\$10,112	\$1,018,340	-\$373,056
Wastewater Utility				
SEWER SERVICE DEPRECIATION	\$264,907	\$221,977	\$221,977	\$226,477
WASTEWATER ASSETS TRANSFER	-\$137,728	-\$60,000	-\$60,000	-\$895,000
Transfer to WW Capital Improve	\$0	\$72,159	\$843,728	\$320,666
Transfer to Gen Veh/Equip Repl	\$45,000	\$45,000	\$45,000	\$27,707
Total Wastewater Utility:	\$172,179	\$279,136	\$1,050,705	-\$320,150
Stormwater Utility				
TRANSFER TO VEH/EQUIP REPL		\$15,614		
Total Stormwater Utility:		\$15,614		
Total Transfers and Non-Cash Adjustments:	\$388,318	\$304,862	\$2,069,045	-\$693,206
Personnel				
Water Utility				

me	FY2020 Actual	FY2021 Amended Budget	FY2021 Projected Actuals	FY2022 Budgeted
WATER SERVICE OVERTIME	\$5,615	\$2,766	\$12,616	\$2,763
WATER SERVICE SALARIES	\$218,837	\$270,706	\$205,972	\$233,139
WATER SERVICE TAXES FICA	\$13,282	\$16,955	\$12,971	\$14,626
WATER SERVICE MEDICARE TAX	\$3,106	\$3,965	\$3,965	\$3,421
WATER SVC WORKERS COMP INSURAN	\$7,849	\$8,333	\$7,105	\$7,488
WATER SER TAXES - FUTA/SUTA	\$721	\$1,350	\$1,350	\$1,069
WATER SERVICE RETIREMENT	\$26,082	\$32,126	\$25,922	\$27,890
WATER SERVICE INSURANCE	\$42,761	\$53,042	\$35,520	\$41,799
WATER SERVICE OPEB	\$0	\$1,000		\$0
WATER ADMIN OVERTIME	\$151	\$733	\$843	\$425
WATER ADMINISTRATIVE SALARIES	\$273,530	\$324,607	\$290,463	\$425,274
WATER ADMIN. TAXES FICA	\$16,667	\$20,171	\$17,507	\$26,393
ADMIN. TAXES MCARE	\$3,899	\$4,717	\$4,095	\$6,173
W ADMIN. WORKERS COMP INSURANC	\$1,535	\$2,796	\$1,421	\$2,637
WATER ADMIN TAXES - FUTA/SUTA	\$667	\$1,125	\$1,069	\$1,204
WATER ADMIN. RETIREMENT	\$31,783	\$38,219	\$34,653	\$50,328
WATER ADMIN. INSURANCE	\$38,384	\$40,935	\$37,887	\$49,603
WATER ADMIN OPEB	\$0	\$900		\$C
Total Water Utility:	\$684,869	\$824,447	\$693,360	\$894,232
Wastewater Utility				
WASTEWATER OVERTIME	\$5,775	\$2,515	\$15,577	\$3,057
SEWER SERVICE SALARIES	\$185,357	\$221,755	\$233,831	\$258,181
SEWER SERVICE TAXES FICA	\$11,882	\$13,905	\$15,125	\$16,197
SEWER SERVICE TAXES MCARE	\$2,779	\$3,252	\$3,537	\$3,788
SEWER SVC WORKERS COMP INSURAN	\$6,105	\$11,214	\$5,700	\$8,257
WW SERVICE TAXES - FUTA/SUTA	\$721	\$900	\$900	\$1,181
SEWER SERVICE RETIREMENT	\$18,543	\$26,346	\$29,592	\$30,885
SEWER SERVICE INSURANCE	\$28,539	\$30,934	\$32,643	\$38,894
SEWER SERVICE OPEB	\$0	\$800		\$C
WASTEWATER ADMIN OVERTIME	\$116	\$733	\$843	\$425
SEWER ADMINISTRATIVE SALARIES	\$248,694	\$298,867	\$263,207	\$408,016
SEWER ADMIN. TAXES FICA	\$15,169	\$18,575	\$15,884	\$25,323
SEWER ADMIN TAXES MCARE	\$3,547	\$4,344	\$3,714	\$5,922
WW ADMIN WORKERS COMP INSURANC	\$760	\$1,478	\$751	\$2,107
WW ADMIN TAXES - FUTA/SUTA	\$595	\$1,013	\$957	\$1,136
SEWER ADMIN. RETIREMENT	\$28,884	\$35,196	\$31,057	\$48,288
SEWER ADMIN INSURANCE	\$33,693	\$37,309	\$33,362	\$46,645
SEWER ADMIN OPEB	\$0	\$800		\$0
Total Wastewater Utility:	\$591,160	\$709,936	\$686,683	\$898,302
iotal wastewater office.	4331,100	4,05,550	4000,000	+

nme	FY2020 Actual	FY2021 Amended Budget	FY2021 Projected Actuals	FY202 Budgete
Supplies, Maintenance, and Operations				
Water Utility				
WATER SERVICE UNIFORMS	\$4,977	\$5,750	\$5,750	\$5,50
WATER POWER	\$141,462	\$135,000	\$135,000	\$135,000
MAINTENANCE OF PLANT/LINES	\$127,325	\$100,000	\$100,000	\$100,00
WATER ANALYSIS FEES	\$8,419	\$7,400	\$7,400	\$7,40
WATER CHEMICALS	\$2,848	\$5,090	\$5,090	\$5,09
WATER CITY MANAGEMENT FEE	\$172,174	\$159,193	\$159,193	\$166,11
WATER EQUIPMENT MAINTENANCE	\$7,950	\$12,910	\$12,910	\$12,91
WATER EQUIPMENT GAS & OIL	\$7,288	\$11,010	\$11,010	\$11,01
GBRA WATER FEES	\$1,054,623	\$1,083,264	\$1,083,264	\$1,137,42
WATER EQUIPMENT LEASE	\$0	\$690	\$690	\$69
WATER TOOLS & MINOR EQUIP	\$5,634	\$10,000	\$10,000	\$13,00
WATER SERVICE TRAINING	\$6,729	\$9,249	\$9,249	\$17,38
WATER UTILITIES & RADIO	\$23,400	\$21,005	\$21,005	\$24,33
WATER SIGNAL & TELEMETRY	\$162	\$162	\$162	\$
WATER BUILDING MAINTENANCE	\$8,643	\$11,500	\$11,500	\$11,50
SUPPLIES & CONSUMABLES	\$1,401	\$1,340	\$1,340	\$1,40
VEHICLE MAINTENANCE/REPAIR	\$2,326	\$6,500	\$6,500	\$6,50
WATER INVENTORY ADJUSTMENT	\$493	\$0		\$
WTR ADM UTILITIES/TELEPHONE	\$6,622	\$6,277	\$8,277	\$6,27
WATER DUES & PUBLICATIONS	\$722	\$1,128	\$1,128	\$1,4
WATER PERMITS & LICENSES	\$7,876	\$8,033	\$8,011	\$8,03
WATER GEN. LIABILITY INSURANCE	\$19,544	\$25,709	\$20,462	\$25,70
WATER OFFICE SUPPLIES	\$3,363	\$4,804	\$4,804	\$1,76
WATER TRAVEL & MEETINGS	\$2,997	\$7,000	\$7,000	\$4,00
WATER SOFTWARE & COMPUTER	\$68,712	\$59,955	\$71,455	\$95,30
RECORDING/REPORTING EXPENSES	\$0	\$100	\$250	\$50
WATER POSTAGE	\$1,010	\$938	\$938	\$93
WATER ADM BLDG/EQUIP MAINT	\$0	\$150	\$150	\$15
CONSERVATION EDUCATION	\$0	\$250	\$250	\$25
BILLING STATEMENT CHARGE	\$3,278	\$3,360	\$3,360	\$3,36
BILLING POSTAGE	\$8,175	\$8,100	\$8,100	\$8,10
Copier Lease	\$0	\$0		\$1,62
WATER MISCELLANEOUS	\$5,462	\$16,600	\$8,100	\$
CREDIT CARD SERVICE FEE	\$11,828	\$11,500	\$15,500	\$13,80
Total Water Utility:	\$1,715,444	\$1,733,967	\$1,737,848	\$1,826,49
-				
Wastewater Utility				
SEWER SERVICE UNIFORMS	\$3,610	\$4,150	\$4,150	\$4,50
SEWER POWER	\$36,334	\$36,350	\$36,350	\$36,35
MAINTENANCE OF PLANT/LINES	\$40,320	\$40,000	\$42,000	\$80,00
SLUDGE DISPOSAL	\$263,977	\$350,000	\$300,000	\$300,00

ame	FY2020 Actual	FY2021 Amended Budget	FY2021 Projected Actuals	FY202 Budgete
SEWER ANALYSIS FEES	\$25,120	\$26,000	\$26,000	\$26,00
SEWER CHEMICALS	\$7,132	\$7,240	\$8,740	\$7,24
SEWER CITY MANAGEMENT FEE	\$42,733	\$43,067	\$43,067	\$49,48
SEWER EQUIPMENT MAINTENANCE	\$4,953	\$7,660	\$7,660	\$7,66
SEWER EQUIPMENT GAS & OIL	\$6,373	\$9,180	\$9,180	\$9,18
SEWER SVC EQUIPMENT LEASE	\$5,010	\$4,500	\$4,500	\$4,50
SEWER TOOLS & MINOR EQUIPMENT	\$4,526	\$5,500	\$5,500	\$7,50
SEWER SERVICE TRAINING	\$5,869	\$6,901	\$6,901	\$15,68
SEWER SVC UTILITIES & RADIO	\$20,938	\$18,131	\$18,131	\$22,5
SIGNAL & TELEMETRY	\$461	\$461	\$461	\$
SEWER BUILDING MAINTENANCE	\$3,062	\$5,330	\$5,330	\$7,33
SUPPLIES & CONSUMABLES	\$1,307	\$1,120	\$1,120	\$1,30
VEHICLE MAINTENANCE/REPAIR	\$3,159	\$5,000	\$5,000	\$5,00
INVENTORY ADJUSTMENT	-\$12	\$0		\$
SWR ADM UTILITIES/TELEPHONE	\$6,966	\$6,667	\$8,167	\$5,4 ⁻
SEWER DUES & PUBLICATIONS	\$921	\$1,392	\$1,392	\$1,62
SEWER PERMITS & LICENSES	\$1,776	\$1,718	\$1,718	\$1,95
SEWER GEN. LIABILITY INSURANCE	\$19,544	\$25,709	\$19,462	\$25,70
SEWER OFFICE SUPPLIES	\$3,283	\$4,369	\$4,369	\$1,32
SEWER TRAVEL & MEETINGS	\$2,972	\$5,300	\$5,300	\$4,00
SEWER SOFTWARE & COMPUTER	\$46,086	\$31,376	\$45,376	\$66,72
RECORDING/REPORTING EXPENSE	\$0	\$100	\$150	\$10
SEWER POSTAGE	\$374	\$938	\$938	\$93
SWR ADM BLD/EQUIP MAINTENANCE	\$0	\$150	\$150	\$15
BILLING STATEMENT CHARGES	\$3,278	\$3,360	\$3,360	\$3,36
BILLING POSTAGE	\$8,175	\$8,100	\$8,100	\$8,10
Copier Lease	\$0	\$0		\$1,62
SEWER MISCELLANEOUS	\$4,101	\$14,225	\$5,725	\$
Total Wastewater Utility:	\$572,349	\$673,994	\$628,297	\$705,27
Stormwater Utility				
MAINTENANCE OF PLANT/LINES		\$31,250		
STORMWATER CITY MANAGEMENT FEE		\$17,593		
SUPPLIES & CONSUMABLES		\$19,778		
Total Stormwater Utility:		\$68,620		
Total Supplies, Maintenance, and	\$2,287,792	\$2,476,581	\$2,366,144	\$2,531,77
Operations:				
Professional Services				
Water Utility				
WATER PROFESSIONAL FEES	\$720,775	\$117,908	\$217,908	\$168,82
PUBLIC RELATIONS				\$4,00
EMPLOYMENT COSTS				\$1,75

lame	FY2020 Actual	FY2021 Amended Budget	FY2021 Projected Actuals	FY2022 Budgeted
EMPLOYEE APPRECIATION				\$3,470
Total Water Utility:	\$720,775	\$117,908	\$217,908	\$178,048
Wastewater Utility				
SEWER PROFESSIONAL FEES	\$28,877	\$82,103	\$82,103	\$103,023
PUBLIC RELATIONS				\$4,000
EMPLOYMENT COSTS				\$1,750
EMPLOYEE APPRECIATION				\$3,170
Total Wastewater Utility:	\$28,877	\$82,103	\$82,103	\$111,943
Total Professional Services:	\$749,653	\$200,011	\$300,011	\$289,99
Capital Outlay				
Water Utility				
WATER OPERATIONAL CAPITAL	\$66,132	\$5,000	\$5,000	\$0
WATER EQUIPMENT PURCHASES	\$0	\$15,000	\$15,000	\$152,820
Total Water Utility:	\$66,132	\$20,000	\$20,000	\$152,820
Wastewater Utility				
WASTEWATER OPERATIONAL CAPITAL	\$73,232	\$60,000	\$60,000	\$0
WASTEWATER EQUIPMENT PURCHASES	\$0	\$0		\$45,000
Total Wastewater Utility:	\$73,232	\$60,000	\$60,000	\$45,000
Total Capital Outlay:	\$139,364	\$80,000	\$80,000	\$197,820
Debt Service				
Water Utility				
WATER BOND ISSUANCE FEES	\$49,405	\$0		\$0
OB BOND INTEREST COST	\$0	\$68,074	\$18,332	\$19,280
TAX EXEMPT LEASE INTEREST	\$118,365	\$0		\$0
Total Water Utility:	\$167,771	\$68,074	\$18,332	\$19,280
Wastewater Utility				
SEWER BOND ISSUANCE FEES	\$9,411	\$0		\$0
OB BOND INTEREST COST	\$0	\$12,966	\$3,492	\$3,672
TAX EXEMPT LEASE INTEREST	\$22,546	\$0		\$0
Total Wastewater Utility:	\$31,956	\$12,966	\$3,492	\$3,672
Total Debt Service:	\$199,727	\$81,040	\$21,824	\$22,952
Total Expense Objects:	\$5,040,882	\$4,676,877	\$6,217,067	\$4,141,866

Changes in Net Position

UTILITY OPERAT	IONS NET	POSITION	_
	9/30/2020	Projected 9/30/2021	Projected 9/30/2022
Net Investment in Capital Assets	8,307,519	8,174,169	10,285,943
Unrestricted Reserves			
Operating Reserve	3,697,214	3,383,601	3,024,169
Unassigned	62,482		-
emonora i successi 	3,759,696	3,383,601	3,024,169
Total Reserves	12,067,215	11,557,770	13,310,112



The Water Strategic and Capital Project Fund is used to account for financial resources, usually through internal funding from the Utility Operations Fund, to be used for the acquisition or construction of major capital facilities and strategic action plan projects for the water utility. The purpose of this fund is to separate costs that are considered non-operational, typically associated with one-time projects that are not annually occurring, or large projects which may span over multiple budget years.

Summary

The City of Fair Oaks Ranch is projecting \$602**K** of revenue in FY2022, which represents a 39.4% increase over the prior year. Budgeted expenditures are projected to increase by 13.2% or \$181.7**K** to \$1.56**M** in FY2022.

Revenues by Source

Name	FY2020 Actual	FY2021 Amended Budget	FY2021 Projected Actuals	FY2022 Budgeted
Revenue Source				
Transfers	-\$651,236	\$432,158	\$675,207	\$602,403
Total Revenue Source:	-\$651,236	\$432,158	\$675,207	\$602,403

Expenditures by Expense Type

Name	FY2020 Actual	FY2021 Amended Budget	FY2021 Projected Actuals	FY2022 Budgeted
Expense Objects				
Strategic Action Plan & Capital Outlay				
Water Utility				
ELEVATED STORAGE TANK	\$146,210	\$482,318	\$62,890	\$181,623
PLANT 2 HYDRO TANK & VARIABLE DRIVES	\$57,575	\$364,810	\$42,810	\$946,815
CREEK CROSSING WEST WATERLINE	\$22,873	\$245,000	\$52,659	\$220,433
SCADA SYSTEMS UPGRADE	\$0	\$159,800	\$159,800	\$0
GIS COMPATIBLE WORK ORDER SYSTEM	\$0	\$6,250	\$6,250	\$0
WILLOW WIND/RED BUD HILL				\$65,370
OLD FREDERICKSBURG RD				\$50,000
ROLLING ACRES TRAIL REHAB				\$61,754
WATER RATE STUDY	\$0	\$75,000	\$50,000	\$22,079
IMPACT RATE STUDY	\$30,076	\$0		\$0
PROJECT DEVELOPMENT	\$43,460	\$0		\$0
WATER SYSTEM EPA RISK ASSESSMENT	\$0	\$40,200	\$40,200	\$7,000
Total Water Utility:	\$300,194	\$1,373,378	\$414,609	\$1,555,074
Total Strategic Action Plan & Capital Outlay:	\$300,194	\$1,373,378	\$414,609	\$1,555,074
Total Expense Objects:	\$300,194	\$1,373,378	\$414,609	\$1,555,074

Change in Net Position

AL PROJEC	CTS NET PO	OSITION
9/30/2020	Projected 9/30/2021	Projected 9/30/2022
437,518	392,992	211,369
-	367,527	87,500
977,312	618,067	127,047
-	-	-
1,414,830	1,378,586	425,916
1,414,830	1,378,586	425,916
	9/30/2020 437,518 - 977,312 - 1,414,830	9/30/2020 9/30/2021 437,518 392,992 - 367,527 977,312 618,067



The Wastewater Strategic and Capital Project Fund is used to account for financial resources, usually through internal funding from the Utility Operations Fund, to be used for the acquisition or construction of major capital facilities and strategic action plan projects of the wastewater utility. The purpose of this fund is to separate costs that are considered non-operational, typically associated with one-time projects that are not annually occurring, or large projects which may span over multiple budget years.

Summary

The City of Fair Oaks Ranch is projecting \$1.24**M** of revenue in FY2022, which represents a 1620% increase over the prior year. Budgeted expenditures are projected to increase by 247.1% or \$818.5**K** to \$1.15**M** in FY2022.

Revenues by Source

Name	FY2020 Actual	FY2021 Amended Budget	FY2021 Projected Actuals	FY2022 Budgeted
Revenue Source				
Transfers	\$651,236	\$72,159	\$843,728	\$320,666
Other Financing Sources				\$920,210
Total Revenue Source:	\$651,236	\$72,159	\$843,728	\$1,240,876

Expenditures by Expense Type

Name	FY2020 Actual	FY2021 Amended Budget	FY2021 Projected Actuals	FY2022 Budgeted
Expense Objects				
Strategic Action Plan & Capital Outlay				
Wastewater Utility				
SOLIDS HANDLING	\$64,496	\$0	\$145,348	\$920,210
FUTURE WW TREATMENT PLANT	\$14,624	\$200,000	\$50,000	\$200,000
GIS COMPATIBLE WORK ORDER SYSTEM	\$0	\$6,250	\$6,250	\$0
WASTEWATER RATE STUDY	\$0	\$75,000	\$50,000	\$22,079
IMPACT RATE STUDY	\$30,076	\$0		\$0
PROJECT DEVELOPMENT	\$43,460	\$0		\$0
WW SYSTEM EPA RISK ASSESSMENT	\$0	\$50,000	\$50,000	\$7,500
Total Wastewater Utility:	\$152,656	\$331,250	\$301,598	\$1,149,789
Total Strategic Action Plan & Capital Outlay:	\$152,656	\$331,250	\$301,598	\$1,149,789
Total Expense Objects:	\$152,656	\$331,250	\$301,598	\$1,149,789

Change in Net Position

		Projected	Projected
	9/30/2020	9/30/2021	9/30/2022
Unrestricted Reserves			
Wastewater Impact Fees		542,710	767,710
Wastewater Capital	345,309	465,316	331,403
Unassigned		-	-
	345,309	1,008,026	1,099,113
Total Reserves	345,309	1,008,026	1,099,113



The Utility Vehicle/Equipment Replacement Fund (ERF) is dedicated for the replacement of Utility Fund capital items such as fleet vehicles and heavy equipment for all of the utilities. The purpose of this fund is to ensure that adequate funds are available to purchase vehicles and equipment, to stabilize budgeting for major purchases, and to provide a systematic approach to procurement and disposition of the fleet.

Summary

The City of Fair Oaks Ranch is projecting \$83.74**K** of revenue in FY2022, which represents a 20.7% decrease over the prior year. Budgeted expenditures are projected to increase by 1219% or \$182.8**K** to \$197.8**K** in FY2022.

Utility ERF Revenues by Source

Name	FY2020 Actual	FY2021 Amended Budget	FY2021 Projected Actuals	FY2022 Budgeted
Revenue Source				
Transfers	\$75,000	\$105,614	\$90,000	\$83,739
Total Revenue Source:	\$75,000	\$105,614	\$90,000	\$83,739

Utility ERF Expenditures by Type

Name	FY2020 Actual	FY2021 Amended Budget	FY2021 Projected Actuals	FY2022 Budgeted
Expense Objects				
Transfers and Non-Cash Adjustments				
General Expense				
TRANSFER TO WATER DIVISIO	\$19,089	\$15,000	\$15,000	\$152,820
TRANSFER TO WASTEWATER DIV	\$19,089	\$0		\$45,000
Total General Expense:	\$38,178	\$15,000	\$15,000	\$197,820
Total Transfers and Non-Cash Adjustments:	\$38,178	\$15,000	\$15,000	\$197,820
Total Expense Objects:	\$38,178	\$15,000	\$15,000	\$197,820

Change in Net Position

		Projected	Projected
	9/30/2020	9/30/2021	9/30/2022
Unrestricted Reserves			
Equipment Replacement	796,405	871,405	757,324
Unassigned	-	-	
	796,405	871,405	757,324
Total Reserves	796,405	871.405	757,324

GOVERNMENTAL OPERATIONS DEPARTMENTS

Mayor & City Council



Mission Statement

To serve as the legislative and policy-making body of the City. The Mayor and Council provide community leadership, adopt ordinances, plans, budgets and capital improvement programs that encourage citizen awareness and involvement, guide the delivery of high-quality municipal services, and preserve and protect the City's unique quality of life.

Scope of Services Summary

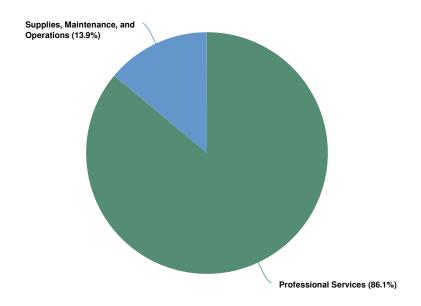
Fair Oaks Ranch is a home-rule city. The City Council consists of six Council Members and a Mayor, all of which vote on the issues brought before Council. All members of the Council are elected at-large and are limited to two consecutive, three-year terms. The City Council operates under the City of Fair Oaks Ranch Home Rule Charter, City ordinances and State law. The City Manager, City Attorney, Municipal Judge, City Secretary and Investment Officer are appointed by the City Council and operate under its guidance.

The City Council is the policy-making arm of city government. It has a wide variety of tasks which include approving the yearly budget of the City, appointing citizen advisory board and commission members, ordering regular and special elections, and setting the Strategic Plan for the City.

Recent Accomplishments

- Successfully navigated the ongoing COVID-19 Pandemic
- Navigated an unprecedented winter weather emergency
- Produced the very first Virtual State of the City
- Implemented a new formal standardized process for appointing/reappointing members on the City's Boards and Commissions
- Worked with TxDOT to add signage to the I-10 bridges denoting Fair Oaks Parkway
- Began work on a Council Code of Conduct and Code of Ethics
- Successfully retained ownership of the City's water supply
- Successfully held elections which resulted in a new Mayor and 4 new Council members
- Evaluated financial tools for funding storm drainage improvements
- o 37 Regular and Special City Council Meetings Conducted
- 7 Ordinances Adopted and 21 Resolutions Adopted

\$34,800 \$4,100 (13.36% vs. prior year)



Name	Account ID	FY2020 Actual	FY2021 Amended Budget	FY2021 Projected Actuals	FY2022 Budgeted
Expense Objects					
Supplies, Maintenance, and Operations					
General Government					
UNIFORMS	01-610- 203	\$122	\$350	\$350	\$350
COMMITTEE - COMMUNICATIONS	01-610- 256	\$0	\$1,000	\$1,000	\$1,000
COMMITTEE - PLANNING & ZONING	01-610- 257	\$124	\$1,000	\$1,000	\$1,000
COMMITTEE - BOARD OF ADJ	01-610- 258	\$34	\$1,000	\$1,000	\$1,000
URBAN WILDLIFE	01-610- 259	\$886	\$1,000	\$1,000	\$500
DONATIONS	01-610- 260	\$0	\$1,000	\$1,000	\$0

Name	Account ID	FY2020 Actual	FY2021 Amended Budget	FY2021 Projected Actuals	FY2022 Budgeted
COMMITTEE - AUDIT	01-610- 261	\$0	\$1,000	\$1,000	\$1,000
Total General Government:		\$1,165	\$6,350	\$6,350	\$4,850
Total Supplies, Maintenance, and Operations:		\$1,165	\$6,350	\$6,350	\$4,850
Professional Services					
General Government					
PROFESSIONAL SERVICES	01-610- 300	\$8,100	\$8,100		\$8,100
DUES/SUBSCRIPTIONS	01-610- 301	\$2,775	\$2,800	\$2,882	\$2,800
TRAINING/SEMINARS & TRAVEL	01-610- 302	\$3,230	\$7,000	\$3,000	\$7,000
MEETINGS & RELATED TRAVEL	01-610- 303	\$638	\$6,200	\$3,000	\$11,800
PUBLIC RELATIONS & EVENTS	01-610- 354	\$7,660	\$250	\$250	\$250
Total General Government:		\$22,403	\$24,350	\$9,132	\$29,950
Total Professional Services:		\$22,403	\$24,350	\$9,132	\$29,950
Total Expense Objects:		\$23,568	\$30,700	\$15,482	\$34,800

Administration



Mission Statement

To preserve and continually improve the unique hill country quality of life for Fair Oaks Ranch residents and businesses through a proactive partnership approach that facilitates city management *with* the community rather than city management *for* the community.

Scope of Services Summary

As the top appointed official of Fair Oaks Ranch, the City Manager provides management of the day-to-day activities of the City, and is responsible for implementing and executing the policies established by the elected City Council. The City Manager provides executive leadership to the organization and staff and communicates organizational goals and values to the public. In addition, the City Manager ensures a strong financial condition for the City, provides strategic guidance, and promotes citizen engagement and governmental transparency.

The Assistant City Manager for Administrative Services is highly responsible for developing the City's strategic action plan, implementing and executing policies as established by the City Council, and overseeing the Finance, IT, Court and HR/Communications departments.

The Assistant City Manager for Public Works and Engineering Services portfolio includes planning and zoning, building permits, code compliance, engineering services, water and wastewater, street maintenance and other contract services.

The customer service clerks are the first point of contact for citizen information regarding city services, programs and events. They also collect fees, issue various permits and licenses, and offer free notary service to City residents for non-business documents.

The "Big Picture" opportunity for the City of Fair Oaks Ranch is, and will continue to be, managing growth and enhancing the quality of life for the citizenry. The focus of the City must be on developing and maintaining an "achievable" Strategic Plan that represents the interests of residents and business owners (current and future), while maintaining the integrity of an implementation strategy that is coordinated, equitable, predictable, and delivers the most "bang for the buck." City Management must be effective in communicating and soliciting service delivery expectations from the citizenry based on existing resource allocations.

As the City moves towards build-out, delivery of service challenges will evolve. These challenges encompass everything from infrastructure (water, wastewater, drainage, mobility, open space, etc.), to police and fire. It is essential for City Management to continue to be a proactive supporter of the City Council's ongoing effort to formulate and administer policies and controls that reflect the values of the community and maintain the integrity of the municipal service delivery function.

Recent Accomplishments

- Proactively managed the City's emergency operations during the unprecedented winter storm event
- Continued to navigate the uncertainties involving the COVID-19 pandemic
- Sucessfully retained ownership of the City's water supply
- Entered into a professional services agreement for a Water/Wastewater/Reuse Rate Update to the Fair Oaks Ranch Utility
- Entered into a professional services agreement for a Police and Fire Standards of Cover and Utilization Study
- Executed an interlocal agreement for fire and emergency response services

Title	2018-19	2019- 20	2020- 21	2021- 22
City Manager	1	1	1	1
Assistant City Manager-Administrative Services	-	-	1	1
Assistant City Manager-Public Works & Engineering Services	1	1	1	1
Executive Assistant**	-	1	-	-
Customer Service Clerk*	-	-	2	2
Total Funded Staffing	2	3	5	5

 $^{^{*}}$ Prior to 2019-20, the Customer Service Clerks were in the City Secretary Department.

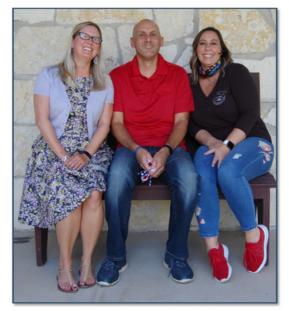
^{**}The Executive Assistant was not hired in lieu of hiring an IT technician.



Tobin Maples, City Manager



Carole Vanzant, Assistant City Manager for Public Works and Engineering Services



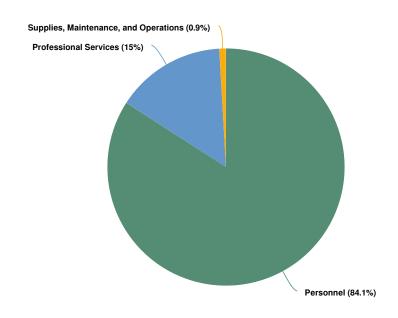


Elizabeth, Eric and Rachel

Operational Performance Measures

Performance Measure	2018-19	2019-20	Projected 2020-21
# City Meetings (Council, Staff, Attorney, P&Z)	410	369	380
# Meetings Held with Outside Entities	75	45	62
# of Citizen Interactions	742	410	500

\$706,178 -\$29,077 (-3.95% vs. prior year)



Name	Account ID	FY2020 Actual	FY2021 Amended Budget	FY2021 Projected Actuals	FY2022 Budgeted
Expense Objects					
Personnel					
OVERTIME	01-611- 100	\$44	\$323	\$323	\$142
SALARIES	01-611- 101	\$329,659	\$458,361	\$352,086	\$462,925
TAXES - SOCIAL SECURITY	01-611- 102	\$17,761	\$28,439	\$18,550	\$28,710
TAXES - MEDICARE	01-611- 103	\$4,849	\$6,650	\$5,013	\$6,714
TAXES - FUTA/SUTA	01-611- 104	\$432	\$900	\$900	\$765
WORKERS' COMP INSURANCE	01-611- 105	\$906	\$1,238	\$796	\$1,250
RETIREMENT	01-611- 106	\$39,492	\$53,884	\$42,324	\$54,746

Name	Account ID	FY2020 Actual	FY2021 Amended Budget	FY2021 Projected Actuals	FY2022 Budgeted
HEALTH INSURANCE	01-611- 107	\$29,629	\$27,034	\$22,270	\$31,577
CAR ALLOWANCE	01-611- 109	\$7,200	\$7,200	\$7,200	\$7,200
Total Personnel:		\$429,972	\$584,030	\$449,463	\$594,029
Supplies, Maintenance, and Operations					
SUPPLIES & CONSUMABLES	01-611- 200	\$294	\$750	\$750	\$850
MINOR EQUIPMENT & FURNITURE	01-611- 201	\$383	\$500	\$500	\$5,080
FUEL	01-611- 202	\$63	\$300	\$300	\$100
UNIFORMS	01-611- 203	\$121	\$250	\$250	\$350
Total Supplies, Maintenance, and Operations:		\$861	\$1,800	\$1,800	\$6,380
Professional Services					
PROFESSIONAL SERVICES	01-611-	\$67,033	\$100,000	\$125,000	\$75,040
DUES/SUBSCRIPTIONS	01-611- 301	\$2,270	\$2,310	\$2,310	\$2,929
TRAINING/SEMINARS & TRAVEL	01-611- 302	\$3,508	\$17,270	\$17,270	\$20,870
MEETINGS & RELATED TRAVEL	01-611- 303	\$949	\$5,595	\$5,595	\$6,680
EMPLOYEE APPRECIATION	01-611- 355	\$204	\$250	\$250	\$250
Total Professional Services:		\$73,964	\$125,425	\$150,425	\$105,769
Capital Outlay					
FURNITURE, FIXTURES & EQUIP	01-611- 803	\$0	\$24,000	\$24,000	\$0
Total Capital Outlay:		\$0	\$24,000	\$24,000	\$0
Total Expense Objects:		\$504,797	\$735,255	\$625,688	\$706,178

City Secretary



Mission Statement

To ensure transparent and responsive government through appropriate recording and preservation of the City's legislative history and official records, to enhance service to the public, and to conduct fair and impartial City elections.

Scope of Services Summary

The position of City Secretary is a statutory position required by state law, is appointed by the City Council, and falls under the supervision of the City Manager. The City Secretary prepares Council and other committee agendas and official minutes, prepares legal notices related to agendas and other city issues for publication and posting, serves as the custodian for the official city records (i.e. Code of Ordinances, Resolutions, and meeting minutes of City Council and various Boards and Commissions), maintains the city seal and attests all city documents, is responsible for oaths of office, and processes open records requests. The City Secretary serves as the Election Officer for City Elections and as the Records Manager.

Recent Accomplishments

- Managed three elections (General & Special in November 2020, General & Special in May 2021, and Special in July 2021)
 during the 2020/2021 Fiscal Year
- Implemented Agenda and Minutes software to facilitate improved internal agenda process and improved web-based citizen interaction
- Updating Records Management Plan inclusive of Vital Records Program and Records Disaster Prevention & Recovery
- Managed 160 public information requests to date for the 2020/2021 Fiscal Year; this is an unprecedented number of requests
- Continued to maintain transparency and public involvement by providing videoconferencing capabilities for the following open meetings: Council, Municipal Development District (MDD), Planning and Zoning Commission (P&Z), and the Capital Improvement Advisory Committee (CIAC) during the COVID pandemic
- Managed boards and commissions; inclusive of communications, training, postings of new positions and meeting management
- Creating database of historical meeting information for agendas, packets and minutes
- Creating historical election information for posting on city website
- · City Secretary elected Treasurer of the Texas Municipal Clerks Association, Alamo Area Chapter
- Deputy City Secretary graduated from the Texas Municipal Clerks Association certification program
- Deputy City Secretary elected Vice President of the Texas Municipal Clerks Association, Alamo Area Chapter

Title	2018-19	2019-20	2020-21	2021-22
City Secretary	1	1	1	1
Deputy City Secretary	1	1	1	1
Customer Service Clerk*	2	-	-	-
Total Funded Staffing	4	2	2	2

^{*} The Customer Service Clerks have been moved to the Administration Department effective FY 2019-20



Christina Picioccio, City Secretary

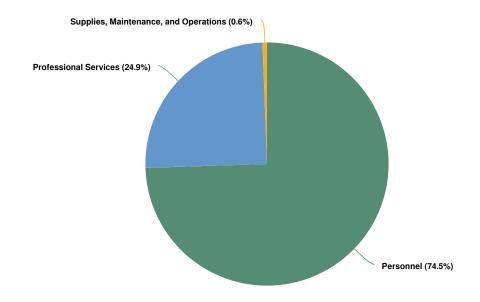


Amanda Valdez, Deputy City Secretary

Operational Performance Measures

Strategic Pillar	Performance Measure	2018-19	2019-20	Projected 2020-21
Operational Excellence	# City Council Meetings/Agendas/Minutes	40	41	37
l '	# CIAC, MDD, and P&Z Meetings/Agendas/Minutes	21	23	21
Operational Excellence	# Ordinances and Resolutions Passed	28	56	35
Operational Excellence	# Public Information Requests Processed	81	86	200





Name	Account ID	FY2020 Actual	FY2021 Amended Budget	FY2021 Projected Actuals	FY2022 Budgeted
Expense Objects					
Personnel					
General Government					
SALARIES	01-612- 101	\$108,241	\$120,336	\$120,667	\$127,221
TAXES - SOCIAL SECURITY	01-612- 102	\$6,642	\$7,461	\$7,281	\$7,888
TAXES - MEDICARE	01-612- 103	\$1,553	\$1,745	\$1,703	\$1,845
TAXES - FUTA/SUTA	01-612- 104	\$288	\$450	\$450	\$450
WORKERS' COMP INSURANCE	01-612- 105	\$287	\$325	\$285	\$343
RETIREMENT	01-612- 106	\$12,667	\$14,137	\$14,328	\$15,041
HEALTH INSURANCE	01-612- 107	\$15,874	\$16,450	\$15,661	\$16,452

Name	Account ID	FY2020 Actual	FY2021 Amended Budget	FY2021 Projected Actuals	FY2022 Budgeted
Total General Government:		\$145,553	\$160,903	\$160,374	\$169,240
Total Personnel:		\$145,553	\$160,903	\$160,374	\$169,240
Supplies, Maintenance, and Operations					
General Government					
SUPPLIES & CONSUMABLES	01-612- 200	\$1,660	\$1,250	\$1,250	\$1,000
MINOR EQUIPMENT & FURNITURE	01-612- 201	\$224	\$200	\$200	\$200
UNIFORMS	01-612- 203	\$101	\$100	\$100	\$100
MISCELLANEOUS	01-612- 204	\$323	\$494	\$494	\$0
Total General Government:		\$2,308	\$2,044	\$2,044	\$1,300
Total Supplies, Maintenance, and Operations:		\$2,308	\$2,044	\$2,044	\$1,300
Professional Services					
General Government					
PROFESSIONAL SERVICES	01-612- 300	\$2,174	\$16,895	\$4,395	\$4,789
DUES/SUBSCRIPTIONS	01-612- 301	\$580	\$512	\$512	\$563
TRAINING/SEMINARS & TRAVEL	01-612- 302	\$3,107	\$5,550	\$5,550	\$5,700
MEETINGS & RELATED TRAVEL	01-612- 303	\$77	\$1,528	\$1,528	\$1,200
ELECTIONS	01-612- 350	\$1,801	\$20,000	\$20,000	\$38,222
EMPLOYEE APPRECIATION	01-612- 355	\$29	\$100	\$100	\$100
RECORDING / REPORTING	01-612- 357	\$2,995	\$3,000	\$3,750	\$6,000
Total General Government:		\$10,763	\$47,585	\$35,835	\$56,574
Total Professional Services:		\$10,763	\$47,585	\$35,835	\$56,574
Total Expense Objects:		\$158,624	\$210,532	\$198,253	\$227,114

HR & Communications



Mission Statement

The Human Resources and Communications Department is committed to supporting the City's goal of providing excellent services to the residents of Fair Oaks Ranch by attracting, developing, and retaining a highly qualified, diverse workforce. The department is focused on promoting a work environment that is characterized by mutual respect, open communication, opportunities for personal growth, personal accountability, and devotion to service.

Scope of Services Summary

Human Resource Management: This department plans, coordinates, and directs the administrative functions of the City's organizational/employee life cycle, such as partnering with other departments to provide workforce and management strategies in the areas of workforce planning, compensation, personnel management, benefits, and policy development. Human Resources also serves as the link between the City's management teams, and its employees as needed. The department also provides the functions of assisting with staff recruitment, interviews and the selection process, policy development and management, employment law compliance, employee recognition and development, and personnel records management.

Risk Management: This department also acts as the liaison for the management of the City's property and liability insurance coverage through the Texas Municipal Intergovernmental Risk Pool. Some of these coverage responsibilities include properties, cybersecurity, facilities, vehicles, equipment and worker's compensation insurance coverage for all City employees. The function of this area of the department is to work with other departments to promote a safe working environment, ensure safety training is available, and that proper procedures are in place including maintenance of claims files and monitoring of all claims filed from initial notice through the final resolution/outcome.

Communications: The department develops, recommends, implements, and coordinates the City's communication strategy with the citizens of Fair Oaks Ranch, staff, and Council. These functions are performed by maintaining the City's website and social media accounts. The department also plans, coordinates, markets, and promotes any community outreach events as needed, and serves as the staff liaison for the communications committee on projects such as branding and future strategies for a clear, concise, and strategic dissemination of information and messaging.

Recent Accomplishments

- Voted Top Workplace in 2020 for the third consecutive year
- Completed a Comprehensive Compensation and Benefits Analysis that brought the City of Fair Oaks Ranch in line with the competitive outside market
- Successfully completed module 1 of the new HRIS implementation project, which is housing the Core HR functions on the new technological platform that will create a more streamlined and productive process for staff along with enhancing the City's ability to recruit and retain top talent on a level that aligns with benchmark cities
- Generated new protocols, policies, and procedures for how to provide continuity of services in light of an everchanging process regarding COVID-19 local, state, and federal requirements
- Created a new COVID-19 Resources page and coordinated with interlocal partners to ensure the page was as up-todate as possible with the most recent information for residents
- Hosted the City's first ever "Reverse" Graduation Parade with over 40 participating graduates
- Created and produced the City's first ever "Virtual State of the City Event"
- Designed and launched an internal Employee Intranet page to enhance interdepartmental communications/messaging
- Increased communication strategies in an effort to continue encouraging the City mission of creating a transparent highway for residents to get information in a timely manner
- Initiated a Cost-Benefit Analysis of our current insurance carrier/services
- Successfully converted over to a new insurance carrier that provided a superior quality of services at a reduced rate from the previous carrier saving the City money on its employee benefit plans
- HR Director received Senior Certified Professional certification from IPMA
- HR/Communications Specialist received a Certified Professional certificate from IPMA



Budgeted Staffing

Title	2018-19	2019-20	2020-21	2021-22
Director of HR & Communications	1	1	1	1
HR & Communications Specialist	1	1	1	1
Communications Specialist	0	0	0	1
Total Funded Staffing	2	2	2	3



Joanna Merrill, HR and Communications Director

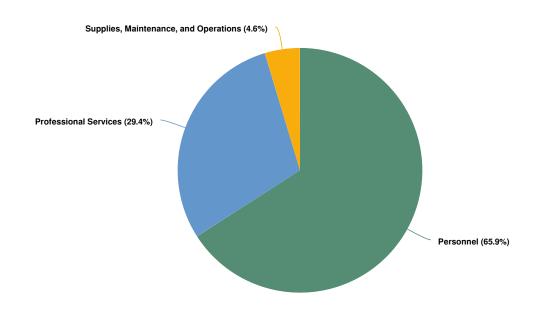


Jennifer Hudson, HR and Communications Specialist

Operational Performance Measures

Strategic Pillar	Performance Measure	2018-19	2019-20	Projected 2020-21
Operational Excellence	# Applications Processed	1,193	846	1,100
Operational Excellence	# Interviews Conducted	58	31	55
Operational Excellence	FTE Filled/Funded Headcount	66/74	67/74	70/75
Operational Excellence	# Days Positions Vacant (avg.)	30	31	45
Operational Excellence	# Employee Recognition Events	21	18	12
Operational Excellence	# Social Media/Website Posts	77	178	600
Operational Excellence	Awarded Top Workplace	Yes	Yes	Yes

\$233,702 -\$58,890 (-20.13% vs. prior year)



Name	Account ID	FY2020 Actual	FY2021 Amended Budget	FY2021 Projected Actuals	FY2022 Budgeted
Expense Objects					
Personnel					
SALARIES	01-613- 101	\$106,174	\$152,537	\$150,045	\$121,887
TAXES - SOCIAL SECURITY	01-613- 102	\$6,589	\$9,457	\$9,154	\$7,557
TAXES - MEDICARE	01-613- 103	\$1,541	\$2,212	\$2,141	\$1,767
TAXES - FUTA/SUTA	01-613- 104	\$288	\$450	\$450	\$338
WORKERS' COMP INSURANCE	01-613- 105	\$300	\$412	\$295	\$329
RETIREMENT	01-613- 106	\$12,415	\$17,919	\$17,781	\$14,410
HEALTH INSURANCE	01-613- 107	\$11,722	\$7,270	\$5,945	\$7,804
Total Personnel:		\$139,030	\$190,257	\$185,811	\$154,092

Name	Account ID	FY2020 Actual	FY2021 Amended Budget	FY2021 Projected Actuals	FY2022 Budgeted
Supplies, Maintenance, and Operations					
SUPPLIES & CONSUMABLES	01-613- 200	\$1,803	\$2,200	\$2,200	\$3,500
MINOR EQUIPMENT & FURNITURE	01-613- 201	\$409	\$1,200	\$1,200	\$7,130
UNIFORMS	01-613- 203	\$114	\$100	\$100	\$200
Total Supplies, Maintenance, and Operations:		\$2,326	\$3,500	\$3,500	\$10,830
Professional Services					
DUES/SUBSCRIPTIONS	01-613- 301	\$1,808	\$1,902	\$1,902	\$1,616
TRAINING/SEMINARS & TRAVEL	01-613- 302	\$4,025	\$27,763	\$27,763	\$14,399
MEETINGS & RELATED TRAVEL	01-613- 303	\$538	\$900	\$900	\$800
PUBLIC RELATIONS & EVENTS	01-613- 354	\$2,251	\$38,450	\$8,450	\$38,450
EMPLOYEE APPRECIATION	01-613- 355	\$16,705	\$9,370	\$9,370	\$10,015
EMPLOYMENT COSTS	01-613- 356	\$1,375	\$4,450	\$4,450	\$3,500
Total Professional Services:		\$26,701	\$82,835	\$52,835	\$68,780
Capital Outlay					
FURNITURE, FIXTURES & EQUIP	01-613-	\$0	\$16,000	\$16,000	\$C
Total Capital Outlay:		\$0	\$16,000	\$16,000	\$0
Total Expense Objects:		\$168,057	\$292,592	\$258,146	\$233,702

Finance



Mission Statement

The Finance Department is committed to ensuring and maintaining the financial integrity and stability of the City and to prepare for future growth by providing leadership and direction to City departments.

Scope of Services Summary

The Finance Department is responsible for financial operations, financial reporting, accounting, accounts payable, accounts receivable, payroll, fixed assets, financial planning, internal controls, procurement, debt management and utility billing. This office, working closely with other City departments, also develops the annual General Fund Budget, Utility Fund Budget and Strategic Action Plan. Further, the Finance Office is responsible for all cash management and investments.

The Finance Department is committed to providing timely, accurate, and complete information and support to other City departments, citizens, and the community at large while maintaining a high level of compliance with all pertinent Federal, State, and local rules and regulations. The Finance Director is the Council appointed Investment Officer, oversees the IT function, Municipal Court, and serves as the City liaison to the Municipal Development District. The Finance department is also responsible for the collection of payments for water and wastewater accounts.

Recent Accomplishments

- Received the City's 3rd GFOA Award for Excellence in Financial Reporting on the 2018-19 CAFR
- Received the GFOA Distinguished Budget Presentation Award for the second year in a row, for the City's 2020-21 budget
- Implemented the internal controls matrix throughout all City Departments
- Implemented new budgeting software to streamline processes and increase transparency
- Finalized a procurement policy and initiated a PO system
- Continued development of the Strategic Action Plan
- Navigated economic uncertainty of COVID-19
- Procurement Manager named Employee of the Quarter

Title	2018-19	2019-20	2020-21	2021-22
Finance Director	1	1	1	1
Accounting Manager	1	1	1	1
Accountant	1	1	1	1
Procurement Manager	1	1	1	1
IT Manager*	1	1	-	-
AP/Payroll Specialist	1	1	1	1
Utility Billing Clerk**	-	-	-	1
Total Funded Staffing	6	6	5	6

^{*}Prior to 2020-21, the IT Manager was part of the Finance Department

^{**} Prior to 2021-22, the Utility Billing Clerk was part of Public Works



Summer Fleming, Accounting Manager and Sarah Buckelew, Finance Director



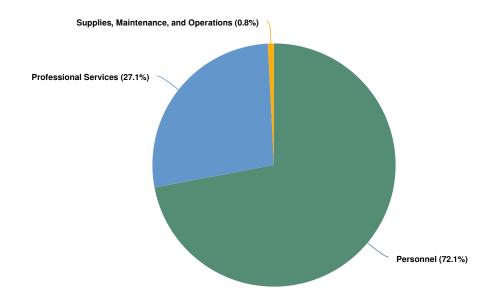
Clayton Hoelscher, Procurement Manager

Operational Performance Measures

Strategic Pillar	Performance Measure	2018-19	2019-20	Projected 2020-21
Financial Integrity	# of Invoices Processed	2,368	2,287	2,275
Financial Integrity	# Journal Entries Processed	270	159	229
Financial Integrity	# Payrolls Processed	26	26	26
Financial Integrity	Compliance Filings	14	11	11
Financial Integrity	Receive GFOA CAFR Award	Yes	Yes	Yes
Financial Integrity	Receive GFOA Distinguished Budget Award	-	Yes*	Yes

^{*} First year City applied for this award

\$382,433 \$29,976 (8.50% vs. prior year)



Name	Account ID	FY2020 Actual	FY2021 Amended Budget	FY2021 Projected Actuals	FY2022 Budgeted
Expense Objects					
Personnel					
General Government					
OVERTIME	01-614- 100	\$38	\$252	\$252	\$265
SALARIES	01-614- 101	\$213,210	\$196,804	\$193,571	\$207,311
TAXES - SOCIAL SECURITY	01-614- 102	\$13,162	\$12,218	\$11,720	\$12,870
TAXES - MEDICARE	01-614- 103	\$3,078	\$2,857	\$2,741	\$3,010
TAXES - FUTA/SUTA	01-614- 104	\$394	\$563	\$563	\$563
WORKERS' COMP INSURANCE	01-614- 105	\$587	\$532	\$457	\$560
RETIREMENT	01-614- 106	\$24,951	\$23,150	\$23,060	\$24,541

Name	Account ID	FY2020 Actual	FY2021 Amended Budget	FY2021 Projected Actuals	FY2022 Budgeted
HEALTH INSURANCE	01-614- 107	\$19,780	\$25,191	\$22,604	\$26,449
Total General Government:		\$275,200	\$261,566	\$254,968	\$275,569
Total Personnel:		\$275,200	\$261,566	\$254,968	\$275,569
Supplies, Maintenance, and Operations					
General Government					
SUPPLIES & CONSUMABLES	01-614- 200	\$1,175	\$1,325	\$1,325	\$1,325
MINOR EQUIPMENT & FURNITURE	01-614- 201	\$335	\$500	\$500	\$1,500
UNIFORMS	01-614- 203	\$0	\$250	\$250	\$250
Total General Government:		\$1,510	\$2,075	\$2,075	\$3,075
Total Supplies, Maintenance, and Operations:		\$1,510	\$2,075	\$2,075	\$3,075
Professional Services					
General Government					
PROFESSIONAL SERVICES	01-614- 300	\$54,748	\$78,836	\$78,836	\$97,179
DUES/SUBSCRIPTIONS	01-614- 301	\$1,298	\$1,430	\$1,430	\$1,160
TRAINING/SEMINARS & TRAVEL	01-614- 302	\$4,689	\$7,900	\$7,900	\$4,800
MEETINGS & RELATED TRAVEL	01-614- 303	\$74	\$400	\$400	\$400
EMPLOYEE APPRECIATION	01-614- 355	\$296	\$250	\$250	\$250
Total General Government:		\$61,105	\$88,816	\$88,816	\$103,789
Total Professional Services:		\$61,105	\$88,816	\$88,816	\$103,789
Total Expense Objects:		\$337,815	\$352,457	\$345,859	\$382,433

Information Technology



Mission Statement

Information Technology (IT) serves the City through a series of functions that include integrating software systems, providing cybersecurity and technology support, and negotiating and managing IT related contracts.

Scope of Services Summary

- Provide all network, software, hardware, and telecommunication support to the City.
- Develop an annual IT master plan which combines the information technology service plan and supports individual departmental plans.
- Create the technological environment that enables City employees to quickly access vital information using the most efficient and cost effective system hardware and software.
- Monitor industry standards, legislative rulings, and vendor recommendations to maintain a secure, current, and viable technological platform for all user's training and education.
- Maintain a continuous education and training schedule to stay current with the ever-changing and evolving field

Recent Accomplishments

- IT Manager was awarded Co-Employee of the Year
- Continued work on an IT Master Plan
- Implemented across the board infrastructure improvements
- Hired an IT technician

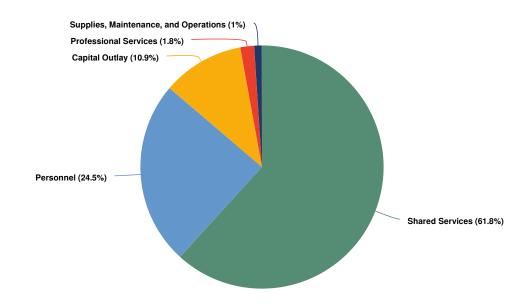
Title	2018-19	2019-20	2020-21	2021-
IT Manager	-	-	1	1
IT Technician	-	-	1	1
Total Funded Staffing	-	-	2	2

 $^{^{\}ast}$ Prior to 2020-21, the IT Manager was part of the Finance Department



Brian LeJeune, IT Manager





Name	Account ID	FY2020 Actual	FY2021 Amended Budget	FY2021 Projected Actuals	FY2022 Budgeted
Expense Objects					
Personnel					
General Government					
SALARIES	01-615- 101	\$0	\$78,149	\$65,183	\$81,015
TAXES - SOCIAL SECURITY	01-615- 102	\$0	\$4,845	\$3,879	\$5,023
TAXES - MEDICARE	01-615- 103	\$0	\$1,133	\$907	\$1,175
TAXES - FUTA/SUTA	01-615- 104	\$0	\$225	\$225	\$225
WORKERS' COMP INSURANCE	01-615- 105	\$0	\$211	\$173	\$219
RETIREMENT	01-615- 106	\$0	\$9,181	\$7,653	\$9,578
HEALTH INSURANCE	01-615- 107	\$0	\$9,329	\$6,079	\$9,795

lame	Account ID	FY2020 Actual	FY2021 Amended Budget	FY2021 Projected Actuals	FY202 Budgete
Total General Government:		\$0	\$103,073	\$84,099	\$107,030
Total Personnel:		\$0	\$103,073	\$84,099	\$107,030
Supplies, Maintenance, and Operations					
General Government					
SUPPLIES & CONSUMABLES	01-615- 200	\$0	\$200	\$200	\$200
MINOR EQUIPMENT & FURNITURE	01-615- 201	\$0	\$200	\$200	\$4,250
UNIFORMS	01-615- 203	\$0	\$100	\$100	\$100
Total General Government:		\$0	\$500	\$500	\$4,550
Total Supplies, Maintenance, and Operations:		\$0	\$500	\$500	\$4,550
Professional Services					
General Government					
PROFESSIONAL SERVICES	01-615- 300	\$0	\$0	\$715	\$3,000
DUES/SUBSCRIPTIONS	01-615- 301	\$0	\$0		\$17
TRAINING/SEMINARS & TRAVEL	01-615- 302	\$0	\$11,300	\$10,585	\$4,65
MEETINGS & RELATED TRAVEL	01-615- 303	\$0	\$100	\$100	\$10
EMPLOYEE APPRECIATION	01-615- 355	\$0	\$100	\$100	\$10
Total General Government:		\$0	\$11,500	\$11,500	\$8,02
Total Professional Services:		\$0	\$11,500	\$11,500	\$8,02
Shared Services					
General Government					
FACILITY CONTRACTS & SERVICES	01-615- 700	\$0	\$18,568	\$18,568	\$29,58
TECH/INTERNET/SOFTWARE MAINTEN	01-615- 701	\$0	\$188,104	\$188,104	\$210,95
PHONE/CABLE/ALARMS	01-615- 705	\$0	\$36,752	\$36,752	\$29,72
Total General Government:		\$0	\$243,424	\$243,424	\$270,26
Total Shared Services:		\$0	\$243,424	\$243,424	\$270,26
Capital Outlay					
General Government					
FURNITURE, FIXTURES & EQUIP	01-615- 803		\$0	\$0	\$47,50
Total General Government:			\$0	\$0	\$47,50
Total Capital Outlay:			\$0	\$0	\$47,50
Total Expense Objects:		\$0	\$358,497	\$339,523	\$437,36

Municipal Court



Mission Statement

The mission of the Municipal Court is to provide effective and impartial administration of justice, as prescribed by the Texas Code of Criminal Procedure and the Code of Judicial Conduct, with exceptional customer service while building public trust and confidence. The Municipal Court presides over trials for all Class C misdemeanor Penal Code offenses, Transportation Code offenses, Health and Safety Code offenses, Alcoholic Beverage code offenses and City Ordinance offenses. Additionally, the Court presides over administrative and civil proceedings, as authorized by state law.

Scope of Services Summary

The Municipal Court is a Judicial Branch of city government. This Court and its officers are dedicated to the principles of impartiality, fairness, integrity, separation of powers, and judicial independence. These are the principles to which the Court is committed in its role as the Judicial Branch of our local government.

The Municipal Court handles the judicial processing of Class C misdemeanors that originate from traffic citations, citizen complaints, code violations and misdemeanor arrests occurring within the territorial limits of the City of Fair Oaks Ranch. The Municipal Court processing is predetermined by the Texas Code of Criminal Procedure and the Code of Judicial Conduct.

In addition to the judicial processing, the Court prepares dockets, schedules trials, processes juries, records and collects fine payments and issues warrants for Violation of Promise to Appear and Failure to Appear. The Municipal Court also processes code violations as part of the City-wide code enforcement effort. The Municipal Court Judge is appointed by the City Council. The Judge presides over trials and hearings, levies fines, sets bails, accepts bonds, issues arrest and search warrants, administers juvenile magistrate's warnings and arraigns prisoners.

Recent Accomplishments

- Court Administrator completed the Institute for Court Management Program through the National Center for State Courts achieving the status of Certified Court Manager
- Court Clerk certified as a Level II Court Clerk
- Improved efficiency in all aspects of the court process
- Transitioning court to paper-lite processes
- Substantive improvements made in internal controls

Title	2018-19	2019-20	2020-21	2021-22
Court Administrator	1	1	1	1
Court Clerk	1	1	1	1
Total Funded Staffing	2	2	2	2



Debbie Landrum, Court Administrator



Maria Pinedo, Court Clerk

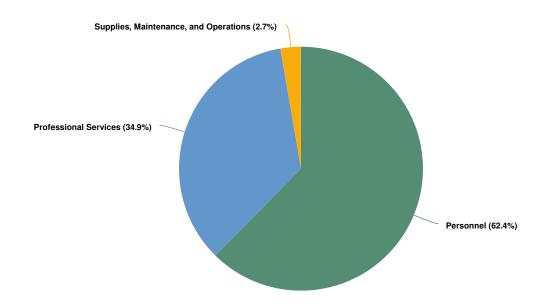
Honorable Judge Kimberly S. Keller presides over the Municipal Court of Fair Oaks Ranch Texas and is appointed by the City Council.

Operational Performance Measures

Strategic Pillar	Performance Measure	2018-19	2019-20	Projected 2020-21
Operational Excellence	# of Cases Filed	1,490	1,074	975
Operational Excellence	# of Warrants Cleared	753	945	0
Operational Excellence	# of Hours of Staff Training	740	252	317
l '	# of Defendants Appearing Before the Judge	220	113	77
Operational Excellence	# of Outstanding Warrants	1,201	0	0

Expenditures Summary

\$248,516 \$22,840 (10.12% vs. prior year)



Name	Account ID	FY2020 Actual	FY2021 Amended Budget	FY2021 Projected Actuals	FY2022 Budgeted
Expense Objects					
Personnel					
OVERTIME	01-620- 100	\$0	\$486	\$0	\$510
SALARIES	01-620- 101	\$100,784	\$108,804	\$106,693	\$117,045
TAXES - SOCIAL SECURITY	01-620- 102	\$6,319	\$6,776	\$6,560	\$7,288
TAXES - MEDICARE	01-620- 103	\$1,478	\$1,585	\$1,534	\$1,705
TAXES - FUTA/SUTA	01-620- 104	\$288	\$450	\$450	\$450
WORKERS' COMP INSURANCE	01-620- 105	\$258	\$294	\$250	\$316
RETIREMENT	01-620- 106	\$11,846	\$12,839	\$12,623	\$13,898

Name	Account ID	FY2020 Actual	FY2021 Amended Budget	FY2021 Projected Actuals	FY2022 Budgeted
HEALTH INSURANCE	01-620- 107	\$13,691	\$13,262	\$12,618	\$13,924
Total Personnel:		\$134,664	\$144,496	\$140,728	\$155,136
Supplies, Maintenance, and Operations					
SUPPLIES & CONSUMABLES	01-620- 200	\$1,518	\$2,200	\$2,200	\$1,700
MINOR EQUIPMENT & FURNITURE	01-620- 201	\$1,003	\$200	\$200	\$200
UNIFORMS	01-620- 203	\$83	\$100	\$100	\$100
COURTTECHNOLOGY	01-620- 270	\$0	\$6,050	\$0	\$0
COURT SECURITY BUILDING	01-620- 271	\$714	\$10,000	\$10,000	\$4,700
Total Supplies, Maintenance, and Operations:		\$3,318	\$18,550	\$12,500	\$6,700
Professional Services					
PROFESSIONAL SERVICES	01-620- 300	\$45,113	\$58,230	\$43,230	\$82,230
DUES/SUBSCRIPTIONS	01-620- 301	\$110	\$800	\$800	\$800
TRAINING/SEMINARS & TRAVEL	01-620- 302	\$591	\$3,000	\$3,000	\$3,050
MEETINGS & RELATED TRAVEL	01-620- 303	\$0	\$500	\$500	\$500
EMPLOYEE APPRECIATION	01-620- 355	\$55	\$100	\$100	\$100
Total Professional Services:		\$45,869	\$62,630	\$47,630	\$86,680
Total Expense Objects:		\$183,851	\$225,676	\$200,858	\$248,516

Public Safety



Mission Statement

The mission of the Fair Oaks Ranch Police Department is to be responsive to our community, through the proactive enforcement of laws, the protection of life and property and the maintaining of order while affording dignity and respect to those we serve. We will strive to meet the present and future needs of the public through community partnership and innovation.

Vision Statement

To be the safest city to live in, work and visit.

Scope of Services Summary

The Fair Oaks Ranch Police Department is currently authorized 25 commissioned Police Officers, 3 Civilian Staff, and 1 K-9 Unit. The department is comprised of 4 sections; Administration, Patrol, Investigations, and Animal Control. Each section has its own unique responsibilities within the department.

Administration is comprised of the Chief of Police, the Lieutenant, the department's administrative assistant and administrative clerk. Administrative staff is responsible for every function of the department including scheduling, training, records, complaints, budgeting, and implementing policies.

Criminal investigations is comprised of a Sergeant and 2 investigators that handle numerous functions including investigating criminal offenses, collection and securing of evidence, and court preparation. Investigators get called out depending on the nature of the incident that has occurred. However, our patrol officers are primarily responsible for completing the initial investigation and crime scene processing.

The patrol division is the largest division in the department with 20 officers. It is made up of 4 sections with day patrol consisting of 1 sergeant and 4 patrol officers per shift and night patrol consisting of 1 sergeant and 4 officers per shift. The patrol division conducts the day-to-day operations of the Police Department. They are the most visible aspect of the City and are responsible for maintaining public safety and answering calls for service.

The department currently has one Animal Services Officer. The Animal Services Officer is responsible for handling all calls regarding deer or other wildlife, as well as pets.

One major opportunity for the Fair Oaks Ranch Police department is to be accredited as a Best Practices Agency by the Texas Police Chiefs Association. The department reached accredited status for the first time in 2010 as the 35th department in the State of Texas to gain this prestigious recognition. The department was re-accredited in 2014 and 2019.

The department's K-9 program was initiated in the summer of 2018 with plans to help combat the influx of narcotics both within and around the City of Fair Oaks Ranch. By continuing to fully support this program, we hope to decrease the propensity of narcotics not only within the City but also to support neighboring agencies.

The department prides itself on being a true community-oriented Police Department through its numerous community outreach programs, such as their Junior Police Academy, Halloween Trunk or Treat event, Christmas Toy Drive, Santa Parade and many more. The department looks forward to having the events each year with plans for many more in the near future.

Recent Accomplishments

- Sgt. Griffin and Off. Gobeil graduated from the Texas Dept. of Public Safety Physical Fitness Institute
- 5 Officers received Letters of Commendation for their exceptional service to the City
- Fair Oaks Ranch named the 3rd Safest City in Texas
- Officer Willis, Officer Serold, Officer Gobeil, and Officer De Le Rosa received their 5 year service awards



- Added new community programs including Birthday Parades and COVID modified Holiday events
- Chief Tim Moring sworn in as the new Chief of Police for Fair Oaks Ranch
- John Ojeda promoted to Lieutenant
- Officers maintained staffing and call response times during the COVID pandemic.
- Officers adapted their community programs to bring joy and a sense of normalcy during the initial and secondary lock downs.

Budgeted Staffing

Title	2018-19	2019-20	2020-21	2021-22
Chief of Police	1	1	1	1
Lieutenant	1	1	1	1
Sergeant	5	5	5	5
Police Investigator	2	2	2	2
Patrol Officers	16	16	16	16
Animal Services Officer	1	1	1	1
PD Admin Assistant	1	1	1	1
PD Admin Clerk	1	1	1	1
K-9 Unit (Buddy)	1	1	1	1
Total Funded Staffing	29	29	29	29

Community Service

<u>Birthday Parades:</u> During the height of the COVID pandemic, Officers scheduled, coordinated, and participated in over 40 birthday parades for our residents. Birthday parades were celebrated for all ages throughout the summer.

National Night Out: In October 2020, the Police Department was forced to cancel their National Night out program due to the secondary COVID wave.

Trunk or Treat: In October 2020, the Police Dept. conducted a "modified" Trunk or Treat event at the Police Dept. parking lot. Officers decorated patrol cars and 10 foot shoots to deliver candy to all the kids that came to visit.

<u>Citizens' Law Enforcement Academy:</u> The 2020 Citizen's Law Enforcement Academy was cancelled due to the COVID Pandemic.

No-Shave November: The No-Shave Program began at Fair Oaks Ranch PD in 2016, to raise donations for an officer during his battle with cancer. Officers have donated a specific amount each year since in order to grow out their beards for the month. This year's recipient of the donations was a civilian employee of the City who was recovering from a major surgery. The total donation raised by officers this year was a few dollars shy of \$6,000. A special thanks to Rina Grona and Tri-County Meat Market for their help during our BBQ plate event.

<u>Santa Drive-by Fun:</u> Due to COVID restrictions, Officers planned and participated in 4 nights of escorting Santa around the City to say hi to everyone. Special thanks to Fair Oaks Ranch Homeowner's Association for lending us their Santa suit.

Annual Toy Drive: For many years the Police Department has participated in the annual Toy Drive during the Christmas holiday. In 2020, the pandemic caused a large need for families that were out of work and struggling to provide during the holidays. The Police Department collected and dropped off over \$15,000 worth of toys that were donated by the residents of Fair Oaks Ranch and the students of our two elementary schools. The toys were donated to Catholic Charities of San Antonio and Family Endeavors.

<u>Oakley the Easter Bunny:</u> Easter Sunday in 2020 fell at the onset of the pandemic and at a time when the nationwide lock downs were still in place. Officers, with the assistance of Mrs. Rina Grona, spent all day Easter Sunday driving Oakley around the City bringing some joy to everyone.





Tim Moring, Chief of Police



K-9 Officer, Buddy

Operational Performance Measures

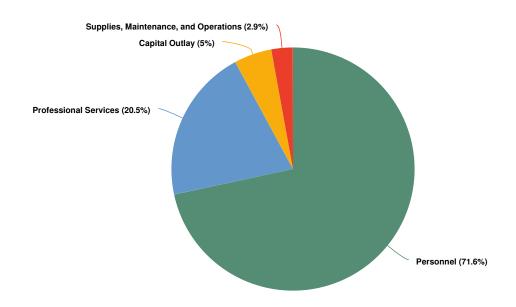
Strategic Pillar	Performance Measure	2018	2019	2020
Public Health, Safety and Welfare	# of Call for Service	3,716	3,913	3,482
Public Health, Safety and Welfare	# of Arrests Made	224	207	157
Public Health, Safety and Welfare	# of Traffic Stops	5,271	4,893	2,924
Public Health, Safety and Welfare	# of Calls for Animal Control	995	835	702
Public Health, Safety and Welfare	# of Home Watches	35,078	23,033	8,195

Performance measures for the PD are compiled by calendar year.

See all the department statistics here: City of Fair Oaks Police Department Annual Report

Expenditures Summary

\$3,542,881 \$103,732 (3.02% vs. prior year)



Name	Account ID	FY2020 Actual	FY2021 Amended Budget	FY2021 Projected Actuals	FY2022 Budgeted
Expense Objects					
Personnel					
OVERTIME	01-630- 100	\$30,191	\$25,601	\$35,396	\$27,181
SALARIES	01-630- 101	\$1,502,983	\$1,718,950	\$1,508,294	\$1,829,045
TAXES - SOCIAL SECURITY	01-630- 102	\$96,543	\$108,162	\$93,146	\$115,086
TAXES - MEDICARE	01-630- 103	\$22,579	\$25,296	\$22,028	\$26,915
TAXES - FUTA/SUTA	01-630- 104	\$3,786	\$6,300	\$6,300	\$6,300
WORKERS' COMP INSURANCE	01-630- 105	\$40,683	\$41,870	\$37,176	\$44,594
RETIREMENT	01-630- 106	\$181,820	\$204,941	\$184,379	\$219,452

lame	Account ID	FY2020 Actual	FY2021 Amended Budget	FY2021 Projected Actuals	FY2022 Budgeted
HEALTH INSURANCE	01-630- 107	\$215,402	\$223,789	\$180,202	\$243,713
UNIFORM ALLOWANCE	01-630- 108	\$16,800	\$26,000	\$23,000	\$26,000
Total Personnel:		\$2,110,787	\$2,380,907	\$2,089,921	\$2,538,286
Supplies, Maintenance, and Operations					
SUPPLIES & CONSUMABLES	01-630- 200	\$3,424	\$4,000	\$4,000	\$5,000
MINOR EQUIPMENT & FURNITURE	01-630- 201	\$29,074	\$27,960	\$27,960	\$25,510
FUEL	01-630- 202	\$27,610	\$30,000	\$30,000	\$30,000
UNIFORMS	01-630- 203	\$8,726	\$15,720	\$15,720	\$13,870
VEHICLE MAINTENANCE/REPAIRS	01-630- 250	\$22,145	\$23,550	\$23,550	\$27,510
Total Supplies, Maintenance, and Operations:		\$90,979	\$101,230	\$101,230	\$101,890
Professional Services					
PROFESSIONAL SERVICES	01-630- 300	\$559,475	\$521,887	\$521,887	\$683,32
DUES/SUBSCRIPTIONS	01-630- 301	\$3,002	\$3,950	\$3,950	\$3,950
TRAINING/SEMINARS & TRAVEL	01-630- 302	\$9,888	\$14,000	\$14,000	\$14,000
MEETINGS & RELATED TRAVEL	01-630- 303	\$128	\$2,500	\$2,500	\$500
INVESTIGATIONS	01-630- 351	\$4,968	\$15,000	\$15,000	\$13,500
LEOSE TRAINING	01-630- 352	\$0	\$4,000	\$4,000	\$2,500
PUBLIC RELATIONS & EVENTS	01-630- 354	\$1,271	\$8,627	\$8,627	\$6,534
EMPLOYEE APPRECIATION	01-630- 355	\$1,078	\$1,400	\$1,400	\$1,400
Total Professional Services:		\$579,811	\$571,364	\$571,364	\$725,705
Capital Outlay					
FURNITURE, FIXTURES & EQUIP	01-630- 803	\$36,742	\$385,648	\$342,642	\$177,000
Total Capital Outlay:		\$36,742	\$385,648	\$342,642	\$177,000
Total Expense Objects:		\$2,818,319	\$3,439,149	\$3,105,158	\$3,542,88

Maintenance



Mission Statement

To maintain a safe, clean, and attractive City appearance with the preservation of all City owned facilities, roads, rights-of-way, and drainage features that promote a welcoming environment for the residents and visitors of Fair Oaks Ranch.

Scope of Services Summary

The Maintenance Department is responsible for the maintenance and repairs of all city-owned property. City buildings include City Hall, the Public Safety Building, EMS station, 2 Fire stations, the Maintenance shop, and the HOA building. The Maintenance department is responsible for maintaining 60 miles of roads, 23 miles of sweeping, 31 miles of right-of-way mowing, vehicle/equipment maintenance/repairs and all City-owned drainage easements. The Maintenance Department seeks to improve the annual street maintenance operations by creating a Road Capital Improvements Program (CIP) which would identify future road maintenance needs. This program would assist the City with future budget planning and assure residential roads receive the proper treatment at the proper time to extend the life of the roads as an asset.

Recent Accomplishments

- Implemented the use of multiple road maintenance treatments
- Streets Maintenance— 292,086 sq. yards resurfaced, repaired and crack sealed
- Implemented the use of hot crack seal machine
- Improved GPS asset tracking of street signs
- Implemented the use of portable building for city hall renovation
- Implemented the use of messaging board for better communication
- Installed City Hall Directional Sign
- Enclosed remaining City Hall property to mitigate liability

Budgeted Staffing

Title	2018-19	2019-20	2020-21	2021-22
Public Works	1	1	1	1
Superintendent	,	ı '	,	'
Maintenance	1	1	1	1
Supervisor		'	_	'
Maintenance Lead	1	1	1	1
Maintenance Worker	4	4	4	4
Drainage Worker	-	-	-	2
Custodian	1	1	1	1
Total Funded	8	8	8	10
Staffing				10



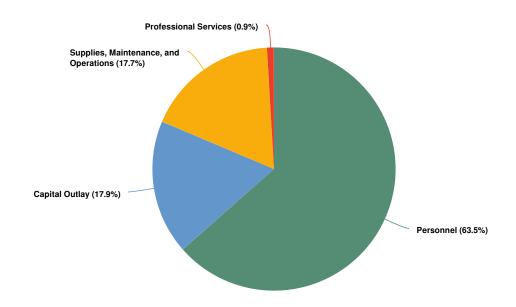
Julio Colunga, Public Works Superintendent

Operational Performance Measures

Strategic Pillar	Performance Measure	2018-19	2019-20	Projected 2020-21
Reliable and Sustainable Infrastructure	# iWorQs Work Orders Completed	133	174	124
Reliable and Sustainable Infrastructure	# Hours of Mechanic/Equipment Shop Activity	1,121	540	680
Reliable and Sustainable Infrastructure	# Street Signs Replaced	209	104	105
Reliable and Sustainable Infrastructure	# Miles Street Sweeping	348	140	300
Operational Excellence	# Staff Training Hours	284	303	235

Expenditures Summary

\$923,122 \$316,951 (52.29% vs. prior year)



Name	Account ID	FY2020 Actual	FY2021 Amended Budget	FY2021 Projected Actuals	FY2022 Budgeted
Expense Objects					
Personnel					
OVERTIME	01-640- 100	\$1,687	\$1,143	\$17,434	\$1,692
SALARIES	01-640- 101	\$275,137	\$322,467	\$294,105	\$398,731
TAXES - SOCIAL SECURITY	01-640- 102	\$16,602	\$20,064	\$18,952	\$24,826
TAXES - MEDICARE	01-640- 103	\$3,883	\$4,693	\$4,755	\$5,806
TAXES - FUTA/SUTA	01-640- 104	\$1,039	\$1,688	\$1,688	\$2,138
WORKERS' COMP INSURANCE	01-640- 105	\$13,830	\$14,367	\$11,215	\$18,280
RETIREMENT	01-640- 106	\$32,419	\$38,016	\$36,959	\$47,340

Name	Account ID	FY2020 Actual	FY2021 Amended Budget	FY2021 Projected Actuals	FY2022 Budgeted
HEALTH INSURANCE	01-640- 107	\$64,812	\$67,040	\$61,792	\$87,546
Total Personnel:		\$409,409	\$469,477	\$446,900	\$586,359
Supplies, Maintenance, and Operations					
SUPPLIES & CONSUMABLES	01-640- 200	\$4,160	\$8,800	\$8,800	\$5,100
MINOR EQUIPMENT & FURNITURE	01-640- 201	\$7,940	\$10,800	\$10,800	\$11,000
FUEL	01-640- 202	\$8,418	\$10,200	\$10,200	\$10,200
UNIFORMS	01-640- 203	\$6,161	\$6,275	\$6,275	\$8,091
MISCELLANEOUS	01-640- 204	\$0	\$200	\$200	\$200
VEHICLE MAINTENANCE/REPAIRS	01-640- 250	\$5,465	\$12,000	\$12,000	\$8,000
EQUIPMENT MAINTENANCE/REPAIRS	01-640- 251	\$8,936	\$12,300	\$12,300	\$12,300
BUILDING MAINTENANCE/REPAIRS	01-640- 252	\$26,558	\$15,300	\$15,300	\$15,300
LANDSCAPING & GREENSPACE MAINT	01-640- 253	\$615	\$5,000	\$5,000	\$5,000
STREET MAINTENANCE	01-640- 254	\$41,007	\$33,000	\$33,000	\$33,000
DRAINAGE WORK	01-640- 255	\$1,354	\$5,000	\$5,000	\$55,000
Total Supplies, Maintenance, and Operations:		\$110,613	\$118,875	\$118,875	\$163,19
Professional Services					
PROFESSIONAL SERVICES	01-640- 300	\$0	\$0		\$200
DUES/SUBSCRIPTIONS	01-640- 301	\$106	\$600	\$600	\$432
TRAINING/SEMINARS & TRAVEL	01-640- 302	\$782	\$8,540	\$7,000	\$7,340
MEETINGS & RELATED TRAVEL	01-640- 303	\$5	\$100	\$100	\$100
EMPLOYEE APPRECIATION	01-640- 355	\$479	\$400	\$400	\$500
Total Professional Services:		\$1,373	\$9,640	\$8,100	\$8,572
Capital Outlay					
FURNITURE, FIXTURES & EQUIP	01-640- 803	\$275,602	\$8,179	\$8,179	\$165,000
Total Capital Outlay:		\$275,602	\$8,179	\$8,179	\$165,000
Total Expense Objects:		\$796,998	\$606,171	\$582,054	\$923,122

Road CIP

Staff will work with our General Engineering Contractor (GEC) to create a Capital Improvements Program (CIP) for the roads. The road CIP will assist staff with planning future road rehabilitation, types of treatments, timings for treatments and predict future bond needs. Staff will incorporate any study recommendations into this program as well as equipment that could assit with treatment process such as a hot plate.



City Resilience

Improve city resiliency by introducing new ways to treat roads during winter weather events and on-site fuel station to avoid third party dependency. Implementation of salt spreaders, eco-friendly road treatments, on site fuel station, and possible building improvents.



Building Codes



Mission Statement

To help ensure the health, safety and welfare of the citizens of the City of Fair Oaks Ranch through the effective enforcement of all building related codes duly adopted by the City Council. The Building Codes Department is committed to integrity, professionalism and consistency at all times.

Scope of Services Summary

The Building Official, supported by the Building Inspector and Administrative Assistant, is responsible for issuing permits and conducting inspections for all new construction, additions, remodels, pools, irrigation systems, fences, signs, building relocations and demolitions. Plan reviews are performed on all proposed construction projects prior to the issuance of permits to ensure compliance with all adopted codes and ordinances, as well as FEMA requirements.

Recent Accomplishments

- Conducted plan review and issued permit for 11,000 square foot Montessori School and 6,000 square foot Retail Building currently under construction and due to be completed in December 2021
- Continued to maintain plan reviews, building permitting and inspections throughout the ongoing COVID-19 crisis with no drop in level of service
- 956 permits issued for the period of April 23, 2020 through April 23, 2021 compared to 822 permits issued in the same time frame last year
- Established a contract to aid in addressing unsanitary structures

Budgeted Staffing

Title	2018-19	2019-20	2020-21	2021-22
Building Official	1	1	1	1
Building Codes Inspector	1	1	1	1
Admin Assistant	1	1	1	1
Total Funded Staffing	3	3	3	3



Jim Earl, Building Codes Official



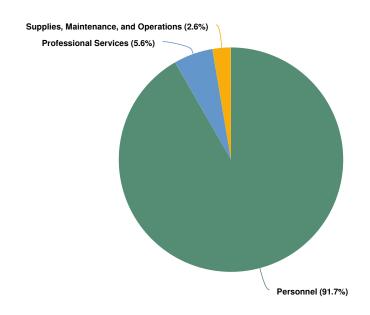
Jim Earl and Scott Davis

Operational Performance Measures

Strategic Pillar	Performance Measure	2018-19	2019-20	Projected 2020-21
Responsible Growth Management	# Contractor Registrations	89	132	89
Responsible Growth Management	# Total Building Permits Issued	613	748	994
Responsible Growth Management	# Total Inspection/Reinspection	1,845	1,858	2,755
Responsible Growth Management	# New Residential Properties	120	133	257
Responsible Growth Management	# New Commercial Properties	0	1	2
Public Health, Safety and Welfare	# Health and Sanitation Permits Issued	16	18	15
Operational Excellence	# Staff Training Hours	24	75	49

Expenditures Summary

\$273,518 \$17,466 (6.82% vs. prior year)



Name	Account ID	FY2020 Actual	FY2021 Amended Budget	FY2021 Projected Actuals	FY2022 Budgeted
Expense Objects					
Personnel					
OVERTIME	01-641- 100	\$0	\$191	\$191	\$201
SALARIES	01-641- 101	\$173,438	\$178,967	\$179,366	\$187,933
TAXES - SOCIAL SECURITY	01-641- 102	\$10,808	\$11,108	\$11,061	\$11,664
TAXES - MEDICARE	01-641- 103	\$2,528	\$2,598	\$2,587	\$2,728
TAXES - FUTA/SUTA	01-641- 104	\$432	\$675	\$675	\$675
WORKERS' COMP INSURANCE	01-641- 105	\$887	\$959	\$846	\$1,007
RETIREMENT	01-641- 106	\$20,316	\$21,046	\$21,299	\$22,242

Name	Account ID	FY2020 Actual	FY2021 Amended Budget	FY2021 Projected Actuals	FY2022 Budgeted
HEALTH INSURANCE	01-641- 107	\$24,614	\$23,252	\$22,106	\$24,413
Total Personnel:		\$233,023	\$238,797	\$238,129	\$250,863
Supplies, Maintenance, and Operations					
SUPPLIES & CONSUMABLES	01-641- 200	\$410	\$450	\$450	\$800
MINOR EQUIPMENT & FURNITURE	01-641- 201	\$1,437	\$300	\$300	\$4,600
FUEL	01-641- 202	\$1,122	\$1,300	\$1,300	\$1,300
UNIFORMS	01-641- 203	\$300	\$530	\$530	\$530
Total Supplies, Maintenance, and Operations:		\$3,269	\$2,580	\$2,580	\$7,230
Professional Services					
PROFESSIONAL SERVICES	01-641- 300	\$9,380	\$9,560	\$9,560	\$11,000
DUES/SUBSCRIPTIONS	01-641- 301	\$265	\$290	\$365	\$300
TRAINING/SEMINARS & TRAVEL	01-641- 302	\$1,186	\$4,075	\$2,575	\$3,575
MEETINGS & RELATED TRAVEL	01-641- 303	\$0	\$600	\$600	\$400
EMPLOYEE APPRECIATION	01-641- 355	\$86	\$150	\$150	\$150
Total Professional Services:		\$10,917	\$14,675	\$13,250	\$15,425
Total Expense Objects:		\$247,208	\$256,052	\$253,959	\$273,518

Engineering Services



Mission Statement

We maintain the preservation of imperative services the City of Fair Oaks Ranch residents rely on while upholding the advantages of a small community. We achieve this by ensuring necessary infrastructure components are protected and improved by utilizing innovative ideas and solutions.

Scope of Services Summary

The City's Engineering Services department houses the Building Codes Department, the Environmental Compliance Manager, the GIS Technician, the Infrastructure Inspector, and the Code Compliance Officer. Each function provides services and support to all new development and capital improvement projects within the City limits. This department works with developers, contractors, engineers, home builders, and residents to ensure applicable regulations are followed during infrastructure and dwelling construction. Furthermore, this department provides vital support to preserve and protect City assets.

Recent Accomplishments

- Updated the City's Oak Wilt and Water Conservation Ordinances
- Initiated the City's first Code Compliance Program by educating and enforcing City Ordinances and Codes
- Increased infrastructure inspections to oversee projects for streets, water, wastewater, storm water, and other utilities
- Provided technical support in order to update the Unified Development Code
- Completed the design phase for the City's first Elevated Storage Tank
- Contributed to the City's initial Roadway Capital Improvement Plan
- Melissa Castro, Environmental Compliance Officer, named Employee of the Quarter

Budgeted Staffing

Title	2018-19	2019-20	2020-21	2021-22
Public Works Director	1	1	1	1
Manager of Engineering Services	1	1	1	1
Environmental Compliance Manager	1	1	1	1
GIS Technician	1	1	1	1
Infrastructure Inspector	1	1	1	1
Code Compliance	1	1	1	1
Administrative Assistant	1	1	1	1
Total Funded Staffing	7	7	7	7



Engineering Services Group: Katie, Amber, Ernie, Tom and Melissa

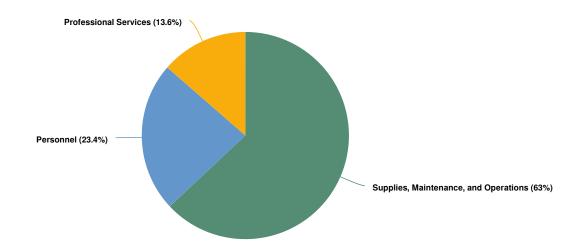
Operational Performance Measures

Strategic Pillar	Performance Measure	2018-19	2019-20	Projected 2020-21
Responsible Growth Management	# New Residential Lots Platted/Approved	153	154	351
Responsible Growth Management	# Maps/Exhibits Created	60	46	107
Reliable and Sustainable Infrastructure	# Infrastructure Inspection(Street, Water/WW,Other)	585	772	903
Responsible Growth Management	# Planning and Zoning Commission Meetings	13	9	11
Responsible Growth Management	Compliance Rate for Backflow Prevention	*	88%	96%
Operational Excellence	# Resident Correspondence/Calls	121	45	2008
Operational Excellence	# Code Compliance Cases Resolved	30	832	211
Operational Excellence	# Staff Training Hours	366	226	77.25

^{*}Backflow prevention program had not started

Expenditures Summary

\$1,604,768 \$580,267 (56.64% vs. prior year)



Name	Account ID	FY2020 Actual	FY2021 Amended Budget	FY2021 Projected Actuals	FY2022 Budgeted
Expense Objects					
Personnel					
OVERTIME	01-642- 100	\$185	\$1,111	\$1,111	\$1,374
SALARIES	01-642- 101	\$197,258	\$236,557	\$224,121	\$280,192
TAXES - SOCIAL SECURITY	01-642- 102	\$12,441	\$14,736	\$12,229	\$17,457
TAXES - MEDICARE	01-642- 103	\$2,910	\$3,446	\$2,860	\$4,083
TAXES - FUTA/SUTA	01-642- 104	\$508	\$676	\$676	\$833
WORKERS' COMP INSURANCE	01-642- 105	\$1,438	\$1,505	\$1,274	\$4,061
RETIREMENT	01-642- 106	\$23,101	\$27,920	\$26,616	\$33,288

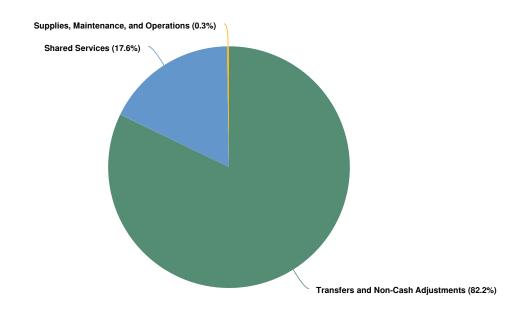
lame	Account ID	FY2020 Actual	FY2021 Amended Budget	FY2021 Projected Actuals	FY2022 Budgeted
HEALTH INSURANCE	01-642- 107	\$26,445	\$27,611	\$23,468	\$34,030
Total Personnel:		\$264,285	\$313,562	\$292,356	\$375,318
Supplies, Maintenance, and Operations					
SUPPLIES & CONSUMABLES	01-642- 200	\$2,332	\$11,255	\$3,355	\$7,300
MINOR EQUIPMENT & FURNITURE	01-642- 201	\$502	\$900	\$900	\$1,400
FUEL	01-642- 202	\$734	\$1,301	\$1,301	\$1,301
UNIFORMS	01-642- 203	\$1,078	\$1,865	\$1,865	\$1,500
STREET MAINTENANCE	01-642- 254	\$432,403	\$430,000	\$484,817	\$1,000,000
Total Supplies, Maintenance, and Operations:		\$437,049	\$445,321	\$492,238	\$1,011,501
Professional Services					
PROFESSIONAL SERVICES	01-642- 300	\$10,090	\$255,775	\$255,775	\$210,000
DUES/SUBSCRIPTIONS	01-642- 301	\$442	\$570	\$570	\$555
TRAINING/SEMINARS & TRAVEL	01-642- 302	\$5,025	\$8,023	\$8,023	\$6,644
MEETINGS & RELATED TRAVEL	01-642- 303	\$28	\$900	\$900	\$400
EMPLOYEE APPRECIATION	01-642- 355	\$91	\$350	\$350	\$350
Total Professional Services:		\$15,676	\$265,618	\$265,618	\$217,949
Total Expense Objects:		\$717,010	\$1,024,501	\$1,050,212	\$1,604,768

Non-Departmental and Shared



Expenditures Summary

\$1,387,297 \$757,798 (120.38% vs. prior year)



Name	Account ID	FY2020 Actual	FY2021 Amended Budget	FY2021 Projected Actuals	FY2022 Budgeted
Expense Objects					
Transfers and Non-Cash Adjustments					
TRANSFER TO CAP IMP FUND 02	01-690- 805	\$599,525	\$167,500	\$167,500	\$865,000
TRANSFER TO VEH/EQUIP FUND 31	01-690- 806	\$230,492	\$290,493	\$290,493	\$275,185
Total Transfers and Non-Cash Adjustments:		\$830,017	\$457,993	\$457,993	\$1,140,185

Name	Account ID	FY2020 Actual	FY2021 Amended Budget	FY2021 Projected Actuals	FY2022 Budgeted
Supplies, Maintenance, and Operations					
SUPPLIES & CONSUMABLES	01-690- 200	\$3,483	\$6,000	\$6,000	\$3,600
MISCELLANEOUS	01-690- 204	\$88,865	\$11,464	\$30,000	\$0
Total Supplies, Maintenance, and Operations:		\$92,348	\$17,464	\$36,000	\$3,600
Shared Services					
FACILITY CONTRACTS & SERVICES	01-690- 700	\$28,597	\$59,799	\$49,799	\$151,469
TECH/INTERNET/SOFTWARE MAINTEN	01-690- 701	\$146,608	\$0	\$0	\$0
POSTAGE	01-690- 702	\$4,181	\$10,125	\$6,125	\$5,625
GENERAL LIABILITY INSURANCE	01-690- 703	\$39,207	\$51,418	\$41,194	\$51,418
ELECTRICITY	01-690- 704	\$30,127	\$32,700	\$32,700	\$35,000
PHONE/CABLE/ALARMS	01-690- 705	\$31,597	\$0		\$0
Total Shared Services:		\$280,317	\$154,042	\$129,818	\$243,512
Total Expense Objects:		\$1,202,682	\$629,499	\$623,810	\$1,387,297

Civic Center



To achieve the City Council's Strategic Objective 3.5 under Reliable and Sustainable Infrastructure Pillar, city staff recognized the need for a civic center to bring together the City's public services and public spaces. To create a balance between meeting the community's service needs and providing a space for civic pride and engagement, and to ensure continuity of reliable city facilities, the former police station would be redesigned as a Civic Center. The proposed project's overall objective is to design and construct a functional and attractive building that provides space for the City's administrative and public meetings while simultaneously providing a welcoming environment for Fair Oaks Ranch residents to host their own meetings and events.

In 2019, city staff approached the Fair Oaks Ranch Municipal Development District (FORMDD) with the idea of utilizing MDD funding to construct a civic center. On April 16, 2020, the City Council authorized the City Manager to enter into a professional services agreement for the design of a civic center with Studio S Architekts. On July 2, 2020, the City Council approved Resolution 2020-09 authorizing the City Manager to submit a funding application to the MDD. The application was received, reviewed, and approved by FORMDD, and on September 16, 2020, the FORMDD Board approved a grant agreement to the City in the amount of \$600,000. The City Council approved and accepted the grant agreement on September 17, 2020.

In October 2020, a Request for Proposals for Construction Manager at Risk Services for construction of a Civic Center was released. On January 21, 2021, City Council authorized the City Manager to sign an agreement with Waterman Construction, LLC to work with Studio S Architekts in completing the design of the Civic Center and for construction of the Center.

The initial goal for the project was to break ground in the second quarter of fiscal year 2020-21 (January-April, 2021). Due to COVID-19 and the unexpected cost increase of materials throughout the Spring/Summer of 2021, construction was delayed while staff and the construction and design teams continued to work through the project within budget. Upon approval of the final design, construction is estimated to take six months with an anticipated project opening in the third quarter of fiscal year 2021-22 (July-September, 2022).

Objectives for Fiscal Year 2021-22

- · Completion of a Civic Center at the former police station location on the City of Fair Oaks Ranch Municipal Complex
- · Installation of Civic Center furniture, fixtures, and equipment
- · Installation of IT infrastructure
- · Staff training including Civic Center management, safety, and customer service
- \cdot Pursue local advertising opportunities to engage the public and educate them on the availability of the new facility
- · Develop and implement performance measures for monitoring Civic Center utilization and activities inclusive of identification of target capacity goals
- · Design maintenance plan for preservation of capital assets

Expenditures by Expense Type

Name	Account ID	FY2020 Actual	FY2021 Amended Budget	FY2021 Actual	
Expense Objects					
Supplies, Maintenance, and Operations					
SUPPLIES & CONSUMABLES	01-650- 200	\$0	\$2,500	\$0	\$0





Name	Account ID	FY2020 Actual	FY2021 Amended Budget	FY2021 Actual	FY2022 Budgeted
Total Supplies, Maintenance, and Operations:		\$0	\$2,500	\$0	\$0
Shared Services					
ELECTRICITY	01-650- 704	\$0	\$3,750	\$0	\$0
Total Shared Services:		\$0	\$3,750	\$0	\$0
Total Expense Objects:		\$0	\$6,250	\$0	\$0

DEBT

Government-wide Debt Overview

Overview

Major capital improvements such as streets, drainage, buildings, and other facilities are often financed by bonds. This funding mechanism allows payment for infrastructure improvements to be made over multiple years, usually over the life of the improvement.

Debt Service Policy

For large infrastructure projects or large pieces of equipment, debt financing is sometimes required. The City's debt management objective is to maintain a level of debt service that does not adversely impact tax or utility rates and does not hinder the City's ability to effectively operate the utility systems, street network, or other facilities. Debt Limit for the City is \$1.50 of total assessed value.

When the City of Fair Oaks Ranch utilizes long-term debt financing, it will ensure the debt is soundly financed by:

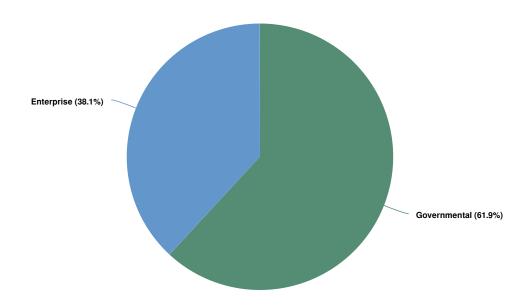
- Conservatively projecting the revenue sources that will be utilized to pay the debt.
- Financing the improvement over a period of time not greater than the useful life of the asset.



The total debt service requirement for the City of Fair Oaks Ranch in fiscal year 2021-22 is \$887,137. The chart below shows the Bond Principal and Interest requirements by fund.

	Debt Service Fund	Utility Fund	<u>Total</u>
Principal	\$450,000	\$315,000	\$765,000
<u>Interest</u>	<u>99,185</u>	<u>22,952</u>	122,137
Total Debt Service	\$549,185	\$337,952	\$887,137

Debt by Fund

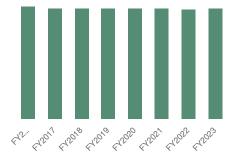


	FY2021	FY2022	% Change
All Funds	Actual	Actual	
Governmental	\$550,675	\$549,185	-0.3%
Enterprise	\$251,824	\$337,952	34.2%
Total All Funds:	\$802,499	\$887,137	10.5%

Governmental

General Obligation (GO) Interest and Sinking Fund

This fund derives its revenue from ad valorem taxes. The function of this fund is to retire bonded indebtedness and pay the interest on the indebtedness. The City currently has one general obligation bond, which was issued in 2015 for General Fund street reconstruction.



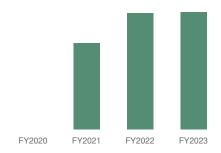
Street Bond Program:

- Bond Election 11/4/14 passed
- \$7,000,000 bond issued for a Roadway Reconstruction Project
- Major thoroughfare roads were rehabilitated
- Construction project completed during 2019

	FY2021	FY2022	% Change
Governmental	Actual	Actual	
Debt Service Fund	\$550,675	\$549,185	-0.3%
Total Governmental:	\$550,675	\$549,185	-0.3%

Enterprise

In FY 2020, the City of Fair Oaks Ranch Utilities issued Certificates of Obligation related to the refinance of a capital lease. With historically low interest rates in the market, the City opted for early retirement of the lease, as allowed under the contract, at 102% of the unpaid principal. The interest rate was reduced from 3.31% to 1.25%, and a certificate of obligation would carry more favorable terms to the City than the existing capital lease agreement.



Water Utility SCADA system:

- Resolution 2020-10 passed and approved July 2, 2020
- \$2,660,000 Certificate of Obligation issued

	FY2021	FY2022	% Change
Enterprise	Actual	Actual	
Utility Fund	\$251,824	\$337,952	34.2%
Total Enterprise:	\$251,824	\$337,952	34.2%

CAPITAL IMPROVEMENTS

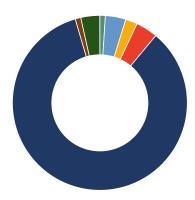
Capital Improvements: One-year Plan

Total Capital Requested

\$4,349,099

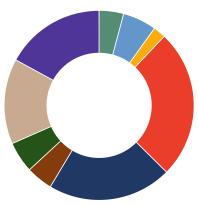
39 Capital Improvement Projects

Total Funding Requested by Department



Financial Integrity (1%)	\$44,158.00
Maintenance (4%)	\$165,000.00
Operational Excellence (2%)	\$95,000.00
Public Safety & Emergency (4%)	\$177,000.00
Reliable and Sustainable Infrastructure (84%)\$3,670,121.00
● Wastewater (1%)	\$45,000.00
• Water (4%)	\$152,820.00
TOTAL	\$4,349,099.00

Total Funding Requested by Source



TOTAL	\$4,349,099.00
● Water SAP Fund (17%)	\$741,236.00
Water Impact Fees (15%)	\$632,215.00
Wastewater SAP Fund (5%)	\$229,579.00
Utility Fund ERF (5%)	\$197,820.00
• Grant (21%)	\$920,210.00
Oovernmental SAP Fund (25%)	\$1,104,416.00
Oovernmental Operations (2%)	\$92,000.00
General Fund ERF (6%)	\$250,000.00
Contribution in Aid (4%)	\$181,623.00

Public Safety & Emergency Requests

Itemized Requests for 2022

2022 Command Vehicle SUV/Truck (Replacement-Repurposed)

\$65,000

Vehicle to be purchased with replacement funds from FY 2020-21 Animal Control Truck, and FY 2021-22 FOR Maintenance truck funds. PD's current 2018 Ford F-150 will be transferred to FOR Maintenance FOR...

2022 Ford Interceptor SUV - PD (Replacement-Repurpose)

\$56,000

Scheduled replacement of vehicle from vehicle replacement fund. Replaces Units 161 and 172 172 was totaled. 161 will either be transferred to CID or auctioned. ;;Scheduled replacement of vehicle from vehicle replacement fund. ...

2022 Ford Interceptor SUV - PD (Replacement-Repurpose)

\$56,000

Scheduled replacement under vehicle replacement fund. Old vehicle will be repurposed to CID.

Total: \$177,000

Maintenance Requests

Itemized Requests for 2022

2 City Hall HVAC Units \$30,000

2 new HVAC units for City Hall, \$15,000 per unit

2021 Fleet Ford Explorer (Replacement)

\$28,000

This vehicle would be used to replace one of the current building codes explorer 202.

Crafco Hot Plate (New Equipment)

\$10,000

The HOT plate is used to repair cracking roads. The hot plate will allow staff to heat up damaged areas without having to cut the roads. The KM 4-48 is the largest infrared heater KM International offers. Like the KM 4-40, the KM...

Electric Message Board Trailer (New Equipment)

\$14,000

Trailer mounted message board to assist with residential communication and notifications. Currently, the city owns one that assisted with the stop sign implementation on Dietz Elkhorn and Front Gate intersection. However, two would be...

Ford f250 tool box bed truck (Replacement)

\$45,000

Ford f250 4X4 single cab with a toolbox, outfitter switches, headache rack, and lights.

Road Striping Machine (new)

\$18,000

We would like to purchase a striping machine to repaint faded lines on the road without having to hire a third party contractor (unless new lines are needed.) This is a two-piece unit. The sprayer and cart are sold individually,...

Shop Heaters (New Equipment)

\$15,000

During the winter, the maintenance shop becomes very cold as there is no insulation or heaters to warm the bay area. During the winter storm, the shop became so cold that supplies froze within the shop. Public works staff work in the shop during...

Wrap PD Truck (new fleet addition)

\$5,000

Wrap the PD f-150 to be used by Maintenance.

Total: \$165,000

Reliable and Sustainable Infrastructure Requests

Itemized Requests for 2022

City Hall Renovations \$439,416

Renovate and update the existing City Hall building

Drainage 29010 Tivoli Way (Drainage CIP #34)

\$50,000

·Large amount of runoff from Windermere crosses Fair Oaks Parkway and is intercepted by homes. ·Additional Analysis required ·Public Project ·Criticality Score: 45.5

Drainage 7715 Fair Oaks Parkway (Drainage CIP #25)

\$40,000

·Large amount of runoff passes under Fair Oaks Pkwy and is causing erosion through the easement. ·Earthwork / Regrading ·Public Project ·Criticality Score: 42 ·Priority: 1

Drainage 7820 Rolling Acres Trail (Drainage CIP #5)

\$85,000

Low water crossing Road Closure gate deploys during large storm events Bridge/Culvert upgrades Emergency access is a concern during rain events Public project Criticality Score in the Drainage CIP =47

Drainage 7840 Silver Spur Trail (Drainage CIP # 17)

\$95,000

Runoff collects from the north side of the city and passes this point before passing under Keeneland and then to Cibolo Creek. Post Oak Creek LWC. Bridge/Culvert upgrades Public Project Criticality Score 47 Priority 1

Drainage 7900 Fair Oaks Parkway (Drainage CIP #30)

\$10.000

Project may have been resolved, but more analysis is needed

Drainage 7967 Turf Paradise Lane (Drainage CIP #37)

\$40,000

·Large amount of runoff sheet flows down the street and across properties. ·Channel improvements ·Additional analysis required ·Public Project ·Criticality Score: 40 ·Priority: 1

Drainage Repairs at Rockinghorse Lane (Drainage CIP #61)

\$75,000

The existing culvert is nearing the end of its useful life and is showing signs of failure. The invert of the culvert pipe has started to rust and has some visible holes throughout. This project was identified after the master planning effort....

Elevated Storage Tank and water line (SAP 3.1.6)

\$181,623

Current year project work for FY 2021-22 is the land acquisition for the Elevated Storage Tank. PRV is a part of CIP and EST project however if EST is stopped the PRV is still beneficial to tie in the current systems. 0.5 MG Zone A EST and...

Existing WWTP Improvements - Solids Handling Improvements (SAP 3.2.2)

\$920,210

Solids handling equipment installation. The proposed equipment is based off of the recent solids handling sludge study that was completed in 2020. Council has approved the design phase and we are currently in the demo phase of the project.

Modify Chartwell and Dietz Elkhorn Rd. Intersection (SAP 3.4.7)

\$175,000

Re-striping of Dietz Elkhorn and Chartwell intersection. The redesign would be based off of the recent Dietz Elkhorn study recommendations.

Old Fredericksburg Water Line - (New)

\$50,000

Bexar County will be redoing Old Fredericksburg Road. The current plan would put our water line on the edge of the road with some areas currently under the road. Repairs on this line, along this road, are outside the city and...

Plant 2 Hydropneumatic Tank and Variable Frequency Drives (SAP 3.1.9, and 3.1.2)

\$946,815

CIP project and TCEQ correction. Installing a hydro tank, Variable Frequency Drive and new pumps. A pressure issue was sited in 2017 due to insufficient pressure in zone C. The current master plan and SAP have a new 9000 gallon hydro...

Exposed line needing to be rerouted. Project started in FY 2019-20 and is in process FY 2020-21 but will not be completed. Project funds in Water Capital Fund 22 will need to roll over. This line is one of 3 main trunk lines feeding the south side...

Replace Willow Wind Dr. and Red Bud Hill water line (SAP 3.1.5)

\$65,370

Current CIP list water line up for replacement.

Rolling Acres trail water line Rehabilitation (SAP 3.1.10)

\$61,754

Current CIP list water line up for replacement

Wastewater System EPA Risk Assessment and Emergency Response Plan

\$7,500

Continuation of prior year project

Wastewater Treatment Plant Study (SAP 3.2.4)

\$200,000

Wastewater treatment plant study new vs old, current SAP project in the RFQ review phase and should be out in the next two weeks.

Water System EPA Risk Assessment and Emergency Response Plan

\$7,000

Continuation of prior year project

Total: \$3,670,121

Wastewater Requests

Itemized Requests for 2022

Ford f250 tool box bed truck (Replacement) Util.

\$45,000

Ford f250 4X4 single cab with a toolbox, outfitter switches, headache rack, and lights.

Total: \$45,000

Water Requests

Itemized Requests for 2022

Ford dump truck (Replacement) Util.

\$85,000

Ford dump truck replacment.

Ford f350 tool box bed truck (Replacement) Util.

\$60,000

Ford f350 4X4 single cab with a toolbox, outfitter switches, headache rack, and lights.

Trimble GIS TDC-150 (Replacement)

\$7,820

The tremble which is used to locate all GIS points has become outdated and in need of replacement. This equipment has been crucial to the development of our GIS department. The geo-location of city and utility assets has seen improvement to...

Total: \$152,820

Financial Integrity Requests

Itemized Requests for 2022

Wastewater Rate Study \$22,079

SAP Water Rate Study

Water Rate Study \$22,079

SAP Water Rate Study

Total: \$44,158

Operational Excellence Requests

Itemized Requests for 2022

Communications and Community Engagement - Video Capabilities for Council Meetings

\$50,000

The purpose of this request is to fund equipment that would enable live-stream and video capabilities for public meetings, specifically Council Meetings.

DataCove Public Information Act Request Software (SAP 5.3.11)

\$30,000

The DataCove e-mail archiving appliance will provide us the ability to search for e-mails outside of our e-mail server. This will help with simplifying the configuration of our e-mail server and save on data storage costs. Currently...

Implement Fuel Station for City Fleet Vehicles (New)

\$15,000

The request is for an on-site fuel station for equipment and vehicles. The fuel station would allow the city to control its vehicle and equipment fueling needs. The goal would be to install a 1000 gal. fuel tank, and 500 gal diesel tanks. In...

Total: \$95,000

CAPITAL IMPROVEMENTS FUNDING

General Fund ERF (Governmental Vehicle and Equipment Replacement Fund)

The Governmental Vehicle/Equipment Replacement Fund (ERF) is dedicated for the replacement of Governmental Fund capital items such as fleet vehicles and heavy equipment. The purpose of the fund is to ensure that adequate funds are available to purchase vehicles and equipment, to stabilize budgeting for major purchases, and to provide a systematic approach to procurement and disposition of the fleet. Total funded for FY 2021-22 includes \$177,000 in vehicles for the Public Safety Department, and \$73,000 in equipment and vehicles for the Maintenance Department for a total of \$250,000.

Governmental Operations (General Fund)

The Governmental Operations (General Fund) budget includes \$92,000 in new capital equipment for Maintenance Department. The new capital equipment will be added to the strategic asset management program moving forward, which programs for systematic replacement through the Equipment Replacement Fund when the assets reach the end of their useful lives.

Governmental SAP Fund (Governmental Strategic and Capital Fund)

Of the \$1,319,416 of Governmental SAP projects funded for FY 2021-22, only \$1,104,416 are capital projects. The table below breaks out funding by capital project for the Governmental SAP Fund.

Utility Capital Funds

The following funding sources are utilized for Utility Capital projects:

- Water SAP Fund (Water Strategic and Capital Fund)
- Wastewater SAP Fund (Water Strategic and Capital Fund)
- o Contribution in Aid
- Impact Fees
- Grants

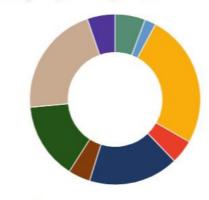
The total of all categories of funding for the Utility Capital projects is

\$1,555,074 for Water Capital Projects and \$1,149,789 for Wastewater Capital projects for a total of \$2,704,863. The table below breaks out funding by capital project for both the Water SAP Fund and Wastewater SAP Funds.

Utility Fund ERF (Utility Vehicle and Equipment Replacement Fund)

The Utility Vehicle/Equipment Replacement Fund (ERF) is dedicated for the replacement of Utility Fund capital items such as fleet vehicles and heavy equipment. The purpose of the fund is to ensure that adequate funds are available to purchase vehicles and equipment, to stabilize budgeting for major purchases, and to provide a systematic approach to procurement and disposition of the fleet. Total funded for FY 2021-22 includes \$197,820 in Water and Wastewater Department vehicle and equipment replacements.

Total Funding Requested by Source



General Fund ERF (6%)	\$250,000.00
 Governmental Operations (2%) 	\$92,000.00
 Governmental SAP Fund (25%) 	\$1,104,416.00
 Utility Fund ERF (5%) 	\$197,820.00
 Water SAP Fund (17%) 	\$741,236.00
 Contribution in Aid (4%) 	\$181,623.00
 Water Impact Fees (15%) 	\$632,215.00
Grant (21%)	\$920,210.00
 Wastewater SAP Fund (5%) 	\$229,579.00

TOTAL \$4,349,099.00

Enterprise Strategic and Capital Projects - Funding by Project

Projected Available Resources 2021-22	-						
	Funding Sources						
	Contribution in	2014 Impact	2020 Impact		From		Total Projected
Water Capital Projects	Aid	Fees	Fees	Capital Revenue	Operations	Grants	Project Cost
Water Rate Study (not impact fee)				22,079			22,079
Plant 2 Hydrotank and Variable Drives (IMP 2020)		-	632,215	314,600		-	946,815
Elevated Storage Tank (CIA, IMP 2020, IMP 2014)	181,623		-				181,623
Water System EPA Risk Assessment (not impact fee)				7,000			7,000
Creek Crossing West Waterline (not impact fee)	181	-	(*)	220,433	(5)	101	220,433
Willow Wind/Red Bud Hill (not impact fee)		-	121	65,370	-	-	65,370
Rolling Acres Trail Rehab (not impact fee)				61,754			61,754
Old Fredericksburg Road (not impact fee)				50,000		(8.1)	50,000
Total Funding	181,623		632,215	741,236	-	-	1,555,074
	Funding Sources						
	Contribution in	2014 Impact	2020 Impact		From	-	Total Projected
Wastewater Capital Projects	Aid	Fees	Fees	Capital Revenue	Operations	Grants	Project Cost
Wastewater Rate Study		-		22,079	-		22,079
Solids Handling Improvements		-				920,210	920,210
Wastewater Treatment Plant Study	2	-		200,000	-	/-	200,000
Wastewater System EPA Risk Assessment	-			7,500		7-8	7,500
Total Funding			(+)	229,579	-	920,210	1,149,789

Governmental Strategic and Capital Projects - Funding by Project

	Capital	9/30/2021	2021-22	2021-22	2021-22	9/30/2022
	or Professional	Rollforward	Transfer from	Transfer from	Budgeted	Projected
	Services	Fund Balance	Gen Fund	I&S Fund	Spend	Fund Balance
Reliable & Sustainable Infrastructure						
City Civic Center	Capital	-	-	-	-	-
City Hall renovation	Capital	439,416	-	-	439,416	-
Chartwell and Dietz Intersection	Capital	-	175,000	-	175,000	
Drainage CIP #5 Rolling Acres Trail	Capital		85,000		85,000	-
Drainage CIP #17 Silver Spur Trail	Capital	(-)	95,000	-	95,000	-
Drainage CIP #25 Fair Oaks Pkwy	Capital	17.5	40,000	1070	40,000	-
Drainage CIP #30 Fair Oaks Pkwy	Capital	-	10,000	- 1	10,000	-
Drainage CIP #34 Tivoli Way	Capital	2	50,000		50,000	_
Drainage CIP #37 Turf Paradise Lane	Capital	10-3	40,000	-	40,000	-
Drainage CIP #61 Rockinghorse Lane	Capital	6-8	75,000	-	75,000	-
Bond Development Program	Professional Svc	-	200,000	-	200,000	-
Public Health, Safety & Welfare						
PS Command Structure Review	Professional Svc	5,000	151	10-0	5,000	-
Fire Services Program Review	Professional Svc	5,000	-	-	5,000	-
EMS Program Review	Professional Svc	5,000	-	-	5,000	-
Operational Excellence						
Communications and Community Engagement	Capital	-	50,000	-	50,000	-
Personal Property	Capital	260,680	-	-	-	260,680
PIA Request Software	Capital	-	30,000	-	30,000	-
City Fleet Fuel Station	Capital	-	15,000		15,000	
Unallocated Fund Balance	unallocated	192,599	17	0.70	-	192,599
Total Fund Balance		907,695	865,000	-	1,319,416	453,279
Capital Only Fund Balance		700,096	665,000	-	1,104,416	260,680

DOCUMENTS

For 2021 Tax Rate Calculation Worksheets, pleas	se click on link.	

ORDINANCE 2021-04

ADOPTING THE CITY OF FAIR OAKS RANCH ANNUAL BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2021 AND ENDING SEPTEMBER 30, 2022; AND OTHER MATTERS IN CONNECTION THEREWITH

WHEREAS, the City Manager submitted to the City Council a proposed budget for the next ensuing budget year, and filed the proposed budget with the City Secretary for public review pursuant to LGC §102.005; and,

WHEREAS, on August 26, 2021, the Council set September 16, 2021 as the date for the public hearing thereon and caused notice of such public hearing to be posted on the City's website and published in the Boerne Star pursuant to LGC §102.006 and 102.0065; and,

WHEREAS, the public hearing was held on said date and all persons were then afforded an opportunity to appear and object to any or all items and estimates in the proposed budgets; and,

WHEREAS, pursuant to Local Government Code §102.007, the City Council, by passage of the Budget Ordinance shall adopt the budget for the ensuing fiscal year and appropriate such sums of money as the Council deems necessary to defray all expenditures of the City during the 2021-22 budget year.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FAIR OAKS RANCH, TEXAS, THAT:

SECTION 1. BUDGET.

- a. The City hereby approves and adopts the "Fiscal Year 2021-22 Municipal Budget", attached as Exhibit A, in all respects as the City's annual budget for the fiscal year beginning October 1, 2021 and ending September 30, 2022.
- b. The City Manager may reallocate budget amounts within and between departmental accounts, but reallocation of amounts between funds must be approved by the City Council by ordinance. For purposes of this section the term "fund" refers to the Governmental Accounting definition of a fund (i.e. "General Fund", "Utility Fund", and "Debt Service Fund").
- c. In accordance to LGC §102.008(a), the adopted budget shall be filed with the City Secretary; and a copy of the adopted budget including the cover page shall be posted on the City's website.

SECTION 2. SEVERABILITY.

If any provision of this Ordinance or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Ordinance and the application of such provision to other persons and circumstances shall nevertheless be valid, and the City hereby declares that this Ordinance would have been enacted without such invalid provision.

Section 3. CONFLICT OF ORDINANCES.

Ordinances or parts of ordinances in conflict herewith are hereby repealed, and are no longer of any force and effect.

Section 4. EFFECTIVE DATE.

This Ordinance shall take effect on the first day of October 2021.

PASSED on first reading this 16th day of September, 2021 and recorded as follows:

	FOR	AGAINST	ABSTAIN
Mayor Greg Maxton	1		
Council Member Stroup	✓		
Council Member Elizondo	✓		
Council Member Bliss	ABSENT		
Mayor Pro Tem Koerner	✓		
Council Member Parker	✓		
Council Member Muenchow	1		

PASSED, APPROVED and ADOPTED on second reading, this the 27th day of September, 2021 and recorded as follows:

	FOR	AGAINST	ABSTAIN
Mayor Greg Maxton	✓		
Council Member Stroup	✓		
Council Member Elizondo	✓		
Council Member Bliss	✓		
Mayor Pro Tem Koerner	✓		
Council Member Parker	1		
Council Member Muenchow	1		

Gregory C. Maxton, Mayor

ATTEST:

Christina Picioccio, City Secretary

APPROVED AS TO FORM:

Denton Navarro Rocha Bernal & Zech, P.C.,

City Attorney

ORDINANCE 2021-05

AN ORDINANCE LEVYING AD VALOREM TAXES FOR USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF FAIR OAKS RANCH, TEXAS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2021 AND ENDING SEPTEMBER 30, 2022; PROVIDING WHEN TAXES SHALL BECOME DUE AND WHEN SAME SHALL BECOME DELINQUENT; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, on August 26, 2021, the City Council established a proposed ad valorem tax rate to support the proposed FY 2021-22 budget and, set September 27, 2021 as the date for the meeting to vote on the tax rate and caused notice of such meeting to be posted pursuant to Local Government Code §140.010(e)(f)and (g); and,

WHEREAS, the public meeting was held on said date and all persons were then afforded an opportunity to appear and object to the proposed ad valorem tax rate; and,

WHEREAS, on September 27, by ordinance, the Council approved the municipal budget for the fiscal year beginning October 1, 2021 and ending September 30, 2022; and

WHEREAS, it is necessary that an ordinance be passed levying an ad valorem tax on all property, both real and personal, within the corporate limits of the City of Fair Oaks Ranch, Texas in accordance with said budget and Texas Property Tax Code, §26.05(b).

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FAIR OAKS RANCH:

SECTION 1. TAX LEVY.

- a. That there is hereby levied and there shall be collected for the use and support of the municipal government of the City of Fair Oaks Ranch (herein the "City"), upon all property, real, personal, and mixed, in the corporate limits of said City subject to taxation, a tax rate of \$.3223 on each \$100 taxable valuation of property, said tax being so levied for the maintenance and operations of the General Fund of the municipal government for the 2021-22 Fiscal Year.
- b. That there is hereby levied and there shall be collected for the use and support of the municipal government of the City of Fair Oaks Ranch (herein the "City"), upon all property, real, personal, and mixed, in the corporate limits of said City subject to taxation, a tax rate of \$.0295 on each \$100 taxable valuation of property, said tax being so levied for the debt service principal and interest of the Debt Service Fund of the municipal government for the 2021-22 Fiscal Year.
- c. THIS TAX RATE WILL RAISE LESS TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE LOWERED BY 1.76% AND WILL LOWER TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$18.60.

SECTION 2. TAX PAYMENT DUE DATE AND DELINQUENT EFFECTIVE DATE.

- a. Taxes assessed and levied under this ordinance shall be due on October 1, 2021.
- b. Taxes not paid on or before January 31, 2022 shall immediately become delinquent.
- c. Taxes shall become a lien upon the property against which assessed, and the Bexar County Tax

Office as the collector of property taxes is hereby authorized and empowered to enforce the collection of such taxes according to the Constitution and laws of the State of Texas and ordinances of the City and shall, by virtue of the tax rolls, fix and establish a lien by levying upon such property, whether real or personal, for the payment of said taxes, penalty and interest, and, the interest and penalty collected from such delinquent taxes shall be apportioned to the general fund of the City. All delinquent taxes shall bear interest from date of delinquency at the rate as prescribed by state law.

SECTION 3. SEVERABILITY.

If any provision of this Ordinance or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Ordinance and the application of such provision to other persons and circumstances shall nevertheless be valid, and the City hereby declares that this Ordinance would have been enacted without such invalid provision.

SECTION 4. EFFECTIVE DATE

This ordinance shall take effect and be in force from the date after its passage.

PASSED and APPROVED on first reading this 16th day of September 2021 and recorded as follows:

	FOR	AGAINST	ABSTAIN
Mayor Greg Maxton	✓		
Council Member Stroup	/		
Council Member Elizondo	1		
Council Member Bliss	ABSENT		
Mayor Pro Tem Koerner	*		
Council Member Parker	·		
Council Member Muenchow	1		

PASSED, APPROVED, AND ADOPTED on second reading this 27th day of September 2021 and recorded as follows:

	FOR	AGAINST	ABSTAIN
Mayor Greg Maxton	/		
Council Member Stroup	1		
Council Member Elizondo	✓		
Council Member Bliss	1		
Mayor Pro Tem Koerner	1		
Council Member Parker	1		
Council Member Muenchow	1		

Gregory C. Maxton, Mayor

APPROVED AS TO FORM

Denton Navarro Rocha Bernal & Zech, P.C.,

City Attorney

ATTEST:

Christina Picioccio, City Secretary

Financial Policies

The City of Fair Oaks Ranch is committed to financial management through integrity, prudent stewardship, planning, accountability, full disclosure and communication. The broad purpose of the Financial Management Policy is to enable the City to achieve and maintain a long-term stable and positive financial condition, and provide guidelines for the day-to-day planning and operations of the City's financial affairs.

The Financial Management Policy includes areas of accounting and fiscal reporting, internal controls, operating and capital budgeting, revenue, expense, asset, investment and debt management. The following is a summary of the major components of the Financial Management Policy.

Operating Budget

The City's "operating budget" is the annual financial operating plan and consists of governmental and proprietary funds. The City's goal is to have a balanced operating budget; whereby the appropriations for each fund do not exceed the resources available to that fund for the fiscal year.

The budget is prepared by the Finance Department with the cooperation of all city departments, and is submitted to the City Manager for review prior to presenting to City Council for approval.

Revenue Management

The City will strive to understand its revenue sources and enact consistent collection policies to provide assurances that the revenue base will materialize according to budget. Revenues received will be regularly compared to budget, and variances will be analyzed. One-time or non-recurring revenues will not be used for ongoing operations.

Property tax revenues will be budgeted at a *minimum* of 97% collection rate with a delinquency rate of 3%. Property shall be assessed at 100% of the fair market value as appraised by the appropriate Appraisal District. Reappraisal and reassessment shall be done regularly as required by State law.

The City will seek to minimize or eliminate all forms of subsidization between entities, funds, services, utilities and customers. User-based charges and fees will be established at a level related to the cost of providing the service when possible. There will be an annual review of fees to ensure they provide adequate coverage of direct and indirect costs of services.

Water and wastewater rates will be reviewed annually by City Administration and the City Council. If necessary, new rates may be adopted in order to generate the revenue required to cover operating expenditures, meet the legal restrictions of all applicable bond covenants, and provide for an adequate level of working capital needs.

Expenditure Control

The level of budgetary control is at the fund level in all funds. Budget adjustments between funds must be approved by the City Council.

The City will only pay from receipts, invoices and disbursement vouchers that have the appropriate authorizing signature, total dollar amount excluding tax, and general ledger account code. All invoices will be paid 30 days of receipt in accordance with the prompt payment requirements of State law. All credit card purchases shall be in accordance with the credit card policies as defined in the Personnel Policy Manual.

Professional service expenditures will be processed through a request for qualifications as defined by the Texas local government code. The City Manager may execute any professional services contract, except for insurance, less than \$25,000 provided there is an appropriation for such contract.

A detailed list of capital expenses and projects will be prepared annually by the City Manager as part of the fiscal year budget. All departments will be involved in preparing the list of capital expenditures, and the Finance department will be responsible for recording and properly capitalizing applicable capital purchases.

APPENDIX

PUBLIC	SAFETY	7 & EME	ERGENCY	REQUESTS

2022 Command Vehicle SUV/Truck (Replacement-Repurposed)

Overview

Submitted ByTim Moring, Chief of PoliceRequest OwnerTim Moring, Chief of PoliceDepartmentPublic Safety & Emergency

Type Othe

Description

Vehicle to be purchased with replacement funds from FY 2020-21 Animal Control Truck, and FY 2021-22 FOR Maintenance truck funds.

PD's current 2018 Ford F-150 will be transferred to FOR Maintenance

FOR Utility truck (Maintenance) Unit 131 transferred to PD for ACO purposes.

Details

Replacement and Repurposing Information Transferring 2018 F-150 to FOR Maintenance, unit will replace current command vehicle

Fleet Status New addition to the fleet

Operational Costs Detail

 $Estimated \ fuel \ costs \ per \ year \ based \ on \ current \ administrative \ staff \ usage \ is \ \$200 \ per \ month$

Estimated service costs per year based on past servicing of current command unit is \$2000/yr

Capital Cost Detail

Vehicle purchase price from BuyBoard = \$40,000

Outfitting Emergency Command Vehicle = \$25,000

Additional Information

N/A

Capital Cost

FY2022 Budget

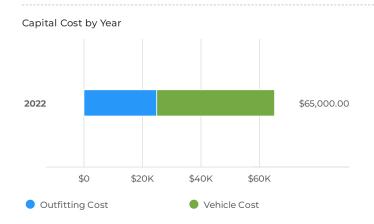
Total Budget (all years)

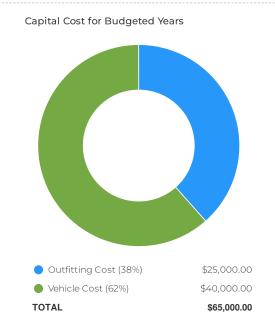
Project Total

\$65,000

\$65K

\$65K





Capital Cost Breakdown		
Capital Cost	FY2022	Total
Vehicle Cost	\$40,000	\$40,000
Outfitting Cost	\$25,000	\$25,000
Total	\$65,000	\$65,000

Funding Sources

FY2022 Budget

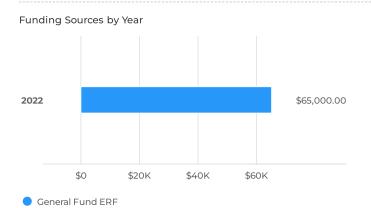
Total Budget (all years)

Project Total

\$65,000

\$65K

\$65K





Funding Sources Breakdown					
Funding Sources	FY2022	Total			
General Fund ERF	\$65,000	\$65,000			
Total	\$65,000	\$65,000			

Operational Costs

FY2022 Budget

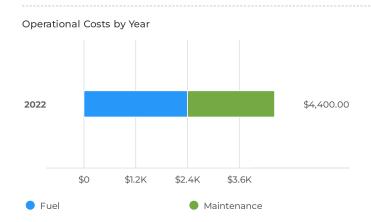
Total Budget (all years)

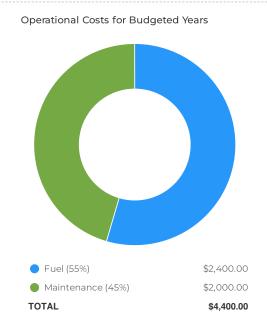
Project Total

\$4,400

\$4.4K

\$4.4K





Operational Costs Breakdown					
Operational Costs	FY2022	Total			
Maintenance	\$2,000	\$2,000			
Fuel	\$2,400	\$2,400			
Total	\$4,400	\$4,400			

2022 Ford Interceptor SUV - PD (Replacement-Repurpose)

Overview Submitted By Tim Moring, Chief of Police Request Owner Tim Moring, Chief of Police Department Public Safety & Emergency Туре Description Scheduled replacement of vehicle from vehicle replacement fund. Replaces Units 161 and 172 172 was totaled. 161 will either be transferred to CID or auctioned. Scheduled replacement of vehicle from vehicle replacement fund. Replaces Units 161 and 172 Details Replacement and Repurposing Information 161 & 172 Fleet Status Replacement of an existing vehicle - existing vehicle will be either repurposed to another department or auctioned **Operational Costs Detail** N/A **Capital Cost Detail** N/A Additional Information

N/A

Capital Cost

FY2022 Budget

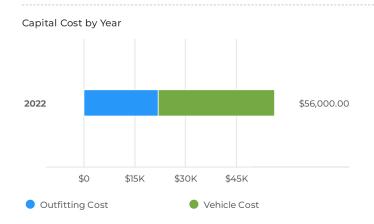
Total Budget (all years)

Project Total

\$56,000

\$56K

\$56K





Capital Cost Breakdown		
Capital Cost	FY2022	Total
Vehicle Cost	\$34,000	\$34,000
Outfitting Cost	\$22,000	\$22,000
Total	\$56,000	\$56,000

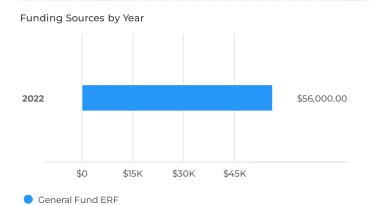
Funding Sources

FY2022 Budget \$56,000 Total Budget (all years)

\$56K

Project Total

\$56K





Funding Sources Breakdown							
Funding Sources	FY2022	Total					
General Fund ERF	\$56,000	\$56,000					
Total	\$56,000	\$56,000					

2022 Ford Interceptor SUV - PD (Replacement-Repurpose)

Overview Submitted By Tim Moring, Chief of Police Request Owner Tim Moring, Chief of Police Department Public Safety & Emergency Type Description Scheduled replacement under vehicle replacement fund. Old vehicle will be repurposed to CID. Details Replacement and Repurposing Information 2016 Ford SUV - 162 Fleet Status Replacement of an existing vehicle - existing vehicle will be either repurposed to another department or auctioned **Operational Costs Detail** No additional costs due to replacement of 162 **Capital Cost Detail** N/A

Additional Information

N/A

Capital Cost

FY2022 Budget

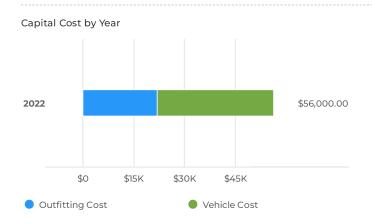
Total Budget (all years)

Project Total

\$56,000

\$56K

\$56K





Capital Cost Breakdown						
Capital Cost	FY2022	Total				
Vehicle Cost	\$34,000	\$34,000				
Outfitting Cost	\$22,000	\$22,000				
Total	\$56,000	\$56,000				

Funding Sources

General Fund ERF

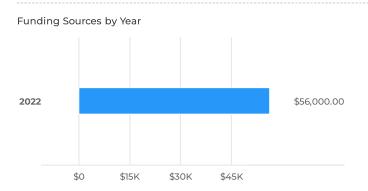
FY2022 Budget **\$56,000**

Total Budget (all years)

\$56K

Project Total

\$56K





Funding Sources Breakdown							
Funding Sources	FY2022	Total					
General Fund ERF	\$56,000	\$56,000					
Total	\$56,000	\$56,000					

MAINTENANCE REQUESTS

2 City Hall HVAC Units

Overview

Submitted ByJulie Lovelace, AccountantRequest OwnerJulie Lovelace, Accountant

Department Maintenance

Type Other

Description

2 new HVAC units for City Hall, \$15,000 per unit

Details

Information regarding equipmment being

replaced

Equipment Status

2 City Hall HVAC Units

This will replace an existing piece of equipment (enter additional information below)

Capital Cost

FY2022 Budget

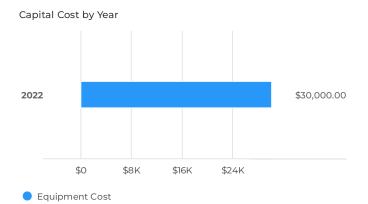
Total Budget (all years)

Project Total

\$30,000

\$30K

\$30K







Capital Cost Breakdown						
Capital Cost	FY2022	Total				
Equipment Cost	\$30,000	\$30,000				
Total	\$30,000	\$30,000				

Funding Sources

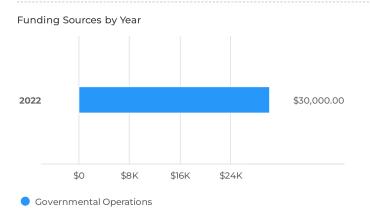
FY2022 Budget **\$30,000**

Total Budget (all years)

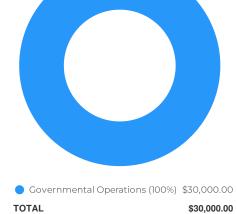
\$30K

Project Total

\$30K







Funding Sources Breakdown							
Funding Sources	FY2022	Total					
Governmental Operations	\$30,000	\$30,000					
Total	\$30,000	\$30,000					

2021 Fleet Ford Explorer (Replacement)

Overview

Submitted ByJulio Colunga, Public Works SuperintendentRequest OwnerJulio Colunga, Public Works Superintendent

Department Maintenance

Type Other

Description

This vehicle would be used to replace one of the current building codes explorer 202.

Details

Replacement and Repurposing Information replacing 202

Fleet Status Replacement of an existing vehicle - existing vehicle will be either repurposed to

another department or auctioned

Operational Costs Detail

N/A

Capital Cost Detail

N/A

Capital Cost

FY2022 Budget

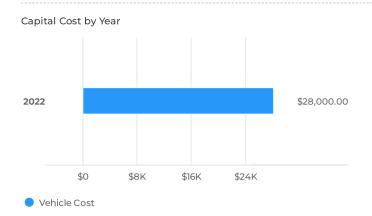
Total Budget (all years)

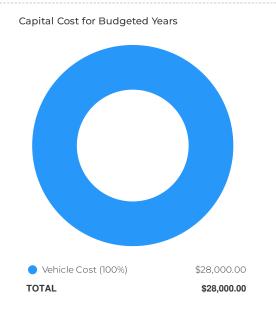
Project Total

\$28,000

\$28K

\$28K





Capital Cost Breakdown						
Capital Cost	FY2022	Total				
Vehicle Cost	\$28,000	\$28,000				
Total	\$28,000	\$28,000				

Funding Sources

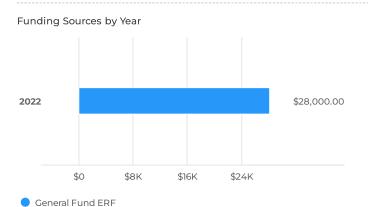
FY2022 Budget **\$28,000**

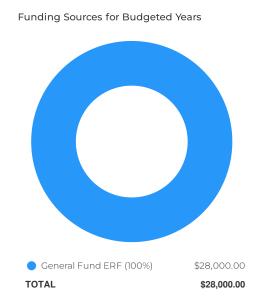
Total Budget (all years)

\$28K

Project Total

\$28K





Funding Sources Breakdown							
Funding Sources	FY2022	Total					
General Fund ERF	\$28,000	\$28,000					
Total	\$28,000	\$28,000					

Crafco Hot Plate (New Equipment)

Overview

Submitted ByJulio Colunga, Public Works SuperintendentRequest OwnerJulio Colunga, Public Works Superintendent

Department Maintenance

Type Other

Description

The HOT plate is used to repair cracking roads. The hot plate will allow staff to heat up damaged areas without having to cut the roads.

The KM 4-48 is the largest infrared heater KM International offers. Like the KM 4-40, the KM 4-48 is a versatile and cost-efficient option with 48 Sq. Ft of heating area giving the user the opportunity to tackle any asphalt repair they come across.

Purpose

The main purpose of using an in-place infrared pavement heater, is to recycle existing asphalt without cutting out the old, by raising it to the temperature that is required for proper hot mix asphalt. (usually around 350° F)

By raising the temperature of the existing asphalt and softening the existing binder, it allows the old asphalt to be re-used, rejuvenated and mixed with new patch to create "like new" repairs, without the overhead of cutting out the entire asphalt section and filling it back in with all new hot asphalt patch. In reality, if you have an infrared asphalt heater, the only time a full cut and replacement is necessary is when the sub-grade needs fixing. Why go to the trouble of cutting and removing the old when you can simply just re-use it in place?

Benefit

What you get with a BIG A KM 4-48 Infrared Pavement Heater is a unique trailer design that folds up and allows you to transport it with a regular pick-up truck. Throw a hot box reclaimer ready with hot mix asphalt in the bed of the pickup truck and you are ready to do some serious asphalt patch work.

Only costing several thousand more than our smaller BIG A KM 4-40 (https://www.asphaltsealcoatingdirect.com/products/big-a-km-4-40-in-place-infrared-asphalt-recycling-heater-trailer-40-sq-ft), this 48 sq ft in-place pavement heater is perfect for city maintenance and contractors who need the biggest unit they can get.

Usage

The benefit to owning a BIG A KM 4-40 In-Place Infrared Asphalt Recycling Heater is the unique trailer design that folds up and allows you to transport it with a regular pick-up truck. Throw a hot box reclaimer ready with hot mix asphalt in the bed of the pickup truck and you are ready to do some serious asphalt patch work.

Costing several thousand less than our larger 48 sq ft model (https://www.asphaltsealcoatingdirect.com/products/big-a-km-4-48-infrared-pavement-heater-trailer-48-sq-ft), this 40 sq ft in-place infrared recycling heater is perfect for city maintenance and contracting professionals on a very strict budget who need something larger or more convenient than a 22 sq ft model.

Images



Hot Plate

Details
Information regarding equipmment being replaced
Equipment Status

None
This is a new addition

Capital Cost Details

N/A

Operational Costs Details

N/A

Capital Cost

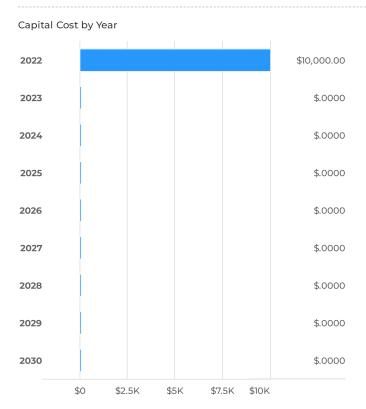
FY2022 Budget **\$10,000**

Total Budget (all years)

\$10K

Project Total

\$10K





Equipment Cost

Capital Cost Breakdown										
Capital Cost	FY2022	FY2023	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029	FY2030	Total
Equipment Cost	\$10,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$10,000
Total	\$10,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$10,000

Funding Sources

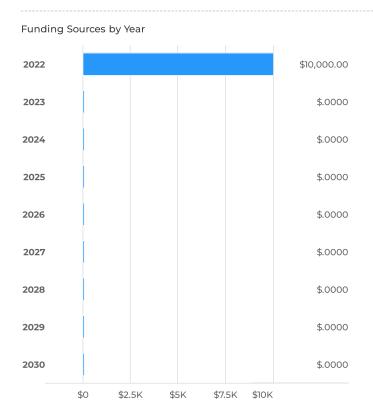
FY2022 Budget **\$10,000**

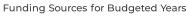
Total Budget (all years)

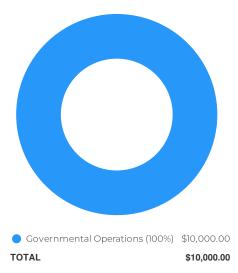
\$10K

Project Total

\$10K







Governmental Operations

Funding Sources Breakdown										
Funding Sources	FY2022	FY2023	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029	FY2030	Total
Governmental Operations	\$10,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$10,000
Total	\$10,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$10,000

Electric Message Board Trailer (New Equipment)

Overview

Submitted ByJulio Colunga, Public Works SuperintendentRequest OwnerJulio Colunga, Public Works Superintendent

Department Maintenance

Type Other

Description

Trailer mounted message board to assist with residential communication and notifications. Currently, the city owns one that assisted with the stop sign implementation on Dietz Elkhorn and Front Gate intersection. However, two would be better as we could have one facing each side of the street.

Images



Trailer sign

Details

Information regarding equipmment being N/A

replaced

_ . . .

Equipment StatusThis is a new addition

Supplemental Attachments

specs(/resource/cleargov-prod/projects/documents/085dacf62dc39a320f2c.pdf)

Capital Cost Details

Traffic support for sign and online traffic control 36-month plan.

Operational Costs Details

If we choose to continue the traffic app, it will need to be renewed after 36 months.

Capital Cost

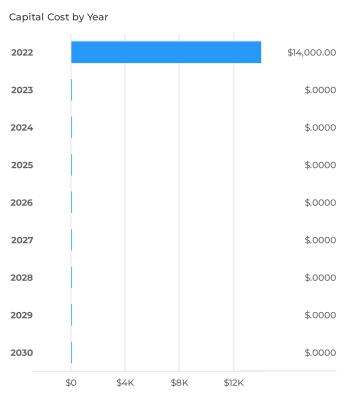
FY2022 Budget \$14,000

Total Budget (all years)

\$14K

Project Total

\$14K





Equipment Cost

Capital Cost Breakdown										
Capital Cost	FY2022	FY2023	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029	FY2030	Total
Equipment Cost	\$14,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$14,000
Total	\$14,000	\$ 0	\$ 0	\$0	\$ 0	\$0	\$0	\$ 0	\$ 0	\$14,000

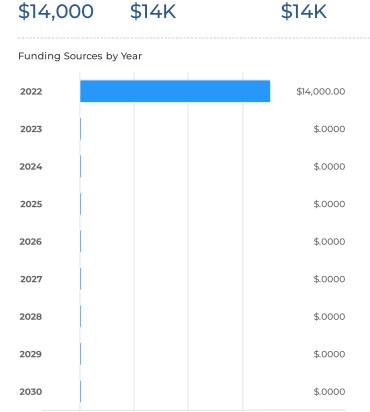
FY2022 Budget

Total Budget (all years)

\$14K

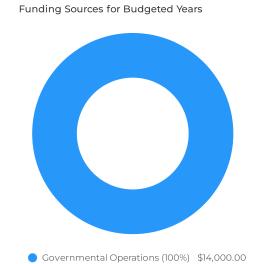
Project Total

\$14K



\$8K

\$12K



\$14,000.00

TOTAL

Governmental Operations

\$4K

\$0

Funding Sources Breakdown										
Funding Sources	FY2022	FY2023	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029	FY2030	Total
Governmental Operations	\$14,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$14,000
Total	\$14,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$ 0	\$14,000

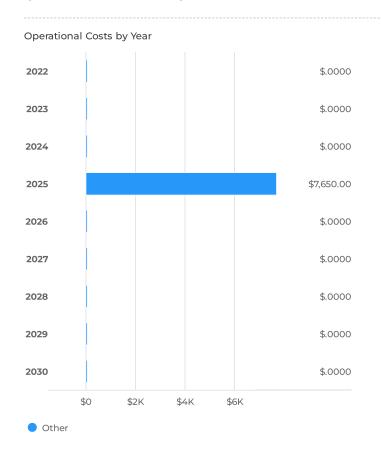
Operational Costs

Total Budget (all years)

Project Total

\$7.65K

\$7.65K





Operational Cost	ts Breakc	lown								
Operational Costs	FY2022	FY2023	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029	FY2030	Total
Other		\$0	\$0	\$7,650	\$0	\$0	\$0	\$0	\$0	\$7,650
Total		\$0	\$0	\$7,650	\$0	\$0	\$0	\$0	\$0	\$7,650

Ford f250 tool box bed truck (Replacement)

Overview Submitted By Julio Colunga, Public Works Superintendent Request Owner Julio Colunga, Public Works Superintendent Department Maintenance Type Other Description Ford f250 4X4 single cab with a toolbox, outfitter switches, headache rack, and lights. Details Replacement and Repurposing Information truck 123 Fleet Status Replacement of an existing vehicle - existing vehicle will be either repurposed to another department or auctioned **Operational Costs Detail** already budgeted. **Capital Cost Detail** n/a **Additional Information**

n/a

FY2022 Budget

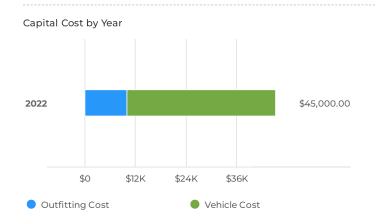
Total Budget (all years)

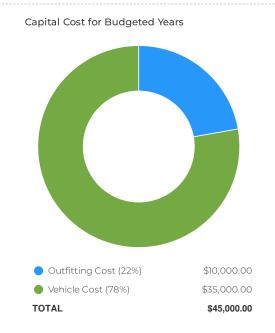
Project Total

\$45,000

\$45K

\$45K





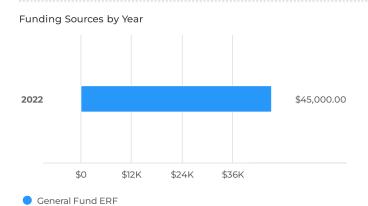
Capital Cost Breakdown		
Capital Cost	FY2022	Total
Vehicle Cost	\$35,000	\$35,000
Outfitting Cost	\$10,000	\$10,000
Total	\$45,000	\$45,000

FY2022 Budget \$45,000 Total Budget (all years)

\$45K

Project Total

\$45K





Funding Sources Breakdown		
Funding Sources	FY2022	Total
General Fund ERF	\$45,000	\$45,000
Total	\$45,000	\$45,000

Road Striping Machine (new)

Overview

Submitted ByJulio Colunga, Public Works SuperintendentRequest OwnerJulio Colunga, Public Works Superintendent

Department Maintenance

Type Other

Description

We would like to purchase a striping machine to repaint faded lines on the road without having to hire a third party contractor (unless new lines are needed.) This is a two-piece unit. The sprayer and cart are sold individually, and we could consider buying the sprayer first and budgeting the cart next year if needed.

Images





Cart for striping machine

PowrDriver™ Features • 6 H.P. Subaru (169 cc) electric start engine • Hydrostatic Drive – no transaxle • 0-10 mph (forward and reverse options) • Attaches nicely to PL4950 and larger line stripers, as well as competitor's models



Details

Information regarding equipmment being replaced

new not owned

Equipment Status

This is a new addition

Capital Cost Details

N/A

Operational Costs Details

N/A

Additional Information

N/A

Capital Cost

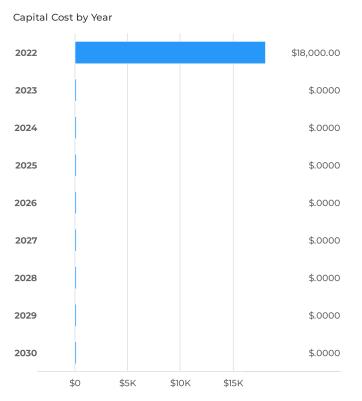
\$18,000

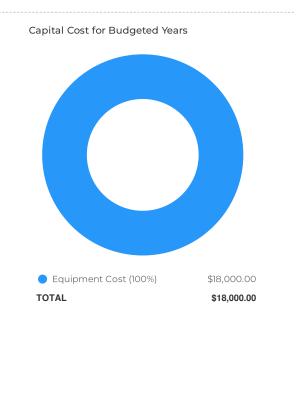
Total Budget (all years)

\$18K

Project Total

\$18K





Equipment Cost

Capital Cost Br	eakdown									
Capital Cost	FY2022	FY2023	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029	FY2030	Total
Equipment Cost	\$18,000		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$18,000
Total	\$18,000		\$0	\$0	\$0	\$0	\$0	\$ 0	\$0	\$18,000

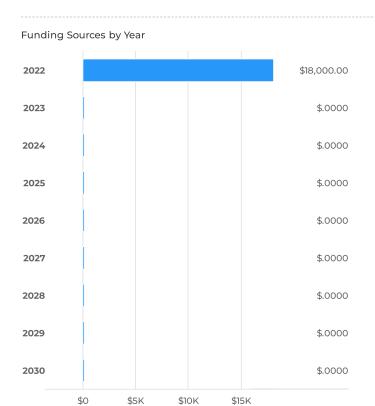
FY2022 Budget \$18,000

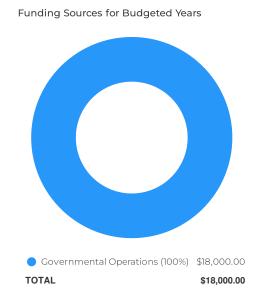
Total Budget (all years)

\$18K

Project Total

\$18K





Governmental Operations

Funding Sources Breakdown										
Funding Sources	FY2022	FY2023	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029	FY2030	Total
Governmental Operations	\$18,000		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$18,000
Total	\$18,000		\$0	\$0	\$0	\$0	\$ 0	\$0	\$0	\$18,000

Shop Heaters (New Equipment)

Overview

Submitted ByJulio Colunga, Public Works SuperintendentRequest OwnerJulio Colunga, Public Works Superintendent

None

Department Maintenance

Type Other

Description

During the winter, the maintenance shop becomes very cold as there is no insulation or heaters to warm the bay area. During the winter storm, the shop became so cold that supplies froze within the shop. Public works staff work in the shop during this time and currently use a diesel-driven heater to warm the shop. However, the fumes from this unit are not the best in a work area. Staff is recommending installing electrical heaters in the shop. We would like funds to purchase the heaters and to hire an electrician to wire the selected units into the shop. This would be a \$15,000 project.

Details

Information regarding equipmment being

replaced

Equipment Status This is a new addition

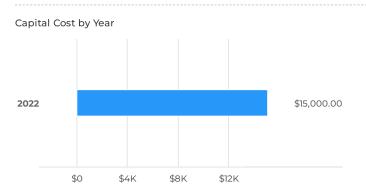
FY2022 Budget **\$15,000**

Total Budget (all years)

\$15K

Project Total

\$15K





Equipment Cost

Capital Cost Breakdown					
Capital Cost	FY2022	Total			
Equipment Cost	\$15,000	\$15,000			
Total	\$15,000	\$15,000			

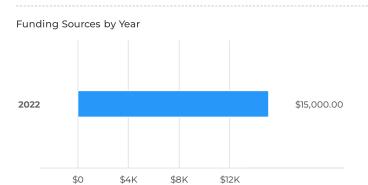
FY2022 Budget **\$15,000**

Total Budget (all years)

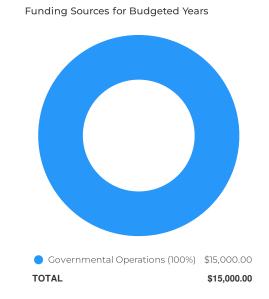
\$15K

Project Total

\$15K







Funding Sources Breakdown		
Funding Sources	FY2022	Total
Governmental Operations	\$15,000	\$15,000
Total	\$15,000	\$15,000

Wrap PD Truck (new fleet addition)

Overview

Submitted ByJulio Colunga, Public Works SuperintendentRequest OwnerJulio Colunga, Public Works Superintendent

Department Maintenance
Type Other

Description

Wrap the PD f-150 to be used by Maintenance.

Details

Replacement and Repurposing Information Nor

Fleet Status New addition to the fleet

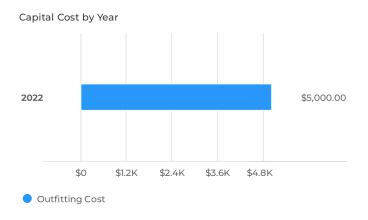
Capital Cost

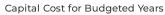
FY2022 Budget Total Budget (all years)

Project Total \$5K

\$5,000

\$5K







Capital Cost Breakdown		
Capital Cost	FY2022	Total
Outfitting Cost	\$5,000	\$5,000
Total	\$5,000	\$5,000

FY2022 Budget

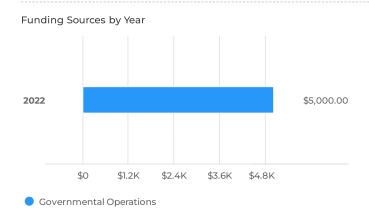
Total Budget (all years)

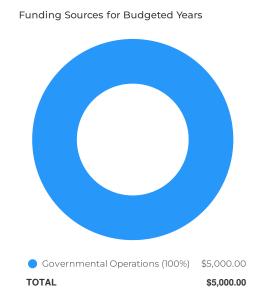
Project Total

\$5,000

\$5K

\$5K





Funding Sources Breakdown		
Funding Sources	FY2022	Total
Governmental Operations	\$5,000	\$5,000
Total	\$5,000	\$5,000

OPERATIONAL EXCELLENCE REQUESTS

Communications and Community Engagement - Video Capabilities for Council Meetings

Overview

Request Owner Summer Fleming, Accounting Manager

 Est. Start Date
 10/01/2021

 Est. Completion Date
 09/30/2022

Department Operational Excellence

Type Other

Description

The purpose of this request is to fund equipment that would enable live-stream and video capabilities for public meetings, specifically Council Meetings.

Project Status

This is a new project

FY2022 Budget

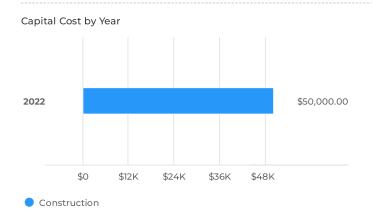
Total Budget (all years)

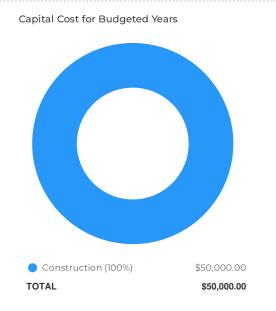
Project Total

\$50,000

\$50K

\$50K





Capital Cost Breakdown					
Capital Cost	FY2022	Total			
Construction	\$50,000	\$50,000			
Total	\$50,000	\$50,000			

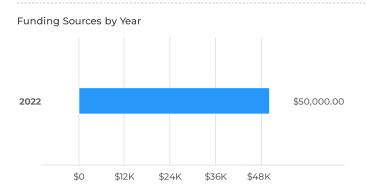
\$50,000

Total Budget (all years)

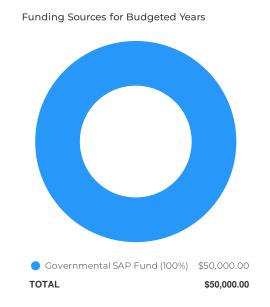
\$50K

Project Total

\$50K







Funding Sources Breakdown		
Funding Sources	FY2022	Total
Governmental SAP Fund	\$50,000	\$50,000
Total	\$50,000	\$50,000

DataCove Public Information Act Request Software (SAP 5.3.11)

Overview

Submitted ByBrian LeJeune, IT ManagerRequest OwnerBrian LeJeune, IT Manager

 Est. Start Date
 11/01/2021

 Est. Completion Date
 11/30/2021

DepartmentOperational ExcellenceTypeCapital Equipment

Description

The DataCove e-mail archiving appliance will provide us the ability to search for e-mails outside of our e-mail server. This will help with simplifying the configuration of our e-mail server and save on data storage costs. Currently our e-mail server has an archiving feature enabled to ensure that e-mails are available for search, but this also duplicates the e-mail so it is available for search. This causes increases in logging required to handle this function on the same system as our e-mail server. Implementing the Tangent DataCove appliance would allow us to offload that data storage and retention requirements from our e-mail server. This way if someone deletes an e-mail from their inbox or sent items it will always be held on the DataCove appliance.

With the increase in PIA (Public Information Act) Requests this appliance will assist with handling those e-mail searches and reducing the resources our e-mail server requires to stay operational.

The risks associated with not funding this would be reconfiguring the e-mail server to increase the amount of available resources sooner than planned.

:;:

The DataCove e-mail archiving appliance will provide us the ability to search for e-mails outside of our e-mail server. This will help with simplifying the configuration of our e-mail server and save on data storage costs. Currently our e-mail server has an archiving feature enabled to ensure that e-mails are available for search, but this also duplicates the e-mail so it is available for search. This causes increases in logging required to handle this function on the same system as our e-mail server. Implementing the Tangent DataCove appliance would allow us to offload that data storage and retention requirements from our e-mail server. This way if someone deletes an e-mail from their inbox or sent items it will always be held on the DataCove appliance.

With the increase in PIA (Public Information Act) Requests this appliance will assist with handling those e-mail searches and reducing the resources our e-mail server requires to stay operational.

The risks associated with not funding this would be reconfiguring the e-mail server to increase the amount of available resources sooner than planned.

Supplemental Attachments

DataCove 4TB Appliance(/resource/cleargov-prod/projects/documents/1a6466e97b5802910117.pdf)

This appliance would archive e-mails and would be installed in the City Hall Server Room. We would opt for the 5-year option in the quote.

🟂 DataCove 4TB Cloud Backup(/resource/cleargov-prod/projects/documents/13be8ec50dd871f4bafa.pdf)

This appliance is a backup of our data and configurations from the appliance that is hosted out of our City Hall Server Room.

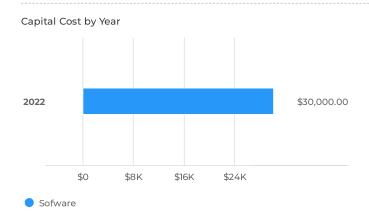
Explanation of Costs and Cost Savings



It is recommended that we go with the 5-year warranty/support option for the appliance as it has discounts included in it over the 1-year or 3-year options. The additional system for the cloud backup will allow for us to handle disaster recovery in a more cost effective manner. Should a disaster occur with City Hall that impacted the Server Room, this cloud backup would allow us to get a virtual server started at City Hall once normal IT operations resumed and connect to the cloud backup to retrieve all of our data. This was the more cost effective solution over a fully hosted cloud solution that would increase the costs by double since it would be a fully functional appliance that we could cut over to.

Capital Cost

FY2022 Budget Total Budget (all years) Project Total \$30,000 \$30K \$30K





Capital Cost Breakdown			
Capital Cost	FY2022	Total	
Sofware	\$30,000	\$30,000	
Total	\$30,000	\$30,000	

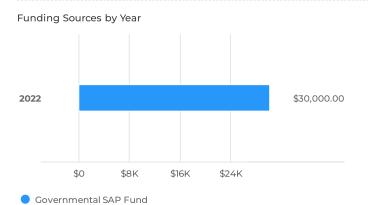
FY2022 Budget **\$30,000**

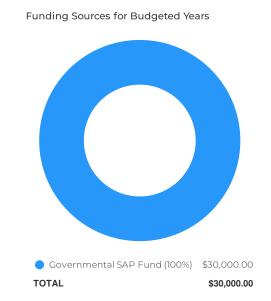
Total Budget (all years)

\$30K

Project Total

\$30K





Funding Sources Breakdown			
Funding Sources	FY2022	Total	
Governmental SAP Fund	\$30,000	\$30,000	
Total	\$30,000	\$30,000	

Implement Fuel Station for City Fleet Vehicles (New)

Overview

Submitted ByJulio Colunga, Public Works SuperintendentRequest OwnerJulio Colunga, Public Works Superintendent

Est. Start Date 10/01/2021
Est. Completion Date 09/30/2022

Department Operational Excellence

Type Other

Description

The request is for an on-site fuel station for equipment and vehicles. The fuel station would allow the city to control its vehicle and equipment fueling needs. The goal would be to install a 1000 gal. fuel tank, and 500 gal diesel tanks. In the past three years there have been a few gas shortages due to natural disasters and pandemics which could have resulted in the city fleet being grounded from operations due to a lack of fuel. The current cost savings is unknown as we still need to work with consultants/vendors. In previous meetings, vendors offered to provide the needed supplies for a fuel site as long as we purchased fuel from them. I would need to work with Procurement to secure purchasing.

Images



Project Status

This would be a new project.

Operational Cost Detail

n/a

Capital Cost Detail

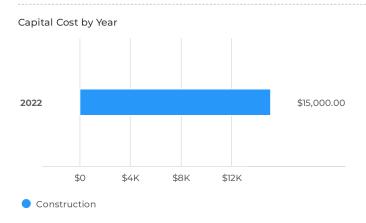
The cost would be to install two tanks on sight one for a 1000 gal regular fuel tank and one 500 gal diesel fuel tank. These tanks would be contained within a leak-proof container, double-walled tank, cement balers, and covered to protect them from rain. The total cost would be \$15000.

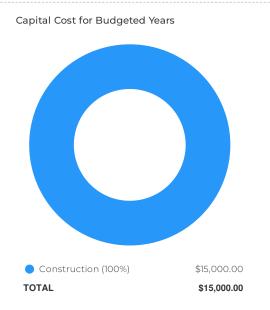
Additional Details

Procurement will be reaching out to various vendors and may be able to work out a deal in which tanks are included with fuel purchases from the supplier.

Capital Cost

FY2022 Budget Total Budget (all years) Project Total \$15,000 \$15K \$15K





Capital Cost Breakdown		
Capital Cost	FY2022	Total
Construction	\$15,000	\$15,000
Total	\$15,000	\$15,000

FY2022 Budget

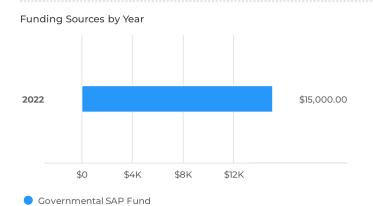
Total Budget (all years)

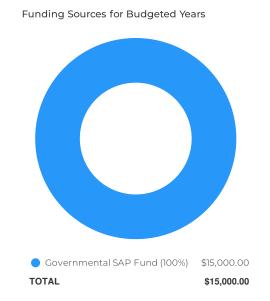
Project Total

\$15,000

\$15K

\$15K





Funding Sources Breakdown		
Funding Sources	FY2022	Total
Governmental SAP Fund	\$15,000	\$15,000
Total	\$15,000	\$15,000

RELIABLE AND SUSTAINABLE INFRASTRUCTURE REQUESTS

City Hall Renovations

Overview

Submitted ByJulie Lovelace, AccountantRequest OwnerJulie Lovelace, Accountant

 Est. Start Date
 10/01/2021

 Est. Completion Date
 09/30/2022

Department Reliable and Sustainable Infrastructure

Type Other

Description

Renovate and update the existing City Hall building

Project Status

Renovation of the existing City Hall building

FY2022 Budget

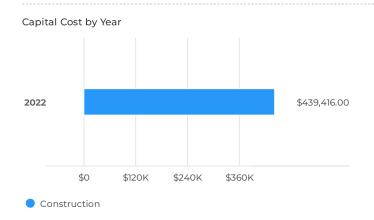
Total Budget (all years)

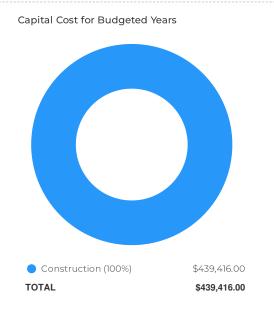
Project Total

\$439,416

\$439.416K

\$439.416K





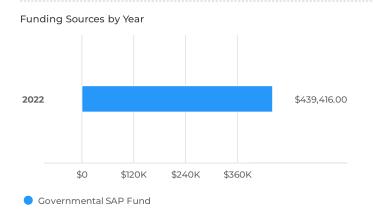
Capital Cost Breakdown			
Capital Cost	FY2022	Total	
Construction	\$439,416	\$439,416	
Total	\$439,416	\$439,416	

FY2022 Budget

Total Budget (all years)

Project Total

\$439,416 \$439.416K \$439.416K





Funding Sources Breakdown		
Funding Sources	FY2022	Total
Governmental SAP Fund	\$439,416	\$439,416
Total	\$439,416	\$439,416

Drainage 29010 Tivoli Way (Drainage CIP #34)

Overview

Request Owner Summer Fleming, Accounting Manager

 Est. Start Date
 10/01/2021

 Est. Completion Date
 11/01/2023

Department Reliable and Sustainable Infrastructure

Type Other

Description

- ·Large amount of runoff from Windermere crosses Fair Oaks Parkway and is intercepted by homes.
- ·Additional Analysis required
- ·Public Project
- ·Criticality Score: 45.5

Images

Project 34		
ltem	Score	
Estimated Cost	10	
Source/Destination	15	
Public Infrastructure at Risk	15	
Number of Houses Impacted	3	
Erosion Issue	0	
Green Infrastructure Applicable	2.5	
City Priority	0	
Total Score	45.5	





Tivoli Score

Tivoli Picture 1

Tivoli Picture 2

Project Status

Project not yet started

FY2022 Budget

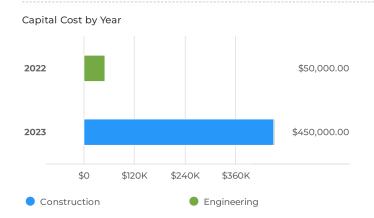
Total Budget (all years)

Project Total

\$50,000

\$500K

\$500K





Capital Cost Breakdown			
Capital Cost	FY2022	FY2023	Total
Engineering	\$50,000		\$50,000
Construction		\$450,000	\$450,000
Total	\$50,000	\$450,000	\$500,000

FY2022 Budget

Total Budget (all years)

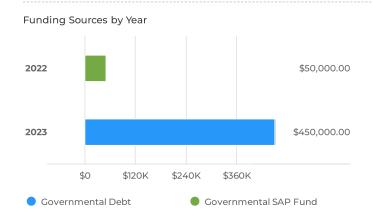
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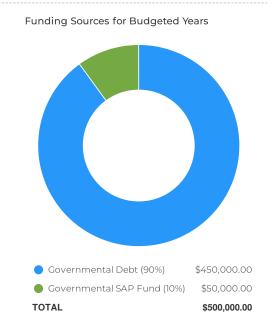
Project Total

\$50,000

\$500K

\$500K





Funding Sources Breakdown			
Funding Sources	FY2022	FY2023	Total
Governmental SAP Fund	\$50,000		\$50,000
Governmental Debt		\$450,000	\$450,000
Total	\$50,000	\$450,000	\$500,000

Drainage 29314 Sumpter Drive (Drainage CIP #32)

Overview

Request Owner Summer Fleming, Accounting Manager

 Est. Start Date
 10/01/2021

 Est. Completion Date
 11/01/2023

Department Reliable and Sustainable Infrastructure

Type Other

Description

•Runoff flows from Nooner's Store and is intercepted by the homes across Ralph Fair Road. Severe slope accelerates runoff towards homes

- ·Additional Analysis required
- ·TxDOT project resolves issue
- ·Public Project
- ·Criticality Score: 40.5
- ·Priority: 1

Images

Project 32		
ltem	Score	
Estimated Cost	6	
Source/Destination	15	
Public Infrastructure at Risk	15	
Number of Houses Impacted	2	
Erosion Issue	0	
Green Infrastructure Applicable	2.5	
City Priority	0	
Total Score	40.5	



sumpter score

sumpter picture 1

Project Status

·Texdot project may resolve this issue

Runoff flows from Nooner's Store and is intercepted by the homes across Ralph Fair Road. Severe slope accelerates runoff towards homes.

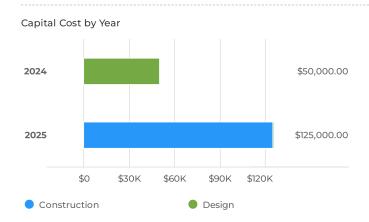
- ·Additional Analysis required
- ·TxDOT project resolves issue
- ·Public Project
- ·Criticality Score: 40.5
- •Priority: 1

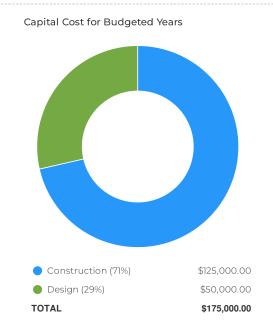
Total Budget (all years)

Project Total

\$175K

\$175K





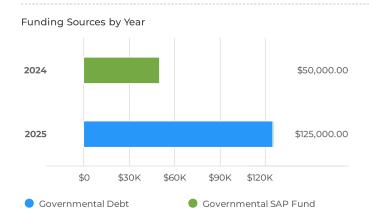
Capital Cost Breakdown			
Capital Cost	FY2024	FY2025	Total
Design	\$50,000		\$50,000
Construction		\$125,000	\$125,000
Total	\$50,000	\$125,000	\$175,000

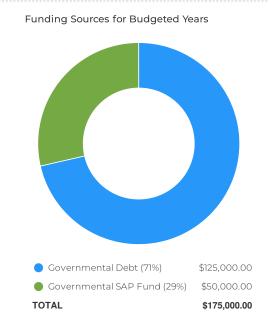
Total Budget (all years)

Project Total

\$175K

\$175K





Funding Sources Breakdown				
Funding Sources	FY2024	FY2025	Total	
Governmental SAP Fund	\$50,000		\$50,000	
Governmental Debt		\$125,000	\$125,000	
Total	\$50,000	\$125,000	\$175,000	

Drainage 7715 Fair Oaks Parkway (Drainage CIP #25)

Overview

Request Owner Summer Fleming, Accounting Manager

Est. Start Date 10/01/2021 Est. Completion Date 11/01/2023

Department Reliable and Sustainable Infrastructure

Other Type

Description

- ·Large amount of runoff passes under Fair Oaks Pkwy and is causing erosion through the easement.
- ·Earthwork / Regrading
- ·Public Project
- ·Criticality Score: 42
- ·Priority: 1

Images





FO parkway 1

FO Parkway 2

Public Infrastructure at Risk 15 Number of Houses Impacted Erosion Issue 2.5 Green Infrastructure Applicable 2.5 City Priority 0 Total Score

Project 25

Estimated Cost Source/Destination Score

15

42

Project 25 score

Project Status

not started

FY2022 Budget

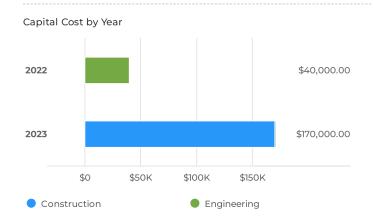
Total Budget (all years)

Project Total

\$40,000

\$210K

\$210K





Capital Cost Breakdown					
Capital Cost	FY2022	FY2023	Total		
Engineering	\$40,000		\$40,000		
Construction		\$170,000	\$170,000		
Total	\$40,000	\$170,000	\$210,000		

FY2022 Budget

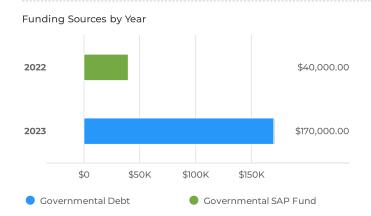
Total Budget (all years)

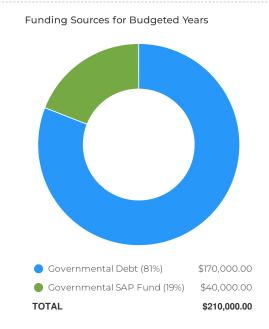
\$210K

Project Total

\$40,000

\$210K





Funding Sources Breakdown					
Funding Sources	FY2022	FY2023	Total		
Governmental SAP Fund	\$40,000		\$40,000		
Governmental Debt		\$170,000	\$170,000		
Total	\$40,000	\$170,000	\$210,000		

Drainage 7820 Rolling Acres Trail (Drainage CIP #5)

Overview

Request Owner Summer Fleming, Accounting Manager

 Est. Start Date
 11/01/2021

 Est. Completion Date
 11/01/2023

Department Reliable and Sustainable Infrastructure

Type Other

Description

- Low water crossing
- Road Closure gate deploys during large storm events
- Bridge/Culvert upgrades
- Emergency access is a concern during rain events
- Public project
- Criticality Score in the Drainage CIP =47

Images





Project 5				
Item	Score			
Estimated Cost	2			
Source/Destination	15			
Public Infrastructure at Risk	15			
Number of Houses Impacted	0			
Erosion Issue	0			
Green Infrastructure Applicable	0			
City Priority	15			
Total Score	47			

Project Status

This project has been preliminarily scoped, however an engineering design has not yet been completed.

FY2022 Budget

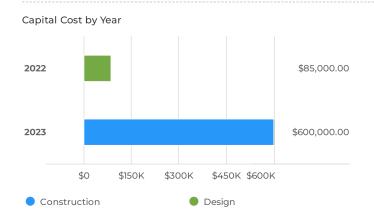
Total Budget (all years)

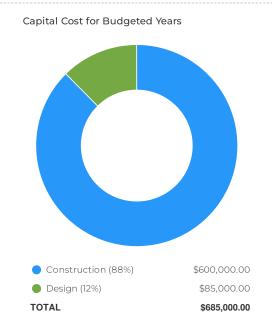
Project Total

\$85,000

\$685K

\$685K





Capital Cost Breakdown			
Capital Cost	FY2022	FY2023	Total
Design	\$85,000		\$85,000
Construction		\$600,000	\$600,000
Total	\$85,000	\$600,000	\$685,000

FY2022 Budget

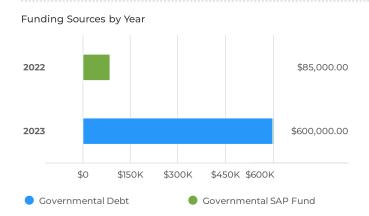
Total Budget (all years)

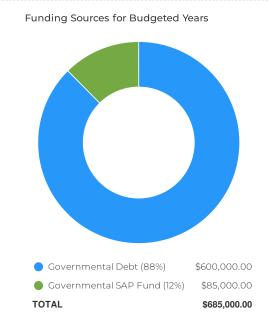
Project Total

\$85,000

\$685K

\$685K





Funding Sources Breakdown				
Funding Sources	FY2022	FY2023	Total	
Governmental SAP Fund	\$85,000		\$85,000	
Governmental Debt		\$600,000	\$600,000	
Total	\$85,000	\$600,000	\$685,000	

Drainage 7840 Silver Spur Trail (Drainage CIP # 17)

Overview

Request Owner Summer Fleming, Accounting Manager

 Est. Start Date
 10/01/2021

 Est. Completion Date
 10/01/2023

Department Reliable and Sustainable Infrastructure

Type Other

Description

Runoff collects from the north side of the city and passes this point before passing under Keeneland and then to Cibolo Creek. Post Oak Creek LWC.

- Bridge/Culvert upgrades
- Public Project
- Criticality Score 47
- Priority 1

Images

Project 17	
ltem	Score
Estimated Cost	2
Source/Destination	15
Public Infrastructure at Risk	15
Number of Houses Impacted	0
Erosion Issue	0
Green Infrastructure Applicable	0
City Priority	15
Total Score	47



#17 score

#17 picture

Project Status

Project has not yet begun

FY2022 Budget

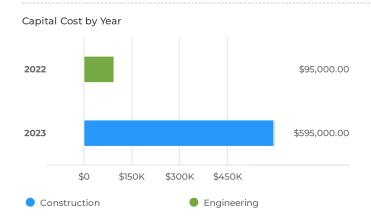
Total Budget (all years)

Project Total

\$95,000

\$690K

\$690K





Capital Cost Breakdown			
Capital Cost	FY2022	FY2023	Total
Engineering	\$95,000		\$95,000
Construction		\$595,000	\$595,000
Total	\$95,000	\$595,000	\$690,000

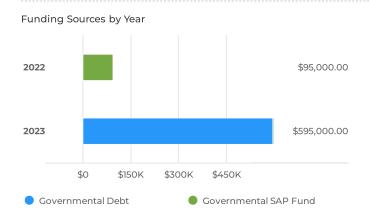
FY2022 Budget \$95,000

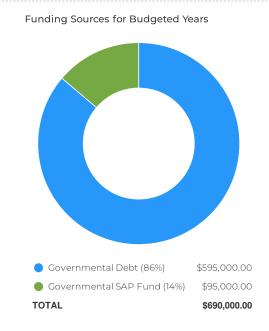
Total Budget (all years)

Dudget (all years)

\$690K

Project Total \$690K





Funding Sources Breakdown				
Funding Sources	FY2022	FY2023	Total	
Governmental SAP Fund	\$95,000		\$95,000	
Governmental Debt		\$595,000	\$595,000	
Total	\$95,000	\$595,000	\$690,000	

Drainage 7900 Fair Oaks Parkway (Drainage CIP #30)

Overview

Request Owner Summer Fleming, Accounting Manager

 Est. Start Date
 10/01/2021

 Est. Completion Date
 11/01/2023

Department Reliable and Sustainable Infrastructure

Type Other

Description

Project may have been resolved, but more analysis is needed

Supplemental Attachments

project 30 score(/resource/cleargov-prod/projects/documents/3cde397dd144bb6e9b8c.PNG)

project 30(/resource/cleargov-prod/projects/documents/fc0f1aff6f1d97255458.png)

Project Status

Project may have been resolved, but more analysis is needed

FY2022 Budget

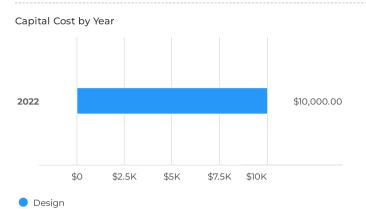
Total Budget (all years)

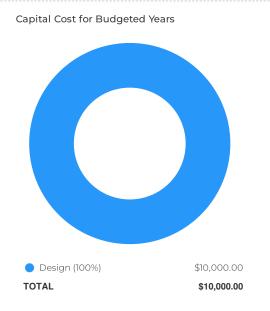
years) Proj

Project Total \$10K

\$10,000

\$10K





Capital Cost Breakdown			
Capital Cost	FY2022	Total	
Design	\$10,000	\$10,000	
Total	\$10,000	\$10,000	

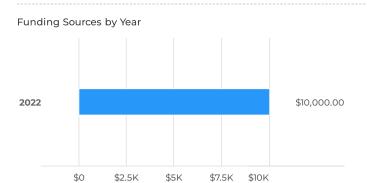
FY2022 Budget **\$10,000**

Total Budget (all years)

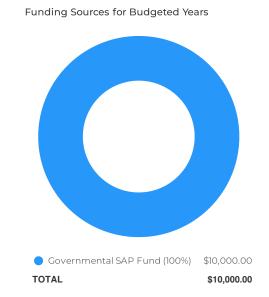
\$10K

Project Total

\$10K



Governmental SAP Fund



Funding Sources Breakdown		
Funding Sources	FY2022	Total
Governmental SAP Fund	\$10,000	\$10,000
Total	\$10,000	\$10,000

Drainage 7967 Turf Paradise Lane (Drainage CIP #37)

Overview

Request Owner Summer Fleming, Accounting Manager

 Est. Start Date
 10/01/2021

 Est. Completion Date
 11/01/2023

Department Reliable and Sustainable Infrastructure

Type Other

Description

- ·Large amount of runoff sheet flows down the street and across properties.
- ·Channel improvements
- ·Additional analysis required
- ·Public Project
- ·Criticality Score: 40
- ·Priority:1

Images

Project 37			
Item	Score		
Estimated Cost	10		
Source/Destination	15		
Public Infrastructure at Risk	6		
Number of Houses Impacted	4		
Erosion Issue	2.5		
Green Infrastructure Applicable	2.5		
City Priority	0		
Total Score	40		





Turf paradise 1



turf paradise 2



turf paradise 3

Project Status

not started

FY2022 Budget

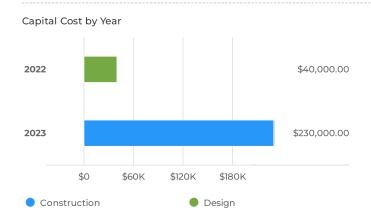
Total Budget (all years)

Project Total

\$40,000

\$270K

\$270K





Capital Cost Breakdown				
Capital Cost	FY2022	FY2023	Total	
Design	\$40,000		\$40,000	
Construction		\$230,000	\$230,000	
Total	\$40,000	\$230,000	\$270,000	

FY2022 Budget

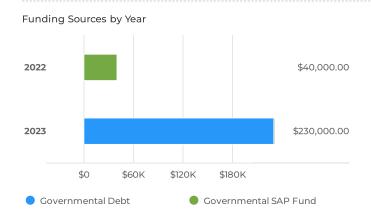
Total Budget (all years)

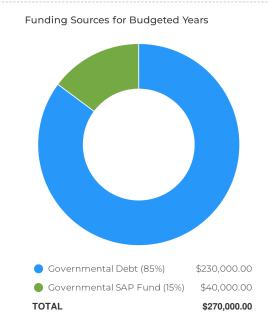
\$270K

Project Total

\$40,000

\$270K





Funding Sources Breakdown			
Funding Sources	FY2022	FY2023	Total
Governmental SAP Fund	\$40,000		\$40,000
Governmental Debt		\$230,000	\$230,000
Total	\$40,000	\$230,000	\$270,000

Drainage 8410 Noble Lark Dr (Drainage CIP #36)

Overview

Request Owner Summer Fleming, Accounting Manager

 Est. Start Date
 10/01/2021

 Est. Completion Date
 11/01/2023

Department Reliable and Sustainable Infrastructure

Type Other

Description

- •Runoff flows in a channel next to the right-of-way and has caused erosion in this area.
- ·Project has been completed by city staff
- ·Public Project
- ·Criticality Score: 42
- ·Priority: 1

Images



900	202	1000	-	20.00	708	0.00	parties.	31
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Project 36		
Item	Score	
Estimated Cost	6	
Source/Destination	15	
Public Infrastructure at Risk	15	
Number of Houses Impacted	1	
Erosion Issue	2.5	
Green Infrastructure Applicable	2.5	
City Priority	0	
Total Score	42	

noble lark score

Project Status

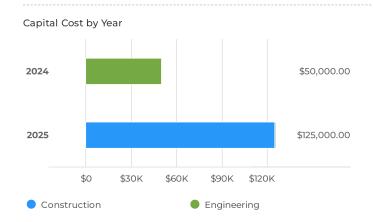
Not started

Total Budget (all years)

Project Total

\$175K

\$175K





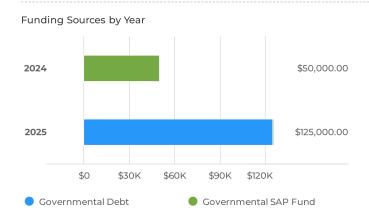
Capital Cost Breakdown				
Capital Cost	FY2024	FY2025	Total	
Engineering	\$50,000		\$50,000	
Construction		\$125,000	\$125,000	
Total	\$50,000	\$125,000	\$175,000	

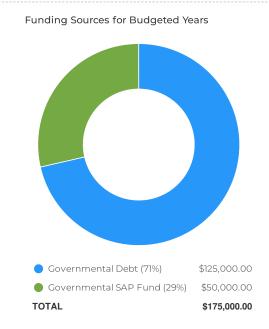
Total Budget (all years)

Project Total

\$175K

\$175K





Funding Sources Breakdown				
Funding Sources	FY2024	FY2025	Total	
Governmental SAP Fund	\$50,000		\$50,000	
Governmental Debt		\$125,000	\$125,000	
Total	\$50,000	\$125,000	\$175,000	

Drainage Repairs at Rockinghorse Lane (Drainage CIP #61)

Overview

Request Owner Summer Fleming, Accounting Manager

 Est. Start Date
 10/01/2021

 Est. Completion Date
 09/30/2022

Department Reliable and Sustainable Infrastructure

Type Other

Description

The existing culvert is nearing the end of its useful life and is showing signs of failure. The invert of the culvert pipe has started to rust and has some visible holes throughout. This project was identified after the master planning effort. This project will address the failing culvert pipe by replacing both upstream and downstream headwalls and culvert pipe. The pipe has a number of holes due to the pipe continuing to rust which exposed the bedding envelope. If this culvert is not replaced, water will continue to erode the pipe and will begin to wash out the bedding around the culvert causing the potential for the roadway to fail.

Project Status

This project will begin and end within the Fiscal Year 2021-22

FY2022 Budget

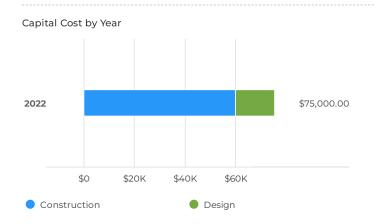
Total Budget (all years)

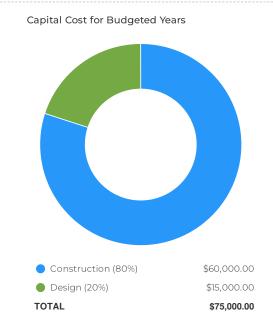
Project Total

\$75,000

\$75K

\$75K





Capital Cost Breakdown			
Capital Cost	FY2022	Total	
Design	\$15,000	\$15,000	
Construction	\$60,000	\$60,000	
Total	\$75,000	\$75,000	

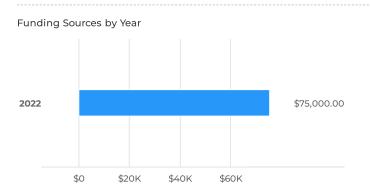
FY2022 Budget **\$75,000**

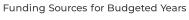
Total Budget (all years)

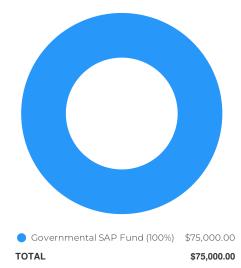
\$75K

Project Total

\$75K







Governmental SAP Fund

Funding Sources Breakdown		
Funding Sources	FY2022	Total
Governmental SAP Fund	\$75,000	\$75,000
Total	\$75,000	\$75,000

Elevated Storage Tank and water line (SAP 3.1.6)

Overview

Submitted ByJulio Colunga, Public Works SuperintendentRequest OwnerJulio Colunga, Public Works Superintendent

 Est. Start Date
 10/01/2021

 Est. Completion Date
 12/31/2022

Department Reliable and Sustainable Infrastructure

Type Other

Description

Current year project work for FY 2021-22 is the land acquisition for the Elevated Storage Tank.

PRV is a part of CIP and EST project however if EST is stopped the PRV is still beneficial to tie in the current systems.

0.5 MG Zone A EST and ammann water line

Construction cost for elevated storage tank.

Project Status

In 90% design.

FY2022 Budget

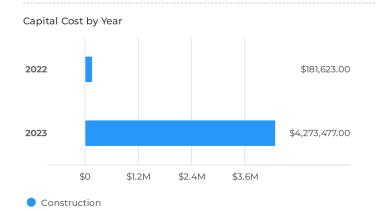
Total Budget (all years)

Project Total

\$181,623

\$4.455M

\$4.455M





Capital Cost Breakdown				
Capital Cost	FY2022	FY2023	Total	
Construction	\$181,623	\$4,273,477	\$4,455,100	
Total	\$181,623	\$4,273,477	\$4,455,100	

FY2022 Budget

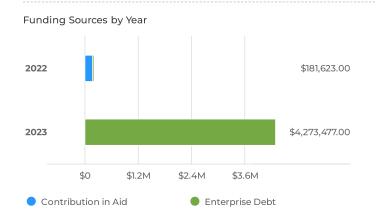
Total Budget (all years)

Project Total

\$181,623

\$4.455M

\$4.455M





Funding Sources Breakdown			
Funding Sources	FY2022	FY2023	Total
Enterprise Debt		\$4,273,477	\$4,273,477
Contribution in Aid	\$181,623		\$181,623
Total	\$181,623	\$4,273,477	\$4,455,100

Existing WWTP Improvements - Solids Handling Improvements (SAP 3.2.2)

Overview

Submitted ByJulio Colunga, Public Works SuperintendentRequest OwnerJulio Colunga, Public Works Superintendent

 Est. Start Date
 04/26/2021

 Est. Completion Date
 09/30/2022

Department Reliable and Sustainable Infrastructure

Type Other

Description

Solids handling equipment installation. The proposed equipment is based off of the recent solids handling sludge study that was completed in 2020. Council has approved the design phase and we are currently in the demo phase of the project.

Images



press

Supplemental Attachments

🛕 Agenda Item Documents(/resource/cleargov-prod/projects/documents/370d2c465d714c643145.pdf)

Agenda Item and presentations

Capital Cost Detail

0

Project Status

new

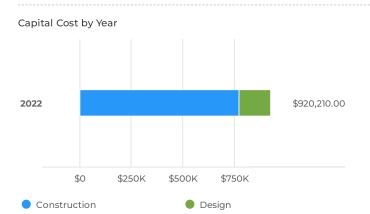
FY2022 Budget \$920,210

Total Budget (all years)

\$920.21K

Project Total

\$920.21K





Capital Cost Breakdown			
Capital Cost	FY2022	Total	
Design	\$150,000	\$150,000	
Construction	\$770,210	\$770,210	
Total	\$920,210	\$920,210	

\$0

Grant

\$250K

FY2022 Budget

Total Budget (all years)

Project Total \$920.21K

\$920.21K \$920,210

Funding Sources by Year 2022 \$920,210.00

\$500K

\$750K

Funding Sources for Budgeted Years



Funding Sources Breakdown		
Funding Sources	FY2022	Total
Grant	\$920,210	\$920,210
Total	\$920.210	\$920.210

Cost Savings

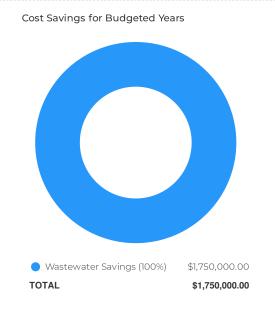
Total Budget (all years)

Project Total

\$1.75M

\$1.75M





Cost Savings Breakdown						
Cost Savings	FY2023	FY2024	FY2025	FY2026	FY2027	Total
Wastewater Savings	\$350,000	\$350,000	\$350,000	\$350,000	\$350,000	\$1,750,000
Total	\$350,000	\$350,000	\$350,000	\$350,000	\$350,000	\$1,750,000

Modify Chartwell and Dietz Elkhorn Rd. Intersection (SAP 3.4.7)

Overview

Submitted ByJulio Colunga, Public Works SuperintendentRequest OwnerJulio Colunga, Public Works Superintendent

 Est. Start Date
 10/01/2022

 Est. Completion Date
 12/31/2022

Department Reliable and Sustainable Infrastructure

Type Other

Description

Re-striping of Dietz Elkhorn and Chartwell intersection. The redesign would be based off of the recent Dietz Elkhorn study recommendations.

Supplemental Attachments

📘 Dietz and chartwell (/resource/cleargov-prod/projects/documents/712000aeee6d26d583a9.pdf)

Project Status

new.

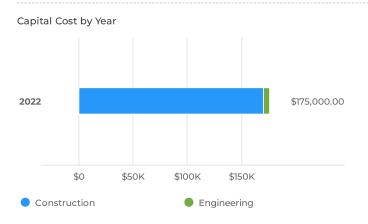
FY2022 Budget

Total Budget (all years)

Project Total \$175K

\$175,000

\$175K





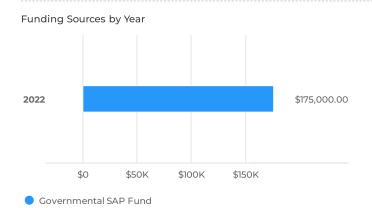
Capital Cost Breakdown			
Capital Cost	FY2022	Total	
Engineering	\$5,000	\$5,000	
Construction	\$170,000	\$170,000	
Total	\$175,000	\$175,000	

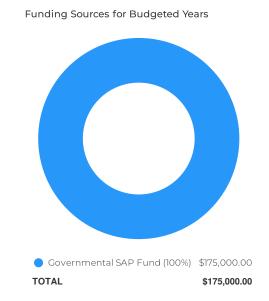
FY2022 Budget \$175,000 Total Budget (all years)

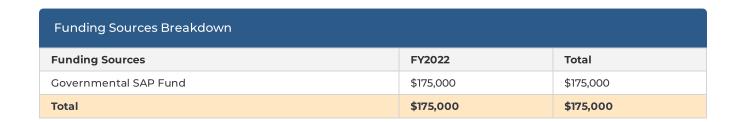
Project Total

\$175K

\$175K







Old Fredericksburg Water Line - (New)

Overview

Submitted ByJulio Colunga, Public Works SuperintendentRequest OwnerJulio Colunga, Public Works Superintendent

 Est. Start Date
 01/01/2022

 Est. Completion Date
 12/31/2022

Department Reliable and Sustainable Infrastructure

Type Other

Description

Bexar County will be redoing Old Fredericksburg Road. The current plan would put our water line on the edge of the road with some areas currently under the road. Repairs on this line, along this road, are outside the city and repairing the road and permit requirements make this repair costly and unsafe. I would recommend bidding out the project with Bexar County to replace the water line, as this may be the only time we may be able to have a shared cost project, as Bexar County will have no more development on this road.

Project file location on K-drive: K:\Old Fred Expansion

Images







Capital Cost Detail

N/A

Project Status

New not on CIP.

Operational Cost Detail

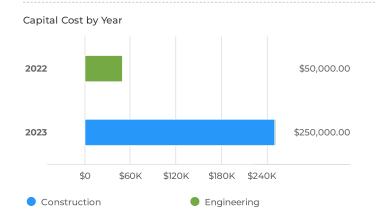
NONE

FY2022 Budget \$50,000 Total Budget (all years)

\$300K

Project Total

\$300K





Capital Cost Breakdown			
Capital Cost	FY2022	FY2023	Total
Engineering	\$50,000		\$50,000
Construction		\$250,000	\$250,000
Total	\$50,000	\$250,000	\$300,000

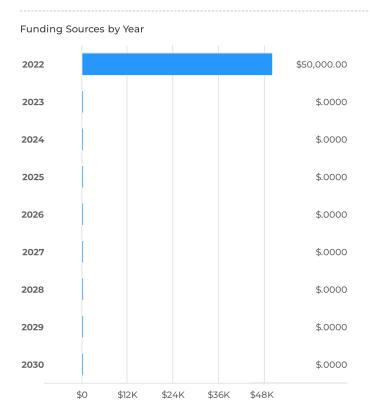
\$50,000

Total Budget (all years)

\$50K

Project Total

\$50K





Water SAP Fund

Funding Sources Breakdown										
Funding Sources	FY2022	FY2023	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029	FY2030	Total
Water SAP Fund	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
Total	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000

Plant 2 Hydropneumatic Tank and Variable Frequency Drives (SAP 3.1.9, and 3.1.2)

Overview

Submitted ByJulio Colunga, Public Works SuperintendentRequest OwnerJulio Colunga, Public Works Superintendent

 Est. Start Date
 11/01/2020

 Est. Completion Date
 12/31/2021

Department Reliable and Sustainable Infrastructure

Type Other

Description

CIP project and TCEQ correction. Installing a hydro tank, Variable Frequency Drive and new pumps. A pressure issue was sited in 2017 due to insufficient pressure in zone C. The current master plan and SAP have a new 9000 gallon hydro tank being installed with new VFDs and pumps. This project is currently ongoing and will be moving into the bid phase.

Images



hydro tank

Project Status

Currently in the 100% and moving to Bid phase. Current schedule is 60 day bid and award and 6 months of construction.

FY2022 Budget

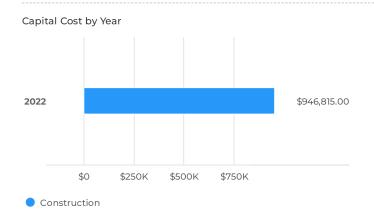
Total Budget (all years)

Project Total

\$946,815

\$946.815K

\$946.815K





Capital Cost Breakdown				
Capital Cost	FY2022	Total		
Construction	\$946,815	\$946,815		
Total	\$946,815	\$946,815		

FY2022 Budget

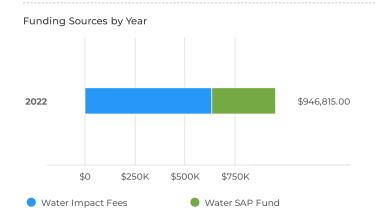
Total Budget (all years)

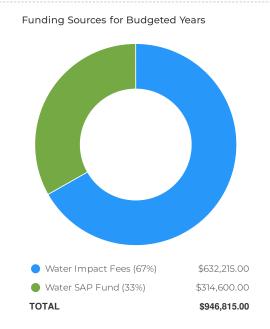
\$946.815K

Project Total

\$946,815

\$946.815K





Funding Sources Breakdown				
Funding Sources	FY2022	Total		
Water SAP Fund	\$314,600	\$314,600		
Water Impact Fees	\$632,215	\$632,215		
Total	\$946,815	\$946,815		

Replace Existing Waterline - Creek Crossing West (SAP 3.1.4)

Overview

Submitted ByJulio Colunga, Public Works SuperintendentRequest OwnerJulio Colunga, Public Works Superintendent

 Est. Start Date
 10/01/2020

 Est. Completion Date
 06/30/2022

Department Reliable and Sustainable Infrastructure

Type Other

Description

Exposed line needing to be rerouted. Project started in FY 2019-20 and is in process FY 2020-21 but will not be completed. Project funds in Water Capital Fund 22 will need to roll over. This line is one of 3 main trunk lines feeding the south side of the city and needs to be rerouted for safety and distribution concerns.

Images



Capital Cost Detail

N/A

Project Status

60% design working to acquire property easements.

Operational Cost Detail

N/A

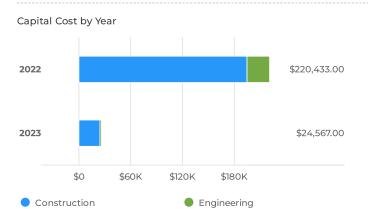
FY2022 Budget

Total Budget (all years)

\$220,433 \$245K

Project Total

\$245K





Capital Cost Breakdown						
Capital Cost	FY2022	FY2023	Total			
Engineering	\$25,000		\$25,000			
Construction	\$195,433	\$24,567	\$220,000			
Total	\$220,433	\$24,567	\$245,000			

FY2022 Budget **\$220,433**

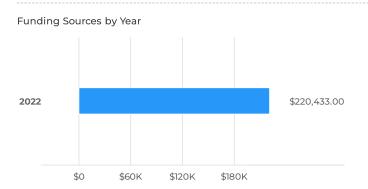
Water SAP Fund

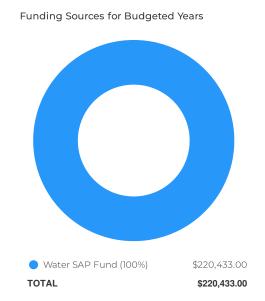
Total Budget (all years)

\$220.433K

Project Total

\$220.433K





Funding Sources Breakdown						
Funding Sources	FY2022	Total				
Water SAP Fund	\$220,433	\$220,433				
Total	\$220,433	\$220,433				

Replace Willow Wind Dr. and Red Bud Hill water line (SAP 3.1.5)

Overview Submitted By Julio Colunga, Public Works Superintendent Request Owner Julio Colunga, Public Works Superintendent Est. Start Date 01/01/2023 12/31/2023 Est. Completion Date Reliable and Sustainable Infrastructure Department Туре Description Current CIP list water line up for replacement. **Capital Cost Detail** N/A **Project Status** CIP. **Operational Cost Detail** NONE

FY2022 Budget

Total Budget (all years)

Project Total \$291.72K

\$65,370

Construction

\$291.72K

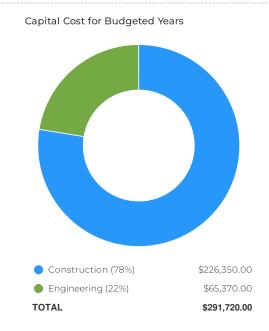
Capital Cost by Year

2022 \$65,370.00

2023 \$226,350.00

\$0 \$60K \$120K \$180K

Engineering



Capital Cost Breakdown							
Capital Cost	FY2022	FY2023	Total				
Engineering	\$65,370		\$65,370				
Construction		\$226,350	\$226,350				
Total	\$65,370	\$226,350	\$291,720				

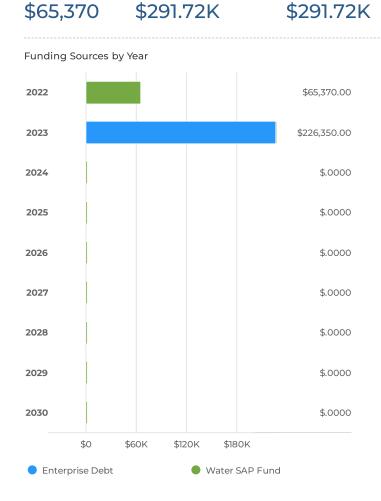
FY2022 Budget

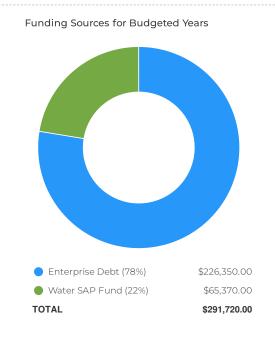
Total Budget (all years)

\$291.72K

Project Total

\$291.72K





Funding Sources Breakdown										
Funding Sources	FY2022	FY2023	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029	FY2030	Total
Water SAP Fund	\$65,370	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$65,370
Enterprise Debt		\$226,350	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$226,350
Total	\$65,370	\$226,350	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$291,720

Rolling Acres trail water line Rehabilitation (SAP 3.1.10)

Overview Submitted By Julio Colunga, Public Works Superintendent Request Owner Julio Colunga, Public Works Superintendent Est. Start Date 01/01/2023 12/31/2023 Est. Completion Date Reliable and Sustainable Infrastructure Department Туре Description Current CIP list water line up for replacement **Capital Cost Detail** N/A **Project Status** CIP. **Operational Cost Detail** NONE

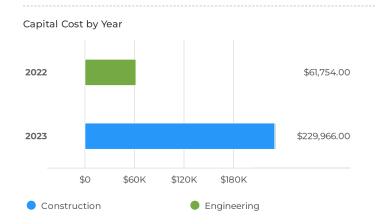
FY2022 Budget **\$61,754**

Total Budget (all years)

\$291.72K

Project Total

\$291.72K





Capital Cost Breakdown							
Capital Cost	FY2022	FY2023	Total				
Engineering	\$61,754		\$61,754				
Construction		\$229,966	\$229,966				
Total	\$61,754	\$229,966	\$291,720				

FY2022 Budget

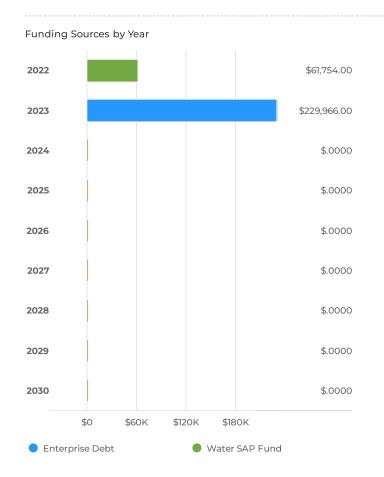
Total Budget (all years)

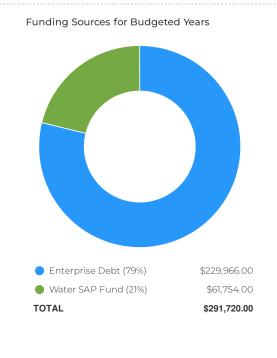
Project Total

\$61,754

\$291.72K

\$291.72K





Funding Sources Breakdown										
Funding Sources	FY2022	FY2023	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029	FY2030	Total
Water SAP Fund	\$61,754	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$61,754
Enterprise Debt		\$229,966	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$229,966
Total	\$61,754	\$229,966	\$0	\$0	\$ 0	\$ 0	\$0	\$0	\$0	\$291,720

Wastewater System EPA Risk Assessment and Emergency Response Plan

Overview

Request Owner Julie Lovelace, Accountant

 Est. Start Date
 10/01/2021

 Est. Completion Date
 12/31/2021

Department Reliable and Sustainable Infrastructure

Type Other

Description

Continuation of prior year project

Project Status

carry over

FY2022 Budget

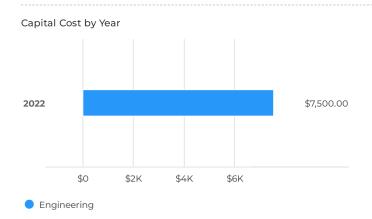
Total Budget (all years)

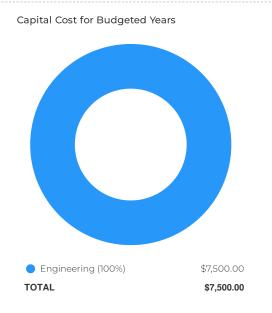
Project Total

\$7,500

\$7.5K

\$7.5K





Capital Cost Breakdown						
Capital Cost	FY2022	Total				
Engineering	\$7,500	\$7,500				
Total	\$7,500	\$7,500				

FY2022 Budget

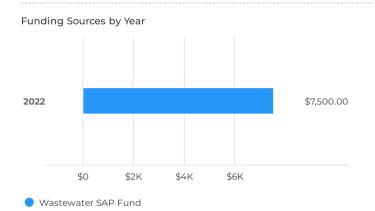
Total Budget (all years)

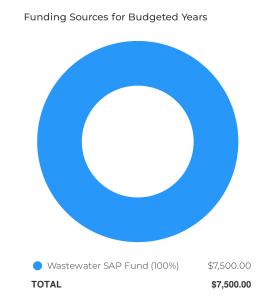
Project Total

\$7,500

\$7.5K

\$7.5K





Funding Sources Breakdown						
Funding Sources	FY2022	Total				
Wastewater SAP Fund	\$7,500	\$7,500				
Total	\$7,500	\$7,500				

Wastewater Treatment Plant Study (SAP 3.2.4)

Overview

Submitted ByJulio Colunga, Public Works SuperintendentRequest OwnerJulio Colunga, Public Works Superintendent

 Est. Start Date
 10/01/2020

 Est. Completion Date
 06/30/2022

Department Reliable and Sustainable Infrastructure

Type Other

Description

Wastewater treatment plant study new vs old, current SAP project in the RFQ review phase and should be out in the next two weeks.

Capital Cost Detail

N/A

Project Status

Should have bid out by June and starting project i see this project carrying over in to next year. Currently have \$200k budget i think we will use \$50k this year and should carry over \$150k

Operational Cost Detail

N/A

FY2022 Budget

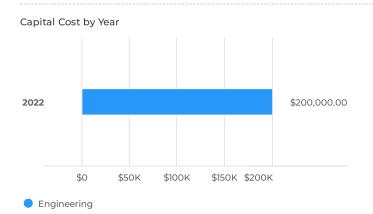
Total Budget (all years)

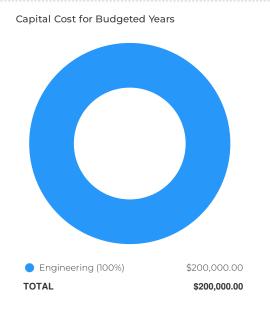
Project Total

\$200,000

\$200K

\$200K





Capital Cost Breakdown					
Capital Cost	FY2022	Total			
Engineering	\$200,000	\$200,000			
Total	\$200,000	\$200,000			

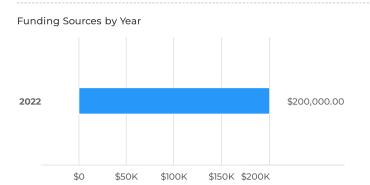
FY2022 Budget **\$200,000**

Total Budget (all years)

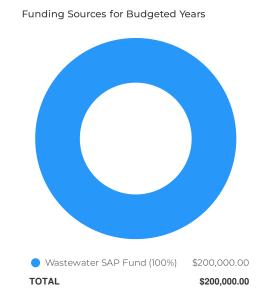
\$200K

Project Total

\$200K







Funding Sources Breakdown						
Funding Sources	FY2022	Total				
Wastewater SAP Fund	\$200,000	\$200,000				
Total	\$200,000	\$200,000				

Water System EPA Risk Assessment and Emergency Response Plan

Overview

Submitted ByJulio Colunga, Public Works SuperintendentRequest OwnerJulio Colunga, Public Works Superintendent

 Est. Start Date
 10/01/2021

 Est. Completion Date
 12/31/2021

Department Reliable and Sustainable Infrastructure

Type Othe

Description

Continuation of prior year project

Project Status

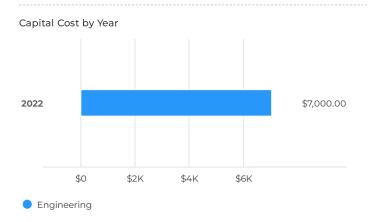
carry over

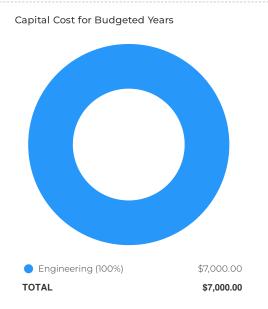
FY2022 Budget \$7,000

Total Budget (all years)

Project Total

\$7K \$7K





Capital Cost Breakdown					
Capital Cost	FY2022	Total			
Engineering	\$7,000	\$7,000			
Total	\$7,000	\$7,000			

Water SAP Fund

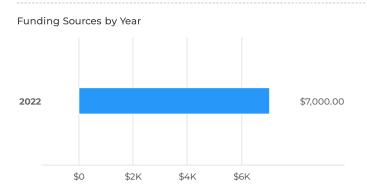
FY2022 Budget **\$7,000**

Total Budget (all years)

\$7K

Project Total

\$7K





Funding Sources Breakdown		
Funding Sources	FY2022	Total
Water SAP Fund	\$7,000	\$7,000
Total	\$7,000	\$7,000

WATER REQUESTS

Ford dump truck (Replacement) Util.

Overview Submitted By Julio Colunga, Public Works Superintendent Request Owner Julio Colunga, Public Works Superintendent Department Water Type Other Description Ford dump truck replacment. Details Replacement and Repurposing Information truck 133 Fleet Status Replacement of an existing vehicle - existing vehicle will be either repurposed to another department or auctioned **Operational Costs Detail** already budgeted. Capital Cost Detail n/a **Additional Information** n/a

FY2022 Budget

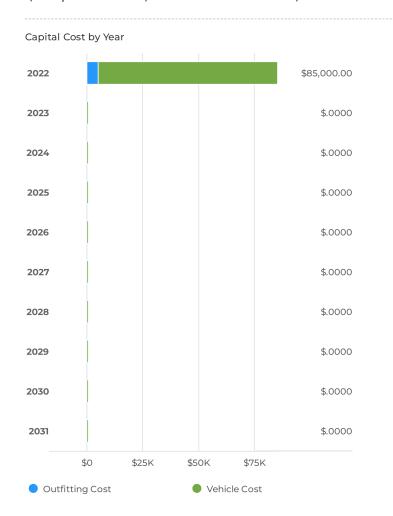
Total Budget (all years)

Project Total

\$85,000

\$85K

\$85K





Capital C	Capital Cost Breakdown										
Capital Cost	FY2022	FY2023	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031	Total
Vehicle Cost	\$80,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$80,0
Outfitting Cost	\$5,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,00
Total	\$85,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$85,0

FY2022 Budget

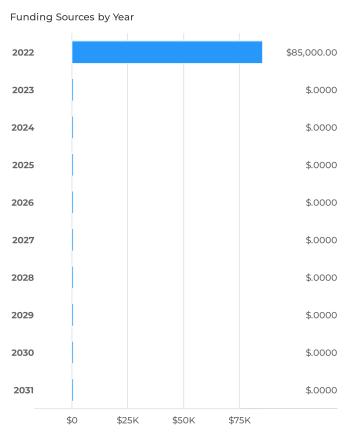
Total Budget (all years)

Project Total

\$85,000

\$85K

\$85K





Utility Fund ERF

Funding Sources Breakdown											
Funding Sources	FY2022	FY2023	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031	Total
Utility Fund ERF	\$85,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$85,00
Total	\$85,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$85,00

Ford f350 tool box bed truck (Replacement) Util.

Overview Submitted By Julio Colunga, Public Works Superintendent Request Owner Julio Colunga, Public Works Superintendent Department Water Type Other Description Ford f350 4X4 single cab with a toolbox, outfitter switches, headache rack, and lights. Details Replacement and Repurposing Information truck 135 Fleet Status Replacement of an existing vehicle - existing vehicle will be either repurposed to another department or auctioned **Operational Costs Detail** Already budgeted. Capital Cost Detail n/a

Additional Information

n/a

FY2022 Budget

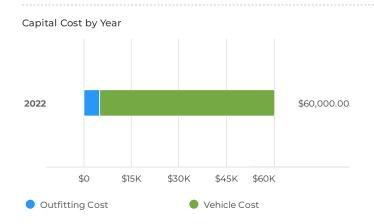
Total Budget (all years)

Project Total

\$60,000

\$60K

\$60K





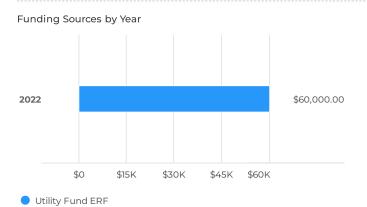
Capital Cost Breakdown					
Capital Cost	FY2022	Total			
Vehicle Cost	\$55,000	\$55,000			
Outfitting Cost	\$5,000	\$5,000			
Total	\$60,000	\$60,000			

FY2022 Budget \$60,000 Total Budget (all years)

\$60K

Project Total

\$60K





Funding Sources Breakdown					
Funding Sources	FY2022	Total			
Utility Fund ERF	\$60,000	\$60,000			
Total	\$60,000	\$60,000			

Trimble GIS TDC-150 (Replacement)

Overview

Submitted ByJulio Colunga, Public Works SuperintendentRequest OwnerJulio Colunga, Public Works Superintendent

Department Water
Type Other

Description

The tremble which is used to locate all GIS points has become outdated and in need of replacement. This equipment has been crucial to the development of our GIS department. The geo-location of city and utility assets has seen improvement to line location, street signs, culverts, facilities and many other assets.

Images



Details

Information regarding equipmment being replaced

Trimble GEO 7X

Equipment Status

This will replace an existing piece of equipment (enter additional information below)

Capital Cost Details

The cost for the add-on is the harness and pole needed for the equipment. The network needed and software to operate the unit is also included with the price.

Operational Costs Details

The operational cost is due to a yearly subscription needed for the unit.

Additional Information



FY2022 Budget

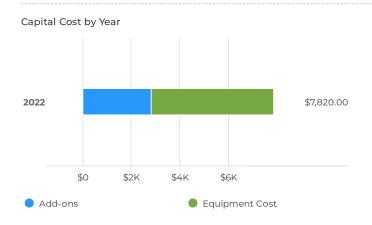
Total Budget (all years)

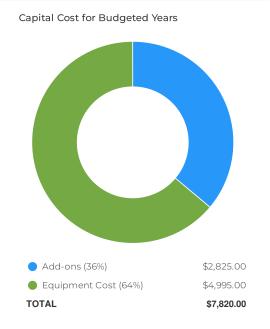
Project Total

\$7,820

\$7.82K

\$7.82K





Capital Cost Breakdown					
Capital Cost	FY2022	Total			
Equipment Cost	\$4,995	\$4,995			
Add-ons	\$2,825	\$2,825			
Total	\$7,820	\$7,820			

FY2022 Budget

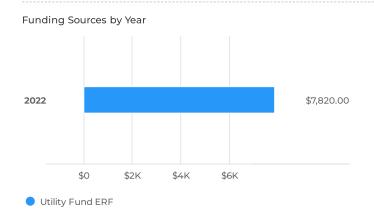
Total Budget (all years)

Project Total

\$7,820

\$7.82K

\$7.82K





Funding Sources Breakdown		
Funding Sources	FY2022	Total
Utility Fund ERF	\$7,820	\$7,820
Total	\$7,820	\$7,820

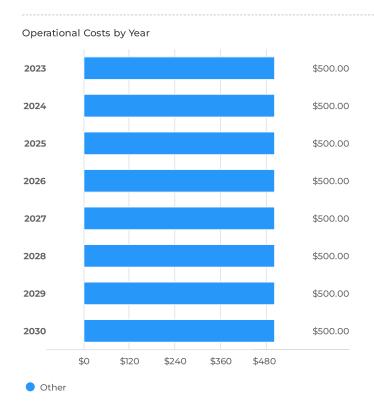
Operational Costs

Total Budget (all years)

Project Total

\$4K

\$4K





Operational Costs	: Breakdo\	wn							
Operational Costs	FY2023	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029	FY2030	Total
Other	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$4,000
Total	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$4,000

Operating Revenue

FY2022 Budget

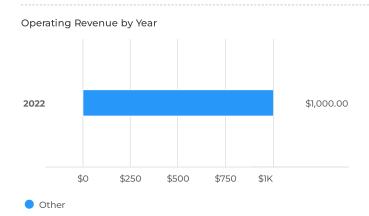
Total Budget (all years)

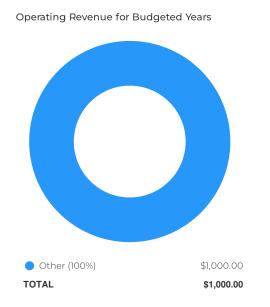
Project Total

\$1,000

\$1K

\$1K





Operating Revenue Breakdown		
Operating Revenue	FY2022	Total
Other	\$1,000	\$1,000
Total	\$1,000	\$1,000

WASTEWATER REQUESTS

Ford f250 tool box bed truck (Replacement) Util.

Overview Submitted By Julio Colunga, Public Works Superintendent Request Owner Julio Colunga, Public Works Superintendent Department Wastewater Type Other Description Ford f250 4X4 single cab with a toolbox, outfitter switches, headache rack, and lights. Details Replacement and Repurposing Information truck 125 Fleet Status Replacement of an existing vehicle - existing vehicle will be either repurposed to another department or auctioned **Operational Costs Detail** Already budgeted. **Capital Cost Detail** n/a

Additional Information

n/a

FY2022 Budget

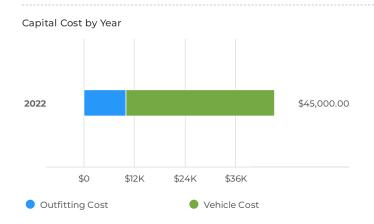
Total Budget (all years)

Project Total

\$45,000

\$45K

\$45K





Capital Cost Breakdown					
Capital Cost	FY2022	Total			
Vehicle Cost	\$35,000	\$35,000			
Outfitting Cost	\$10,000	\$10,000			
Total	\$45,000	\$45,000			

FY2022 Budget **\$45,000**

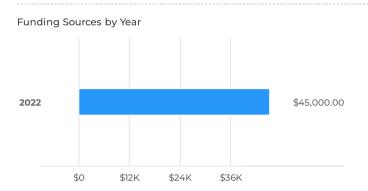
Utility Fund ERF

Total Budget (all years)

\$45K

Project Total

\$45K





Funding Sources Breakdown		
Funding Sources	FY2022	Total
Utility Fund ERF	\$45,000	\$45,000
Total	\$45,000	\$45,000

FINANCIAL INTEGRITY REQUESTS

Wastewater Rate Study

Overview

Request Owner Julie Lovelace, Accountant

 Est. Start Date
 10/01/2021

 Est. Completion Date
 12/31/2021

Department Financial Integrity

Type Other

Description

SAP Water Rate Study

Capital Cost

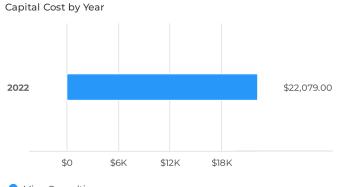
FY2022 Budget

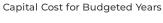
Total Budget (all years)

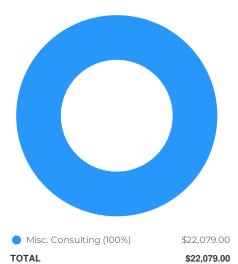
Project Total

\$22,079

\$22.079K







MISC.	Consulting	

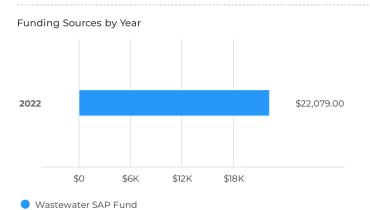
Capital Cost Breakdown		
Capital Cost	FY2022	Total
Misc. Consulting	\$22,079	\$22,079
Total	\$22,079	\$22,079

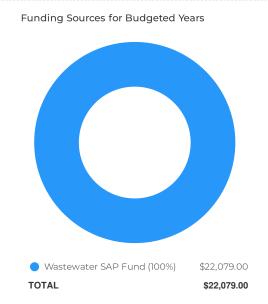
FY2022 Budget **\$22,079**

Total Budget (all years)

\$22.079K

Project Total





Funding Sources Breakdown		
Funding Sources	FY2022	Total
Wastewater SAP Fund	\$22,079	\$22,079
Total	\$22,079	\$22,079

Water Rate Study

Overview

Submitted ByJulie Lovelace, AccountantRequest OwnerJulie Lovelace, Accountant

 Est. Start Date
 10/01/2021

 Est. Completion Date
 12/31/2021

Department Financial Integrity

Type Other

Description

SAP Water Rate Study

Capital Cost

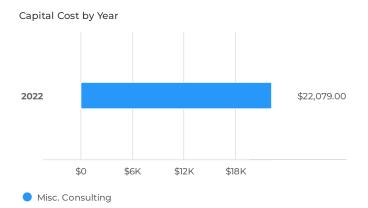
FY2022 Budget

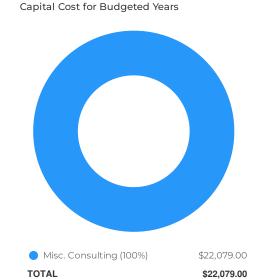
Total Budget (all years)

Project Total

\$22,079

\$22.079K





Capital Cost Breakdown				
Capital Cost	FY2022	Total		
Misc. Consulting	\$22,079	\$22,079		
Total	\$22,079	\$22,079		

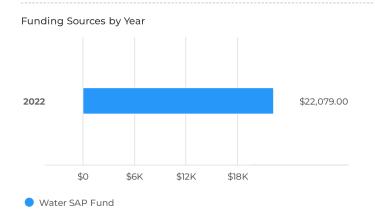
FY2022 Budget

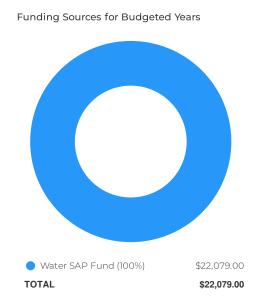
Total Budget (all years)

Project Total

\$22,079

\$22.079K





Funding Sources Breakdown				
Funding Sources	FY2022	Total		
Water SAP Fund	\$22,079	\$22,079		
Total	\$22,079	\$22,079		

Glossary

Abatement: A reduction or elimination of a real or personal property tax, motor vehicle excise, a fee, charge, or special assessment imposed by a governmental unit. Granted only on application of the person seeking the abatement and only by the committing governmental unit.

Account: A term used to identify an individual asset, liability, expenditure, revenue, encumbrance, or fund balance.

Accounting Standards: The generally accepted accounting principles (GAAP) promulgated by the Governmental Accounting Standards Board (GASB), which guides the recording and reporting of financial information by state and local governments. The standards establish such guidelines as when transactions are recognized, the types and purposes of funds, and the content and organization of the annual financial report.

Accounting System: The total structure of records and procedures that identify record, classify, and report information on the financial position and operations of a governmental unit or any of its funds, account groups, and organizational components.

Accrued Interest: The amount of interest that has accumulated on the debt since the date of the last interest payment, and on the sale of a bond, the amount accrued up to but not including the date of delivery (settlement date). (See Interest)

Activity: A specific and distinguishable line of work performed by one or more organizational components of a governmental unit for the purpose of accomplishing a function for which the governmental unit is responsible. See also **Function.**

Adopted Budget: An annual spending plan that is adopted by the City Council.

Ad Valorem Taxes: Taxes levied on real property according to the property's valuation and the tax rate. See Property Taxes.

Amended Budget: Includes the adopted budget for a fiscal year, plus any budget amendments or budget transfers.

Amortization: The gradual repayment of an obligation over time and in accordance with a predetermined payment schedule.

Appropriation: A legal authorization from the community's legislative body to expend money and incur obligations for specific public purposes. An appropriation is usually limited in amount and as to the time period within which it may be expended.

Arbitrage: As applied to municipal debt, the investment of tax-exempt bonds or note proceeds in higher yielding, taxable securities. Section 103 of the Internal Revenue Service (IRS) Code restricts this practice and requires (beyond certain limits) that earnings be rebated (paid) to the IRS.

Assessed Valuation: A value assigned to real estate or other property by a government as the basis for levying taxes.

Audit: An examination of a community's financial systems, procedures, and data by a certified public accountant (independent auditor), and a report on the fairness of financial statements and on local compliance with statutes and regulations. The audit serves as a valuable management tool in evaluating the fiscal performance of a community.

Audit Report: Prepared by an independent auditor, an audit report includes: (a) a statement of the scope of the audit; (b) explanatory comments as to application of auditing procedures; (c) findings and opinions. It is almost always accompanied by a management letter which contains supplementary comments and recommendations.

Available Funds: Balances in the various fund types that represent non-recurring revenue sources. As a matter of sound practice, they are frequently appropriated to meet unforeseen expenses, for capital expenditures or other one-time costs.

Balance Sheet: A statement that discloses the assets, liabilities, reserves and equities of a fund or governmental unit at a specified date.

Balanced Budget: A budget with total expenditures not exceeding total revenues and monies available in the fund balance within an individual fund.

Base Budget: Cost of continuing the existing levels of service in the current budget year.



Bexar County Appraisal District: An entity established by the State of Texas to insure uniform property appraisals for all taxing entities in Bexar County.

Bond: A means to raise money through the issuance of debt. A bond issuer/borrower promises in writing to repay a specified sum of money, alternately referred to as face value, par value or bond principal, to the buyer of the bond on a specified future date (maturity date), together with periodic interest at a specified rate. The term of a bond is always greater than one year. (See Note)

Bond and Interest Record: (Bond Register) – The permanent and complete record maintained by a treasurer for each bond issue. It shows the amount of interest and principal coming due each date and all other pertinent information concerning the bond issue.

Bonds Authorized and Unissued: Balance of a bond authorization not yet sold. Upon completion or abandonment of a project, any remaining balance of authorized and unissued bonds may not be used for other purposes, but must be rescinded by the community's legislative body to be removed from community's books.

Bond Issue: Generally, the sale of a certain number of bonds at one time by a governmental unit.

Bond Rating (Municipal): A credit rating assigned to a municipality to help investors assess the future ability, legal obligation, and willingness of the municipality (bond issuer) to make timely debt service payments. Stated otherwise, a rating helps prospective investors determine the level of risk associated with a given fixed-income investment. Rating agencies, such as Moody's and Standard and Poors, use rating systems, which designate a letter or a combination of letters and numerals where AAA is the highest rating and C1 is a very low rating.

Budget: A plan for allocating resources to support particular services, purposes and functions over a specified period of time. (See Performance Budget, Program Budget)

Budget Amendment: The budget may be formally amended after it has been approved.

Budget Calendar: The schedule of key dates which the City follows in the preparation and adoption of the budget.

Budget Document: The instrument used by the budget-making authority to present a comprehensive financial plan of operations to the City Council.

Budget Ordinance: The official enactment, by the City Council, to legally authorize the City Staff to obligate and expend the resources of the City.

Budget Year: The fiscal year of the City which begins October 1 and ends September 30.

CAFR: see Comprehensive Annual Financial Report

Capital Assets: All real and tangible property used in the operation of government, which is not easily converted into cash, and has an initial useful live extending beyond a single financial reporting period. Capital assets include land and land improvements; infrastructure such as roads, bridges, water and sewer lines; easements; buildings and building improvements; vehicles, machinery and equipment. Communities typically define capital assets in terms of a minimum useful life and a minimum initial cost. (See Fixed Assets)

Capital Budget: An appropriation or spending plan that uses borrowing or direct outlay for capital or fixed asset improvements. Among other information, a capital budget should identify the method of financing each recommended expenditure, i.e., tax levy or rates, and identify those items that were not recommended. (See Capital Assets, Fixed Assets)

Capital Expenditures Defined as the charges for the acquisition at the delivered price including transportation, costs of equipment, land, buildings, or improvements of land or buildings, fixtures, and other permanent improvements with a value in excess of \$5,000 and a useful life expectancy of greater than 1 year.

Capital Improvement Program (CIP): A long-range plan for providing the capital outlays necessary to insure that adequate services are provided to the residents of the City. The plan includes improvements, or the acquisition of structural improvements, and major equipment purchases.

Capital Projects Fund: A fund created to account for financial resources to be used for the acquisition and/or the construction of major capital facilities or equipment.



Cash: Currency, coin, checks, postal and express money orders and bankers' drafts on hand or on deposit with an official or agent designated as custodian of cash and bank deposits.

Cash Management: The process of monitoring the ebb and flow of money in an out of municipal accounts to ensure cash availability to pay bills and to facilitate decisions on the need for short- term borrowing and investment of idle cash.

Certificate of Deposit (CD): A bank deposit evidenced by a negotiable or non-negotiable instrument, which provides on its face that the amount of such deposit plus a specified interest payable to a bearer or to any specified person on a certain specified date, at the expiration of a certain specified time, or upon notice in writing.

Chart of Accounts: A way of recording revenues and expenditures that includes all transactions and that fits the organizational structure. A chart of accounts assigns a unique number to each type of transaction and to each budgetary unit in the organization.

City Charter: The document that establishes the City as an incorporated political subdivision (municipal government) in accordance with the statutes of the State of Texas.

Classification of Real Property: Assessors are required to classify all real property according to use into one of four classes: residential, open space, commercial, and industrial. Having classified its real properties, local officials are permitted to determine locally, within limitations established by statute and the Commissioner of Revenue, what percentage of the tax burden is to be borne by each class of real property and by personal property owners.

Comal County Appraisal District: An entity established by the State of Texas to insure uniform property appraisals for all taxing entities in Comal County.

Comprehensive Annual Financial Report (CAFR): This report summarizes financial data for the previous fiscal year in a standardized format.

Consumer Price Index: The statistical measure of changes, if any, in the overall price level of consumer goods and services. The index is often called the "cost-of-living index."

Cost-Benefit Analysis: A decision-making tool that allows a comparison of options based on the level of benefit derived and the cost to achieve the benefit from different alternatives.

Debt Burden: The amount of debt carried by an issuer usually expressed as a measure of value (i.e., debt as a percentage of assessed value, debt per capita, etc.). Sometimes debt burden refers to debt service costs as a percentage of the total annual budget.

Debt Service: The repayment cost, usually stated in annual terms and based on an amortization schedule, of the principal and interest on any particular bond issue.

Debt Service Fund: The fund used to account for accumulation of resources for, and the payment of, general long-term debt principal, interest and related costs other that debt serviced by Proprietary Fund Types. The revenue source is principally ad valorem taxes levied by the City.

Deficit: The excess of expenditures over revenues during an accounting period.

Delinquent Taxes: Real or personal property taxes that remain unpaid on or after February 1st of each year upon which penalties and interest are assessed.

Department: A major administrative organizational unit of the City, which indicates overall management responsibility of one or more activities.

Depreciation: The process of estimating and recording the expired useful life of a fixed asset which is used to distribute its cost over its revenue producing years.

Encumbrance: A reservation of funds to cover obligations arising from purchase orders, contracts, or salary commitments that are chargeable to, but not yet paid from, a specific appropriation account.

Enterprise Funds: An enterprise fund is a separate accounting and financial reporting mechanism for municipal services for which a fee is charged in exchange for goods or services. It allows a community to demonstrate to the public the portion of total costs of a service that is recovered through user charges and the portion that is subsidized by the tax levy, if any. With an enterprise fund, all costs of service delivery--direct, indirect, and capital costs—are identified. This allows the community to recover total service costs through user fees if it chooses. Enterprise accounting also enables communities to reserve the "surplus" or net assets unrestricted generated by the operation of the enterprise rather than closing it out to the general fund at year-end. Services that may be treated as enterprises include, but are not limited to, water, sewer, hospital, and airport services.

Estimated Receipts: A term that typically refers to anticipated local revenues often based on the previous year's receipts and represent funding sources necessary to support a community's annual budget. (See Local Receipts)

Exemptions: A discharge, established by statute, from the obligation to pay all or a portion of a property tax. The exemption is available to particular categories of property or persons upon the timely submission and approval of an application to the assessors. Properties exempt from taxation include hospitals, schools, houses of worship, and cultural institutions. Persons who may qualify for exemptions include disabled veterans, blind individuals, surviving spouses, and seniors.

Expenditure: An outlay of money made by municipalities to provide the programs and services within their approved budget.

Fiduciary Funds: Repository of money held by a municipality in a trustee capacity or as an agent for individuals, private organizations, other governmental units, and other funds. These include pension (and other employee benefit) trust funds, investment trust funds, private- purpose trust funds, and agency funds.

Fiscal Year: A 12-month period to which the annual operating budget applies. (The City of Fair Oaks Ranch has established October 1 through September 30 as its fiscal year.)

Fixed Assets: Long-lived, assets such as buildings, equipment and land obtained or controlled as a result of past transactions or circumstances.

Fixed Costs: Costs that are legally or contractually mandated such as retirement, FICA/Social Security, insurance, debt service costs or interest on loans.

Float: The difference between the bank balance for a local government's account and its book balance at the end of the day. The primary factor creating float is clearing time on checks and deposits. Delays in receiving deposit and withdrawal information also influence float.

Full Faith and Credit: A pledge of the general taxing powers for the payment of governmental obligations. Bonds carrying such pledges are usually referred to as general obligation or full faith and credit bonds.

Fund: An accounting entity with a self-balancing set of accounts that are segregated for the purpose of carrying on identified activities or attaining certain objectives in accordance with specific regulations, restrictions, or limitations. The difference between a fund's assets and liabilities is the **Fund Balance**.

Fund Accounting: Organizing financial records into multiple, segregated locations for money. A fund is a distinct entity within the municipal government in which financial resources and activity (assets, liabilities, fund balances, revenues, and expenditures) are accounted for independently in accordance with specific regulations, restrictions or limitations. Examples of funds include the general fund and enterprise funds. Communities whose accounting records are organized according to the Uniform Municipal Accounting System (UMAS) use multiple funds.

GASB 34: A major pronouncement of the Governmental Accounting Standards Board that establishes new criteria on the form and content of governmental financial statements. GASB 34 requires a report on overall financial health, not just on individual funds. It requires more complete information on the cost of delivering value estimates on public infrastructure assets, such as bridges, road, sewers, etc. It also requires the presentation of a narrative statement the government's financial performance, trends and prospects for the future.

GASB 45: This is another Governmental Accounting Standards Board major pronouncement that each public entity account for and report other postemployment benefits in its accounting statements. Through actuarial analysis, municipalities must identify the true costs of the OPEB earned by employees over their estimated years of actual service.

General Fund: The fund used to account for most financial resources and activities governed by the normal appropriation process.



General Obligation Bonds: Bonds issued by a municipality for purposes allowed by statute that are backed by the full faith and credit of its taxing authority.

Governing Body: A board, committee, commission, or other executive or policymaking bodyof a municipality or school district

Indirect Cost: Costs of a service not reflected in the operating budget of the entity providing the service. An example of an indirect cost of providing water service would be the value of time spent by non-water department employees processing water bills. A determination of these costs is necessary to analyze the total cost of service delivery. The matter of indirect costs arises most often in the context of enterprise funds.

Interest: Compensation paid or to be paid for the use of money, including amounts payable at periodic intervals or discounted at the time a loan is made. In the case of municipal bonds, interest payments accrue on a day-to-day basis, but are paid every six months.

Interest Rate: The interest payable, expressed as a percentage of the principal available for use during a specified period of time. It is always expressed in annual terms.

Investments: Securities and real estate held for the production of income in the form of interest, dividends, rentals or lease payments. The term does not include fixed assets used in governmental operations.

Line Item Budget: A budget that separates spending into categories, or greater detail, such as supplies, equipment, maintenance, or salaries, as opposed to a program budget.

Local Aid: Revenue allocated by the state or counties to municipalities and school districts.

Maturity Date: The date that the principal of a bond becomes due and payable in full.

Municipal(s): (As used in the bond trade) "Municipal" refers to any state or subordinate governmental unit. "Municipals" (i.e., municipal bonds) include not only the bonds of all political subdivisions, such as cities, towns, school districts, special districts, counties but also bonds of the state and agencies of the state.

Note: A short-term loan, typically with a maturity date of a year or less.

Objects of Expenditures: A classification of expenditures that is used for coding any department disbursement, such as "personal services," "expenses," or "capital outlay."

Official Statement: A document prepared for potential investors that contains information about a prospective bond or note issue and the issuer. The official statement is typically published with the notice of sale. It is sometimes called an offering circular or prospectus.

Operating Budget: A plan of proposed expenditures for personnel, supplies, and other expenses for the coming fiscal year.

Overlapping Debt: A community's proportionate share of the debt incurred by an overlapping government entity, such as a regional school district, regional transit authority, etc.

Performance Budget: A budget that stresses output both in terms of economy and efficiency.

Principal: The face amount of a bond, exclusive of accrued interest.

Program: A combination of activities to accomplish an end.

Program Budget: A budget that relates expenditures to the programs they fund. The emphasis of a program budget is on output.

Purchased Services: The cost of services that are provided by a vendor.

Refunding of Debt: Transaction where one bond issue is redeemed and replaced by a new bond issue under conditions generally more favorable to the issuer.



Reserve Fund: An amount set aside annually within the budget of a town to provide a funding source for extraordinary or unforeseen expenditures.

Revaluation: The assessors of each community are responsible for developing a reasonable and realistic program to achieve the fair cash valuation of property in accordance with constitutional and statutory requirements. The nature and extent of that program will depend on the assessors' analysis and consideration of many factors, including, but not limited to, the status of the existing valuation system, the results of an in-depth sales ratio study, and the accuracy of existing property record information.

Revenue Anticipation Note (RAN): A short-term loan issued to be paid off by revenues, such as tax collections and state aid. RANs are full faith and credit obligations.

Revenue Bond: A bond payable from and secured solely by specific revenues and thereby not a full faith and credit obligation.

Revolving Fund: Allows a community to raise revenues from a specific service and use those revenues without appropriation to support the service.

Sale of Real Estate Fund: A fund established to account for the proceeds of the sale of municipal real estate other than proceeds acquired through tax title foreclosure.

Stabilization Fund: A fund designed to accumulate amounts for capital and other future spending purposes, although it may be appropriated for any lawful purpose.

Surplus Revenue: The amount by which cash, accounts receivable, and other assets exceed liabilities and reserves.

Tax Rate: The amount of property tax stated in terms of a unit of the municipal tax base; for example, \$14.80 per \$1,000 of assessed valuation of taxable real and personal property.

Tax Title Foreclosure: The procedure initiated by a municipality to obtain legal title to real property already in tax title and on which property taxes are overdue.

Trust Fund: In general, a fund for money donated or transferred to a municipality with specific instructions on its use. As custodian of trust funds, the treasurer invests and expends such funds as stipulated by trust agreements, as directed by the commissioners of trust funds or by the community's legislative body. Both principal and interest may be used if the trust is established as an expendable trust. For nonexpendable trust funds, only interest (not principal) may be expended as directed.

Uncollected Funds: Recently deposited checks included in an account's balance but drawn on other banks and not yet credited by the Federal Reserve Bank or local clearinghouse to the bank cashing the checks. (These funds may not be loaned or used as part of the bank's reserves and they are not available for disbursement.)

Undesignated Fund Balance: Monies in the various government funds as of the end of the fiscal year that are neither encumbered nor reserved, and are therefore available for expenditure once certified as part of free cash.

Unreserved Fund Balance (Surplus Revenue Account): The amount by which cash, accounts receivable, and other assets exceed liabilities and restricted reserves. It is akin to a "stockholders' equity" account on a corporate balance sheet. It is not, however, available for appropriation in full because a portion of the assets listed as "accounts receivable" may be taxes receivable and uncollected. (See Free Cash)

Valuation (100 Percent): The legal requirement that a community's assessed value on property must reflect its market, or full and fair cash value.

Appendix

Amortization Tables for Enterprise Bond on the left and Street Bond on the right.

2,775,046.86

2,775,046.86

115,046.86

BOND DEBT SERVICE

City of Fair Oaks Ranch, Texas Combination Tax and Limited Pledge Revenue Certificates of Obligation, Series 2020 FINAL NUMBERS Callable at Par Anytime with 30-day Notice

Dated Date Delivery Date 09/23/2020 09/23/2020 Period Ending Annual Debt Service Debt Service Principal Coupon Interest 02/01/2021 08/01/2021 08/01/2021 02/01/2021 02/01/2022 09/30/2022 09/30/2022 09/30/2022 09/30/2022 08/01/2023 08/01/2024 08/01/2024 02/01/2024 08/01/2024 08/01/2025 09/30/2025 09/30/2025 09/30/2026 08/01/2027 08/01/2027 08/01/2027 08/01/2027 08/01/2027 08/01/2027 08/01/2028 08/01/2028 08/01/2029 08/01/2029 230,000 9,552.36 12,271.50 239,552.36 12,271.50 251.823.86 12,271.50 10,680.75 327,271.50 10,680.75 315,000 1.010% 337,952.25 1.010% 10,680.75 330,680.75 320,000 9,064.75 9,064.75 339,745.50 329,064.75 7,448.75 320,000 1.010% 9,064.75 7,448.75 336,513.50 7,448.75 5,807.50 332,448.75 325,000 1.010% 5,807.50 338,256.25 5,807.50 4,166.25 330,807.50 4,166.25 325,000 334,973.75 330,000 1.010% 4,166.25 2,499.75 334,166.25 2,499.75 336,666.00 337,499.75 808.00 335,000 2,499.75 1.010% 808.00 338,307.75 160,000 1.010% 808.00 160,808.00 160,808.00

2,660,000

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
2/1/2016	390,000	1.000%	110,147.92	500,147.92	
8/1/2016			64,138.75	64,138.75	
9/30/2016					564,286.67
2/1/2017	425,000	1.000%	64,138.75	489,138.75	
8/1/2017			62,013.75	62,013.75	
9/30/2017					551,152.50
2/1/2018	430,000	1.000%	62,013.75	492,013.75	
8/1/2018			59,863.75	59,863.75	
9/30/2018					551,877.50
2/1/2019	435,000	1.250%	59,863.75	494,863.75	
8/1/2019			57,145.00	57,145.00	
9/30/2019					552,008.75
2/1/2020	440,000	1.250%	57,145.00	497,145.00	
8/1/2020			54,395.00	54,395.00	
9/30/2020					551,540.00
2/1/2021	445,000	1.400%	54,395.00	499,395.00	
8/1/2021			51,280.00	51,280.00	
9/30/2021			,	,	550,675.00
2/1/2022	450,000	1.500%	51,280.00	501,280.00	,
8/1/2022	,		47,905.00	47,905.00	
9/30/2022			,	,	549,185.00
2/1/2023	460,000	1.600%	47,905.00	507,905.00	0.10,200.100
8/1/2023	400,000	1.00070	44,225.00	44,225.00	
9/30/2023			44,223.00	44,225.00	552,130.00
2/1/2024	470,000	2.250%	44,225.00	514,225.00	332,130.00
8/1/2024	0,000	2.200,0	38,937.50	38,937.50	
9/30/2024			30,337.30	30,337.30	553,162.50
2/1/2025	480,000	2.250%	38,937.50	518,937.50	333,102.30
8/1/2025	480,000	2.23070	33,537.50	33,537.50	
9/30/2025			33,337.30	33,337.30	552,475.00
2/1/2026	490.000	2.500%	33,537.50	523,537.50	332,473.00
8/1/2026	490,000	2.300%	27.412.50	27,412.50	
9/30/2026			27,412.50	27,412.30	550,950.00
2/1/2027	500,000	2.500%	27,412.50	527,412.50	330,930.00
8/1/2027	300,000	2.300%	21,162.50	21,162.50	
9/30/2027			21,102.30	21,162.30	548,575.00
2/1/2028	515,000	2.500%	21,162.50	536,162.50	346,373.00
8/1/2028	313,000	2.300%	14,725.00	14,725.00	
9/30/2028			14,725.00	14,725.00	550,887.50
2/1/2029	530,000	2.500%	14,725.00	544,725.00	330,687.50
8/1/2029	330,000	2.300%	8,100.00	8,100.00	
			0,100.00	0,100.00	552 025 00
9/30/2029	E40.000	3.000%	9 100 00	E49 100 00	552,825.00
2/1/2030 9/30/2030	540,000	5.000%	8,100.00	548,100.00	548,100.00
5, 50, 2050					
	7,000,000		1,279,830.42	8,279,830.42	8,279,830.42